



BOARD MEETING AGENDA
Monday, November 23, 2015
Regular Meeting - 7:00 P.M.

Directors
Manny Fernandez
Tom Handley
Pat Kite
Anjali Lathi
Jennifer Toy

Union Sanitary District
Administration Building
5072 Benson Road
Union City, CA 94587

Officers
Paul R. Eldredge
*General Manager/
District Engineer*

Karen W. Murphy
Attorney

1. Call to Order.

2. Pledge of Allegiance.

3. Roll Call.

- Motion 4. Approve Minutes of the Meeting of November 9, 2015.

5. Monthly Operations Report *(to be reviewed by the Budget & Finance Committee)*.
 - a. Monthly Odor Report & Financial Reports.
 - b. First Quarter FY 16 District-wide Balanced Scorecard Measures.
 - c. Balanced Scorecard Report for the Collection Services Workgroup.

6. Written Communications.

7. Oral Communications.

*The public may provide oral comments at regular and special Board meetings; however, whenever possible, written statements are preferred **(to be received at the Union Sanitary District office at least one working day prior to the meeting)**. This portion of the agenda is where a member of the public may address and ask questions of the Board relating to any matter within the Board's jurisdiction that is not on the agenda. If the subject relates to an agenda item, the speaker should address the Board at the time the item is considered. Oral comments are limited to three minutes per individuals, with a maximum of 30 minutes per subject. Speaker's cards will be available in the Boardroom and are to be completed prior to discussion.*

- Motion 8. Consider a Motion to Cancel or Reschedule the December 28, 2015, Board of Directors Meeting.

- Motion 9. Consider a Resolution Adopting Guidelines for the Submission and Tabulation of Protests in Connection with Rate Hearings Conducted Pursuant to Article XIID, Section 6 of the California Constitution *(to be reviewed by the Budget & Finance Committee)*.

- Motion 10. Review and Approve New Fact Sheet Regarding Proposed Sewer Service Charges and Rates for FY 2017-2021 *(to be reviewed by the Legal/Community Affairs Committee)*.

- Motion 11. Award the Construction Contract for the High Speed Aeration Blower Project *(to be reviewed by the Construction Committee)*.

- Motion 12. Award the Construction Contract for the MCC and PLC Replacement Project – Phase 3 to D.W. Nicholson Corporation *(to be reviewed by the Construction Committee)*.

- Motion 13. Consider a Resolution to Authorize Staff to Specify Sole Source Equipment Manufacturers for the Chemical Tanks and Piping Replacement *(to be reviewed by the Construction Committee)*.
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- Motion 14. Authorize the General Manager to Execute an Agreement and Task Order No. 1 with The Covello Group for Providing Inspection Services for the Fremont and Paseo Padre Lift Stations Improvements Project *(to be reviewed by the Construction Committee)*.
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- Motion 15. Authorize the General Manager to Execute an Agreement and Task Order No. 1 with Carollo Engineers for the Plant Solids System/Capacity Assessment *(to be reviewed by the Construction Committee)*.
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- Motion 16. Consider Confirming and Declaring the Need to Continue the Emergency Action to Repair 33 Inch Sewer on Alvarado Boulevard and Update on the Repairs *(to be reviewed by the Construction Committee)*.
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- Motion 17. Consider Holding a Workshop to Review General Manager Evaluation Procedures and Forms.
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- Information 18. Information Items:
 a. Check Register.
 b. Annual Reporting of Expense Reimbursements Over \$100 *(to be reviewed by the Budget & Finance Committee)*.
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- Information 19. Committee Meeting Reports. *(No Board action is taken at Committee meetings)*:
 a. Construction Committee – scheduled for Wednesday, November 18, 2015, at 10:30 a.m.
 b. Budget & Finance Committee – scheduled for Thursday, November 19, 2015, at 8:30 a.m.
 c. Legal/Community Affairs Committee – scheduled for Friday, November 20, 2015, at 9:15 a.m.
 d. Personnel Committee – will not meet.
 e. Ad Hoc Subcommittee for Content Review of Proposition 218 Notification.
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- Information 20. General Manager’s Report. *(Information on recent issues of interest to the Board)*.
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21. Other Business:
 a. Comments and questions. *Directors can share information relating to District business and are welcome to request information from staff.*
 b. Scheduling matters for future consideration.
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22. Adjournment – The Board will adjourn to the next scheduled Regular Meeting to be held in the Boardroom on Monday, December 14, 2015, at 7:00 p.m.

The Public may provide oral comments at regular and special Board meetings; however, whenever possible, written statements are preferred (to be received at the Union Sanitary District at least one working day prior to the meeting).

If the subject relates to an agenda item, the speaker should address the Board at the time the item is considered. If the subject is within the Board’s jurisdiction but not on the agenda, the speaker will be heard at the time “Oral Communications” is calendared. Oral comments are limited to three minutes per individual, with a maximum of 30 minutes per subject. Speaker’s cards will be available in the Boardroom and are to be completed prior to discussion of the agenda item.

The facilities at the District Offices are wheelchair accessible. Any attendee requiring special accommodations at the meeting should contact the General Manager’s office at (510) 477-7503 at least 24 hours in advance of the meeting.