

**MINUTES OF THE MEETING OF THE
BOARD OF DIRECTORS OF
UNION SANITARY DISTRICT
April 28, 2014**

CALL TO ORDER

President Lathi called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Anjali Lathi, President
Manny Fernandez, Vice President
Jennifer Toy, Secretary
Pat Kite, Director
Tom Handley, Director

STAFF: Richard Cortes, Business Services Manager/Acting General Manager
Sami Ghossain, Manager, Technical Services
David Livingston, Treatment & Disposal Services Manager
Andy Morrison, Collection Services Manager
Robert Simonich, FMC Manager
Maria Scott, Principal Financial Analyst
David O'Hara, Legal Counsel
Carol Rice, Assistant to the GM/Board Secretary

ABSENT: Richard Currie, General Manager

APPROVAL OF THE MINUTES OF APRIL 14, 2014.

On a motion made by Director Kite and seconded by Director Fernandez, the minutes of the Board of Directors' Meeting of April 14, 2014 were unanimously approved.

MONTHLY OPERATIONS REPORT FOR MARCH.

Richard Cortes, Acting General Manager, reported the following: there were no odor complaints in March and no accidents or injuries; there was one Category 3 spill which was caused by a contractor releasing a plug into our sewer which caused a backup; a kick-off meeting was held with RMC on the Hayward Marsh alternative evaluation; staff met with the Industrial Advisory Committee on the new local discharge limits for ammonia; and we are currently meeting our goals for sick leave usage and hours worked per week.

Maria Scott reported on the District's financials. Under Revenues, she stated the District received \$100K in capacity fees for the Catellus development; \$19.8M was received for the second installment of sewer service charges; ECB revenues will be above budget; Urban Runoff revenues have not been received for the third quarter; and we received the first SRF payment of \$776K for the Thickener Project. Under Expenses, about \$1.5M was spent on the Cogeneration Project; NECB is below budget; there is one more SRF payment remaining in the fiscal year for \$1.9M; all work groups are at or below budget. Under investments, there is \$36M in holdings; LAIF is unchanged at .236%; the District purchased four securities in March, and there was one maturity. She reported on the Retiree Medical fund and the CalPERS CERBT Retiree Medical Trust statement. She mentioned that CalPERS meets with each member agency annually by phone to review their CERBT plan.

WRITTEN COMMUNICATIONS.

There were no written communications.

ORAL COMMUNICATIONS.

There were no oral communications.

REPORT ON THE EBDA COMMISSION MEETING OF APRIL 17, 2014.

Director Handley reported the following: The upcoming outfall line and forcemain inspection and condition assessment was discussed; BACWA's formation of a Contract Management Group will oversee selection and management of the contractor that will perform a study of the options for plant optimization and upgrades to improve nutrient removal; member agency budget increases will average approximately 5%. Commissioner Handley proposed a series of workshops for the Commission to discuss a long-term strategy for the R&R fund. There was also discussion about EBDA potentially partnering with some of the individual member agencies in an effort to obtain a better return on financial investments (pooled investment) and to possibly obtain SRF loans for future projects; the General Manager advised the Commission that Ed Cummings stepped down from LAVWMA and Chuck Weir has been appointed as the new General Manager.

RESOLUTION NO. 2730, ACCEPTING ONE SANITARY SEWER EASEMENT AT 5393 YORK DRIVE IN THE CITY OF FREMONT.

On a motion made by Director Handley, seconded by Director Kite, and unanimously approved, the Board adopted Resolution No. 2730, Accepting One Sanitary Sewer Easement at 5393 York Drive in the City of Fremont.

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RESOLUTION NO. 2730

ACCEPTING ONE SANITARY SEWER EASEMENT
AT 5393 YORK DRIVE IN THE CITY OF FREMONT, CALIFORNIA

RESOLVED, by the Board of Directors of UNION SANITARY DISTRICT that it hereby accepts the Grant of Easement for Sanitary Sewer Purposes from Faron Hahn and Denise Hahn, dated April 11, 2014, and attached hereto. Legal Counsel is hereby authorized to attend to the recordation thereof.

Attachment – Grant of Easement for Sanitary Sewer Purposes

On motion duly made and seconded, this resolution was adopted by the following vote on April 28, 2014:

AYES: Fernandez, Handley, Kite, Lathi, Toy

NOES: ---

ABSENT: ---

ABSTAIN: ---



ANJALI LATHI
President, Board of Directors
Union Sanitary District

Attest:



JENNIFER TOY
Secretary, Board of Directors
Union Sanitary District

Adopted April 28, 2014

Recording requested by Union Sanitary District
When recorded return to:

David M. O'Hara, Attorney
975 Centennial Drive
Brentwood, CA 94513

Grantee hereby declares: This Instrument is exempt from recording fees (Government Code sec.27183)
and from documentary transfer tax (R&T Code sec.11922, conveyance to a governmental entity)

GRANT OF EASEMENT FOR SANITARY SEWER PURPOSES

Faron Hahn and Denise Hahn, hereinafter collectively called the Grantor, hereby Grant to Union Sanitary District, a public sanitary district in the County of Alameda, State of California, hereinafter called the Grantee, for good and lawful consideration, an exclusive subsurface easement and a non-exclusive surface easement to Grantee, its successors and assigns, for the right to construct, install, maintain and operate a sanitary sewer and appurtenances thereto, along, upon, in, above, through and across all that real property situated in the City of Fremont, County of Alameda, State of California, described as follows:

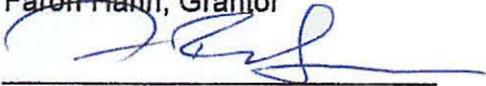
DESCRIBED IN EXHIBITS "A" and "B" ATTACHED HERETO AND MADE A PART HEREOF

The easement granted includes incidental rights to maintain, clean, repair and replace said sewer line and appurtenances.

Grantee shall have free ingress and egress to and for Grantee, its successors and assigns, its agents, employees, workers and contractors along, upon, over and through the easement area, together with the right of access over the adjoining land of Grantor and the right of access from the nearest public street, road or highway and across the adjoining property, by such route or routes across said adjoining property as shall occasion the least practicable damage and inconvenience to Grantor, for constructing, cleaning, repairing and maintaining said sanitary sewer and appurtenances.

IN WITNESS WHEREOF Grantor executed this Grant of Easement on the
11TH day of APRIL, 2014.

Faron Hahn, Grantor



Denise Hahn, Grantor



** PLEASE SEE ATTACHED ALL PURPOSE ACKNOWLEDGEMENT **

ACKNOWLEDGMENT

State of California

County of ALAMEDA

On APRIL 11, 2014 before me, THERESA A. MEJIA, NOTARY PUBLIC, personally appeared -FARON HAIN-, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) (s) are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s) or entity on behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature

[Handwritten Signature]



My commission expires APRIL 2, 2018

Notary Name THERESA A. MEJIA Notary Phone (510)589-5271

Notary Registration Number 2061340 County of Principal Place of Business ALAMEDA

ACKNOWLEDGMENT

State of California

County of ALAMEDA

On APRIL 11, 2014 before me, THERESA A. MEJIA, NOTARY PUBLIC, personally appeared -DENISE HATTN-, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/~~she~~/they executed the same in his/~~her~~/their authorized capacity(ies), and that by his/~~her~~/their signature(s) on the instrument the person(s) or entity on behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature

[Handwritten Signature]



My commission expires APRIL 2, 2018

Notary Name THERESA A. MEJIA

Notary Phone (510) 589-5271

Notary Registration Number 2061340

County of Principal Place of Business ALAMEDA



EXHIBIT "A"
LEGAL DESCRIPTION
SANITARY SEWER EASEMENT

ALL THAT CERTAIN REAL PROPERTY SITUATE IN THE CITY OF FREMONT, COUNTY OF ALAMEDA, STATE OF CALIFORNIA, DESCRIBED AS FOLLOWS:

BEING A PORTION OF LOT 10, AS SAID LOT IS SHOWN ON THAT CERTAIN MAP ENTITLED "GLENMOOR GARDENS UNIT NO. 29 TRACT 2491", FILED FOR RECORD DECEMBER 6, 1963 IN BOOK 48 AT PAGES 21 & 22, OFFICIAL RECORDS OF ALAMEDA COUNTY, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE WESTERN CORNER OF SAID LOT 10;

THENCE ALONG THE NORTHWESTERN LINE OF SAID LOT, NORTH 33° 25' 31" EAST, 13.96 FEET TO THE POINT OF BEGINNING;

THENCE CONTINUING ALONG SAID LINE, NORTH 33° 25' 31" EAST, 29.75 FEET;

THENCE LEAVING SAID LINE, THE FOLLOWING FOUR (4) COURSES:

- 1) SOUTH 59° 52' 49" EAST, 16.41 FEET,
- 2) ALONG THE ARC OF A 35.00 FOOT RADIUS CURVE TO THE LEFT, THROUGH A CENTRAL ANGLE OF 40° 55' 58", AN ARC LENGTH OF 25.00 FEET,
- 3) NORTH 79° 11' 13" EAST, 53.62 FEET, AND
- 4) NORTH 73° 04' 56" EAST, 38.36 FEET TO A POINT ON THE EASTERN LINE OF SAID LOT 10 (48 M 21);

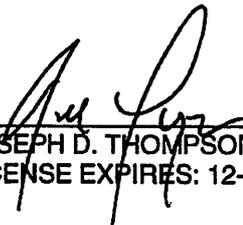
THENCE ALONG SAID LINE, ALONG THE ARC OF A 40.00 FOOT RADIUS NON-TANGENT CURVE TO THE LEFT, THE CENTER OF WHICH CURVE BEARS SOUTH 87° 21' 01" EAST, THROUGH A CENTRAL ANGLE OF 8° 49' 36", AN ARC LENGTH OF 6.16 FEET;

THENCE LEAVING SAID LINE, ALONG THE NORTHERN LINE OF THAT CERTAIN 10.00 FOOT WIDE SANITARY SEWER EASEMENT AS SHOWN ON SAID MAP (48 M 21), SOUTH 79° 11' 13" WEST, 146.88 FEET TO THE POINT OF BEGINNING.

CONTAINING 784 SQUARE FEET OF LAND, MORE OR LESS.

A PLAT OF THE ABOVE DESCRIBED PARCEL OF LAND IS ATTACHED HERETO AS EXHIBIT "B" AND MADE A PART HEREOF.

KIER & WRIGHT CIVIL ENGINEERS & SURVEYORS, INC.



JOSEPH D. THOMPSON, P.L.S. 8121
LICENSE EXPIRES: 12-31-2014

3-21-14
DATE

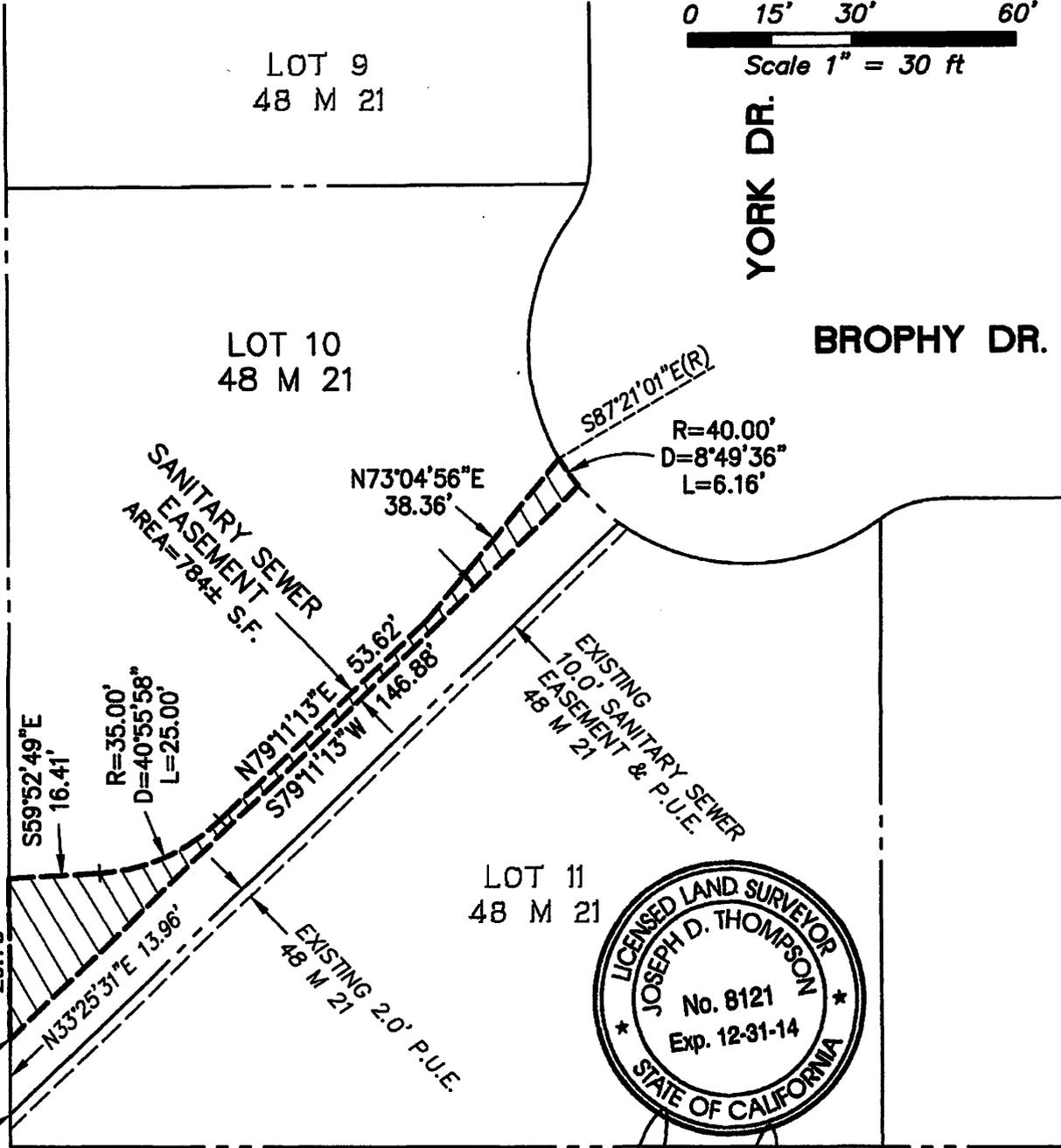


LEGEND:

M MAPS
P.O.B. POINT OF BEGINNING
P.O.C. POINT OF COMMENCEMENT
S.F. SQUARE FEET



0 15' 30' 60'
Scale 1" = 30 ft



Joseph D. Thompson
3-21-14

Z:\2014\A14529\survey\A14529-PD-SSE.dwg 3/20/2014 12:46:05 PM PDT



KIER & WRIGHT
CIVIL ENGINEERS & SURVEYORS, INC.
2850 Collier Canyon Road Phone (925) 245-8788
Livermore, California 94551 Fax (925) 245-8798

EXHIBIT "B"
PLAT TO ACCOMPANY
LEGAL DESCRIPTION
SANITARY SEWER EASEMENT
FREMONT, ALAMEDA COUNTY, CALIFORNIA

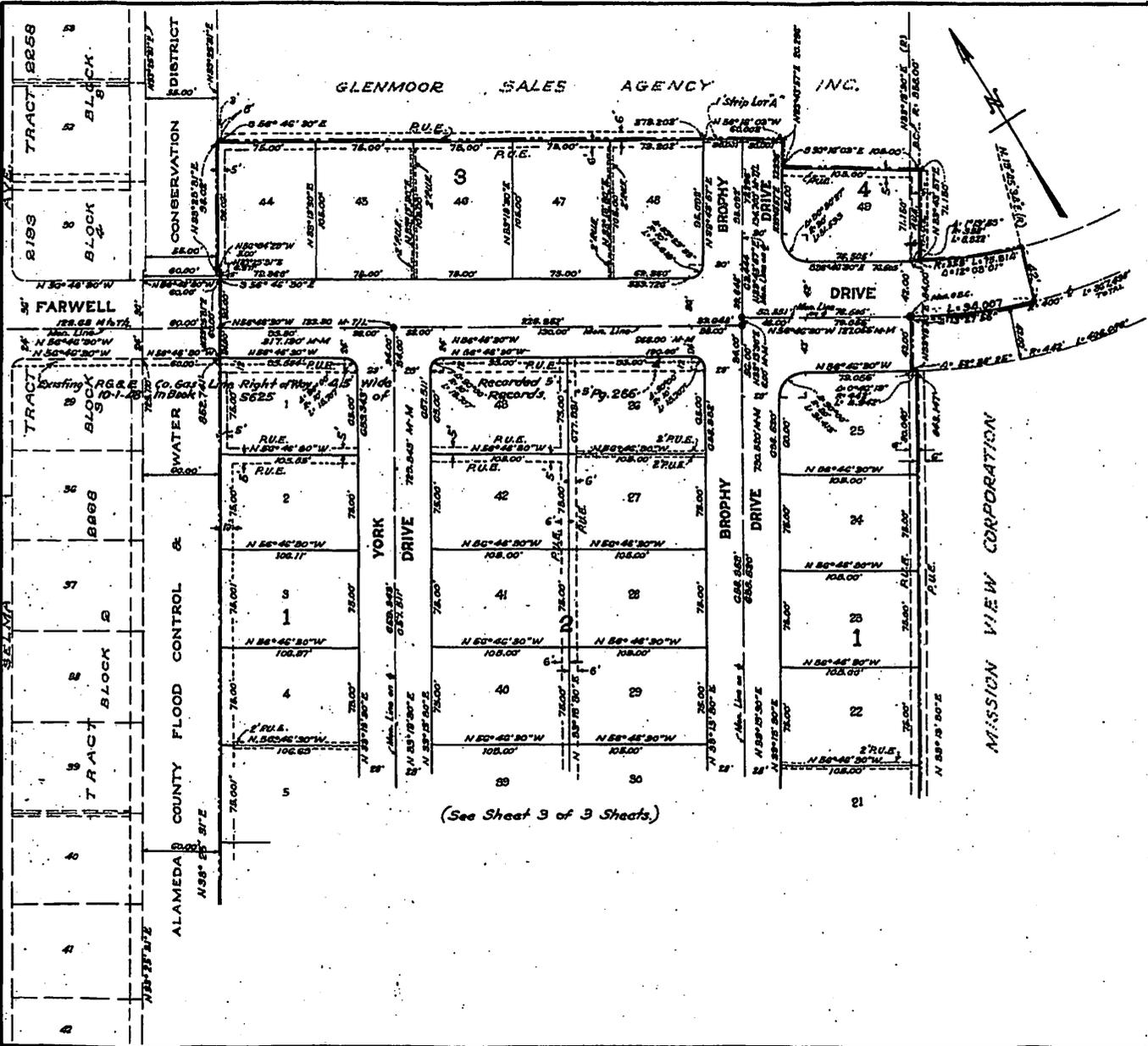
SCALE	1" = 30'
DATE	MARCH 2014
BY	JDT/CH
JOB NO.	A14529
SHEET	1 OF 1

Parcel name: SSE•

North: 284.5487 East : 761.8929 •
Line Course: N 33-25-31 E Length: 29.75 •
 North: 309.3782 East : 778.2807 •
Line Course: S 59-52-49 E Length: 16.41 •
 North: 301.1435 East : 792.4750 •
Curve Length: 25.00 Radius: 35.00 •
 Delta: 40-55-58 Tangent: 13.06 •
 Chord: 24.48 Course: S 80-20-48 E•
 Course In: N 30-07-11 E Course Out: S 10-48-47 E•
 RP North: 331.4178 East : 810.0383 •
 End North: 297.0392 East : 816.6045 •
Line Course: N 79-11-13 E Length: 53.62 •
 North: 307.0986 East : 869.2724 •
Line Course: N 73-04-56 E Length: 38.36 •
 North: 318.2614 East : 905.9723 •
Curve Length: 6.16 Radius: 40.00 •
 Delta: 8-49-36 Tangent: 3.09 •
 Chord: 6.16 Course: S 01-45-49 E•
 Course In: S 87-21-01 E Course Out: S 83-49-23 W•
 RP North: 316.4122 East : 945.9296 •
 End North: 312.1082 East : 906.1618 •
Line Course: S 79-11-13 W Length: 146.88 •
 North: 284.5527 East : 761.8897 •

Perimeter: 316.18 Area: 784 sq.ft. 0.0180 acres•

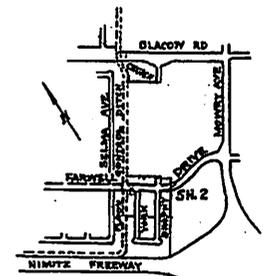
Mapcheck Closure - (Uses listed courses, radii, and deltas)•
Error Closure: 0.0051 Course: N 38-43-36 W•
 Error North: 0.00402 East : -0.00322 •
Precision 1: 61,996.08 •



GLENMOOR GARDENS UNIT NO 29
TRACT 2491
 CITY OF FREMONT,
 ALAMEDA COUNTY, CALIFORNIA
 FREMONT ENGINEERS
 FRED T. DUVALL
 REGISTERED CIVIL ENGINEER #4800
 AUGUST 1963
 SCALE: 1" = 50'



LEGEND
 Concrete Monuments to be set shown thus:
 Existing Monuments found shown thus:
 Building Set back lines to be as required by the Zoning Ordinance of the City of Fremont
 P.U.E. = Public Utility Easement
 Basis of Bearings TRACT 2268

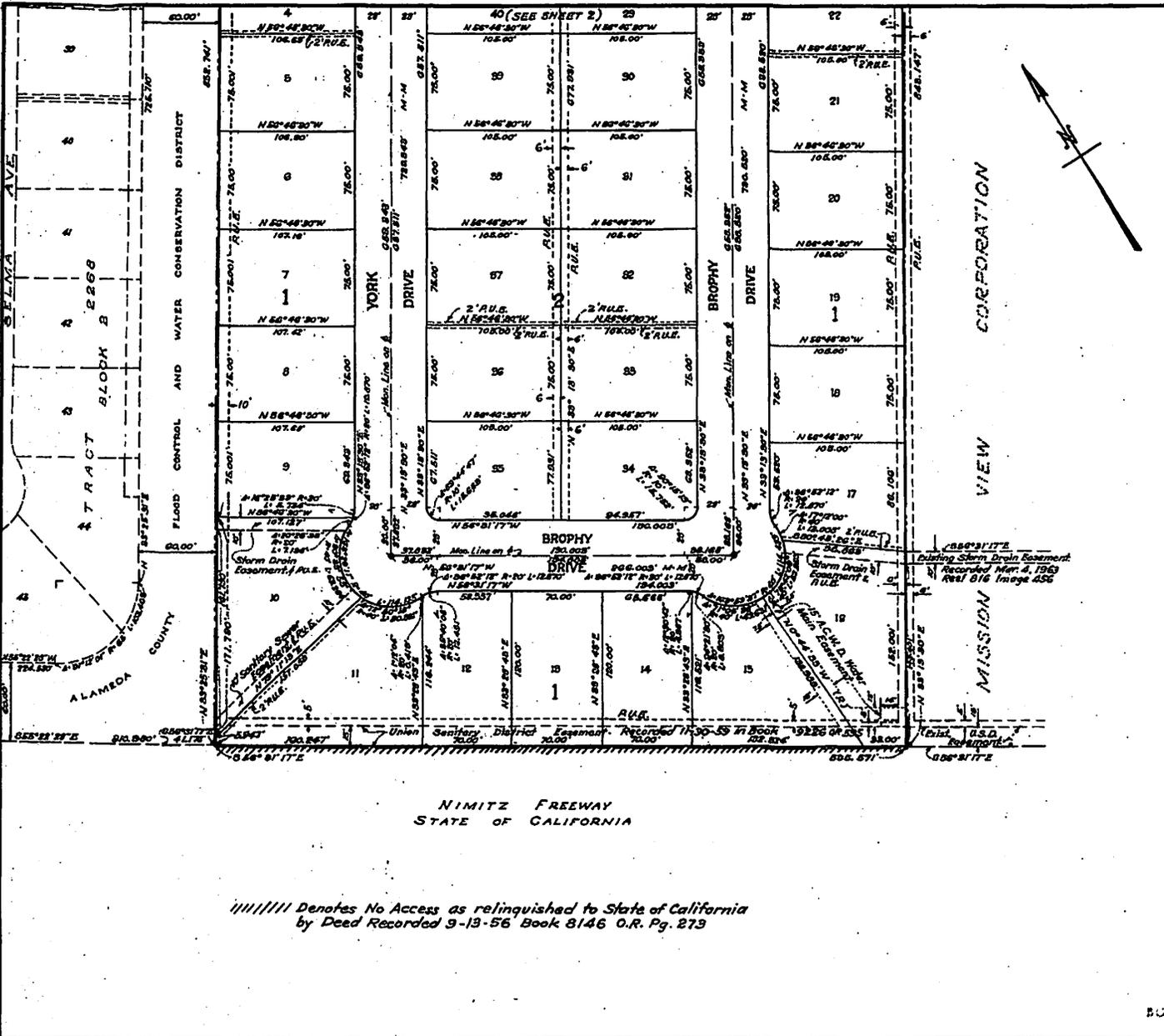


KEY MAP
 SCALE: 1" = 1000'

(See Sheet 3 of 3 Sheets)

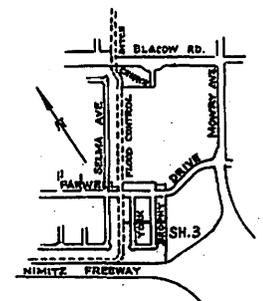
TR.
2491

487 2122



GLENMOOR GARDENS UNIT NO 29
TRACT 2491
 CITY OF FREMONT,
 ALAMEDA COUNTY, CALIFORNIA
FREMONT ENGINEERS
 FRED T. DUVALL
 REGISTERED CIVIL ENGINEER NO 4800
 AUGUST 1963
 SCALE: 1"=50'

LEGEND
 Concrete Monuments to be set shown thus: ⊙
 Existing Monuments found shown thus: ⊙
 Building Set back lines to be as required by the Zoning Ordinance of the City of Fremont.
 P.U.E. = Public Utility Easement
 Basis of Bearings TRACT 2268



KEY MAP
 SCALE: 1"=1000'

TR. 2491

60200122

Sheet 3 of 3 Sheets

AU200222 FILED DEC 6, 1963 BOOK 48 PAGE 2122

RESOLUTION NO. 2731, ACCEPTING THE CONSTRUCTION OF THE MOTOR CONTROL CENTER REPLACEMENT PROJECT – PHASE 2 FROM D. W. NICHOLSON CORPORATION AND AUTHORIZING THE ATTORNEY FOR THE DISTRICT TO RECORD A NOTICE OF COMPLETION.

The Construction Committee reviewed this item. Sami Ghossain reported that in June 2013, the Board awarded the construction contract to D. W. Nicholson in the amount of \$798,684. The purpose of the project was to replace four Westinghouse motor control centers (MCCs) located at the Plant.

In 2009, the District contracted with Beecher Engineering to complete a condition assessment of 29 MCCs at the Plant. The assessment showed that the Plant has 15 Sylvania and Westinghouse MCCs that need to be replaced. The first phase of the Project replaced five MCCs and was completed in early 2011. The second phase replaced four MCCs in 2013 and 2014. The remaining six MCCs will be replaced in combination with other capital improvement projects and one future MCC replacement project. The Notice to Proceed was issued to D. W. Nicholson on June 26, 2013 and the 300-day project was substantially completed on April 16, 2014.

On a motion made by Director Fernandez, seconded by Director Kite, and unanimously approved, the Board adopted Resolution No. 2731, Accepting the construction of the Motor Control Center Replacement Project – Phase 2 from D. W. Nicholson Corporation and authorizing the Attorney for the District to record a Notice of Completion.

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RESOLUTION NO. 2731

ACCEPTING PROJECT FROM
D.W. NICHOLSON CORPORATION
FOR
MOTOR CONTROL CENTER REPLACEMENT PROJECT – PHASE 2
IN THE CITY OF UNION CITY, CALIFORNIA

RESOLVED, by the Board of Directors of the UNION SANITARY DISTRICT that it hereby accepts the Motor Control Center Replacement Project – Phase 2 from D.W. Nicholson Corporation effective April 28, 2014.

Legal Counsel is hereby authorized to record a “Notice of Completion” for the project.

On motion duly made and seconded, this resolution was adopted by the following vote on April 28, 2014:

AYES: Fernandez, Toy, Handley, Lathi, Kite

NOES: ---

ABSENT: ---

ABSTAIN: ---



ANJALI LATHI
President, Board of Directors
Union Sanitary District

Attest:



JENNIFER TOY
Secretary, Board of Directors
Union Sanitary District

Adopted April 28, 2014

AWARD THE CONTRACT FOR THE CLEANING OF PRIMARY DIGESTER NO. 5 TO WASTEWATER SOLIDS MANAGEMENT, INC.

The Construction Committee reviewed this item. Sami Ghossain stated that the District has six primary and two secondary digesters located at the treatment plant that require periodic cleaning to remove accumulated debris. The scope of work includes dewatering approximately 345,000 gallons of primary digested sludge, hauling and disposing of dewatered sludge, grit, sand and rags, and washing down the interior concrete and steel surfaces of the digester. The contractor has 30 calendar days to complete the project. The estimated completion date is June 2014; after the digester is cleaned, the condition of the digester will be assessed and design of the rehabilitation work will begin.

Wastewater Solids Management, Inc. was the only bid received. Although they were the sole bidder, staff reviewed the bid and found it to be in order. In response to Director Lathi's inquiry into why there was only one bid, Sami explained that staff did not contact other contractors to inquiry why they did not bid because staff is familiar with this contractor, feels comfortable with their bid, and had a mirror image of that digester cleaned in 2012 for a similar amount.

It was moved by Director Handley, seconded by Director Toy, and the Board unanimously approved awarding the contract for cleaning Primary Digester No. 5 to Wastewater Solids Management, Inc.

AWARDING THE CONSTRUCTION CONTRACT FOR THE NEWARK BACKYARD SANITARY SEWER REPLACEMENT PROJECT – PHASE 1 TO RANGER PIPELINES, INC.

The Construction Committee reviewed this item. Sami Ghossain stated that the purpose of the Project is to improve the existing gravity sewer system within the residential neighborhood located north of the intersection of Dairy Avenue and Cherry Street in Newark. The slopes of the existing sewers are very flat and require frequent and expensive maintenance and the sewers are located in backyard easements, making access difficult for maintenance and inspection. The goal is to relocate the existing backyard sewer mains and laterals to the public streets fronting the homes. Phase 1 of the project includes relocating 33 sewer laterals. To minimize impacts on the property, Horizontal Directional Drilling will be used to install the portion of the new sewer laterals that extend from the back yard to the front of the homes. The remaining phases will be designed and constructed over the next two to three years.

The project was advertised for bids on March 26 and April 2, 2014. Three bids were received. Ranger Pipeline submitted the lowest bid which is 6.6% above the engineer's estimate. Staff was concerned that the other two quotes were much higher in comparison. They were contacted and indicated concerns about

the amount of time and effort anticipated as well as concerns about groundwater in the area and how dewatering would impact progress of the work.

Rich Cortes stated there will be a public meeting on May 5, 2014 at Graham Elementary School and flyers are being sent to residents. The Board will also receive a flyer.

It was moved by Director Fernandez, seconded by Director Toy, and the Board unanimously approved awarding the construction contract for the Newark Backyard Sanitary Sewer Replacement Project Phase 1 to Ranger Pipeline, Inc.

CONSIDERING REQUEST FOR SUPPORT OF MEASURE AA ON THE JUNE PRIMARY BALLOT.

The Legal/Community Affairs Committee reviewed this item. Director Handley reported that staff received a letter asking the Board to support Measure AA – Reauthorization of the Essential Health Care Services Tax Ordinance which would extend the half-cent sales tax for an additional 15 years to support the County’s health care system. He said the committee recommends taking no action on this item at this time and proposed that a new Board policy be drafted that would outline the Board’s position on areas that don’t fall within their scope. Rich Cortes stated that Rich Currie will be working on a draft policy to present to the Board regarding endorsements and contributions. The Board took no action.

ALAMEDA COUNTY SPECIAL DISTRICTS ASSOCIATION – ELECTION OF SPECIAL DISTRICT’S REPRESENTATIVE TO ALAMEDA COUNTY LAFCO.

The Legal/Community Affairs Committee reviewed this item. Alameda County Special Districts holds three seats on the Alameda County Local Agency Formation Commission (LAFCo). On May 5, 2014, the four-year term of the current Non-Enterprise Special District representative, Ayn Wieskamp from East Bay Regional Park District, will expire. She is seeking re-election. As an Independent Special District in Alameda County, USD is eligible to participate in the election. At this time, only the incumbent has been nominated for the position. According to the by-laws, only the presiding officer of the Board or their designee is authorized to vote.

It was moved by Director Handley, seconded by Director Toy, and unanimously approved to designate Director Kite as USD’s representative for the California Special District Association to vote at the upcoming election.

INFORMATION ITEMS:

Check Register. The Board had no questions.

Cal-Card Quarterly Activity Report. The Budget & Finance Committee reviewed this item. Rich Cortes reported that the 275 transactions covered are

from December 24, 2013 through March 24, 2014 and total \$79,565.76. He explained there was a double booking of flights and early-bird check-ins and use of daily parking which is not allowed according to District policy. Additional training will be provided to the workgroup where the instances occurred and the policy will be amended so it is clearer.

In response to Director Toy's inquiry about a Craigslist expense and Director Kite's inquiry about an expense to Jack's Flea Market, Rich Cortes indicated staff will research the items and report back to the Board in the Newsletter.

Certificates of Merit to Union Sanitary District's Class I Permitted Industries. The Legal/Community Affairs Committee reviewed this item. Rich Cortes stated that the event is scheduled for May 7, 2014 at 3:00 p.m. at the District Office. He explained the time is set at 3:00 p.m. because facilities staff would like to attend and their work day starts early and ends early. In order to guarantee high attendance, the event was scheduled at 3:00 p.m. Eleven (11) RSVP's have been received to date. Responses are due by May 1. Directors Kite, Handley, and Toy indicated they will try to attend.

Status of Priority 1 CIP Projects. The Construction Committee reviewed this item. Sami Ghossain stated that for Fiscal Year 2014, the Board approved 24 projects which are ranked as Priority 1 and 2 based on a criteria prepared by staff. The status of Priority 1 CIP projects are reviewed by the Executive Team at the end of each quarter. For FY'14, eleven projects are ranked as Priority 1 and the remaining thirteen are ranked Priority 2.

Third Quarterly Report on Capital Improvement Program for FY14. The Construction Committee reviewed this item. Sami Ghossain reported that the total CIP expenditure was above the projections for the third quarter by approximately \$2,082,000. The biggest variance was in the Cogeneration Project for early equipment delivery. The Boyce Road Lift Station and the Primary Clarifiers 1-4 Project was completed in FY'13; however, the retention which was unbudgeted for in FY'14, was released after the contractor completed the work in FY'14.

Board Policy 3210 – Use of E-Mail for District Business. The Legal/Community Affairs Committee reviewed this item. The committee discussed the procedure for responding to emails addressed to individual Board Members and would like the Board member who receives an email to coordinate the response with the General Manager and copy all Board members. Dave O'Hara and Rich Currie will work on draft language to address this issue and bring it to the Board. Regarding the definition of public records as it relates to emails, Dave O'Hara is trying to reach someone from the City of San Jose regarding their policy.

Responding to E-Mail from Ratepayer on Future Rate Increase Notices and District Transparency. The Legal/Community Affairs Committee reviewed this item. Rich Cortes stated that Rich Currie provided the Board with three versions of a possible response letter to send to the ratepayer. His recommendation was version two; however, after discussion, the Board unanimously agreed in favor of sending version one to the ratepayer. Dave O'Hara will poll CASA attorneys about their experience with ratepayer request for increased transparency.

GENERAL MANAGER'S REPORT:

- Rich Currie is attending the CASA Legislative Forum in Sacramento.
- The GM recruitment is in its 4th week. To date, Ralph Anderson has received 17 applications.
- Staff hired a temporary employee in the lab to help with analyses while lab staff works on development of updated Quality Control Procedures.
- We are over 440 days without an accident or injury.
- We recently held tours for both Laney and Chabot Colleges.

Sami Ghossain reported that on March 26, 2014, the Industrial Advisory Committee held a meeting in the Boardroom to share with the industries about the new Ammonia Local Limit changes. About 30 industries attended the meeting. There were no major objections and they appreciated the five year compliance schedule. Staff will be holding two additional presentations, one on May 5th and one on May 19th for all permitted industries. After feedback from these meetings, if no changes are necessary, the proposed local limit changes will go to the Regional Board for their review which usually takes 45 days. After it is approved by the Board, all industries will receive a 30-day notice before adopting any changes in permit.

Sami also reported on Earth Day which was held on April 26, 2014 at Washington Hospital. Mike Auer attended and stated they had a good turnout. Fifty-two (52) mercury thermometers were turned in and 269 pledges signed. He received a lot of medicines and will have them weighed to determine the number of pounds collected.

Andy Morrison reported that CWEA is holding their annual conference this week and there will be a site tour of USD on May 1, 2014.

OTHER BUSINESS:

Director Kite reported that recently she was walking her dog in her neighborhood when she saw a leaking pipe in a metal grid with water pouring out. She stated she called ACWD and explained the problem and gave the location. Two days later, while walking her dog, she noticed that water was still gushing out of the pipe. She made several more calls, including one to an ACWD Board Member but did not get a response. Finally, after contacting a school board member who

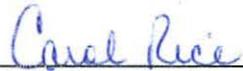
contacted ACWD, the water was turned off on the third day. Director Kite gave kudos to USD staff for their quick response to trouble calls.

ADJOURNMENT:

The Board adjourned the meeting at 8:01 p.m. to a Sanitary Sewer Rate Study Board Workshop on Monday, May 5, 2014 at 6:30 p.m.

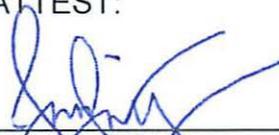
Following the Board Workshop, the Board will adjourn to the next Regular Meeting in the Boardroom on Monday, May 12, 2014 at 7:00 p.m.

SUBMITTED:



CAROL RICE
SECRETARY TO THE BOARD

ATTEST:



JENNIFER TOY
SECRETARY

APPROVED:



ANJALI LATHI
PRESIDENT

Adopted this 12th day of May, 2014