MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OF UNION SANITARY DISTRICT January 14, 2019

CALL TO ORDER

President Lathi called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT: Aniali Lathi, President

Manny Fernandez, Vice President

Jennifer Toy, Secretary Tom Handley, Director Pat Kite. Director

STAFF: Paul Eldredge, General Manager/District Engineer

Karen Murphy, District Counsel

Armando Lopez, Treatment and Disposal Services Manager

Sami Ghossain, Technical Services Manager

Robert Simonich, Fabrication, Maintenance, and Construction Manager

James Schofield, Collection Services Manager Laurie Brenner, Business Services Coach

Rollie Arbolante, Customer Service Team Coach

Somporn Boonsalat, Engineer

Michelle Powell, Communications and Intergovernmental Relations Coordinator Regina McEvoy, Executive Assistant to the General Manager/Board Clerk

VISITORS: Alice Johnson, League of Women Voters

Roelle Balan, Tri-City Voice Newspaper

John Weed, Alameda County Water District Director / Resident

APPROVE MINUTES OF THE SPECIAL MEETING OF DECEMBER 10, 2018

It was moved by Director Kite, seconded by Vice President Fernandez, to Approve the Minutes of the Special Meeting of December 10, 2018. Motion carried unanimously.

APPROVE MINUTES OF THE REGULAR MEETING OF DECEMBER 10, 2018

It was moved by Secretary Toy, seconded by Director Handley, to Approve the Minutes of the Regular Meeting of December 10, 2018. Motion carried unanimously.

OCTOBER 2018 MONTHLY OPERATIONS REPORT

This item was reviewed by the Budget & Finance and Legal and Community Affairs Committees. General Manager Eldredge provided an overview of the Odor Report and work group reports included in the Board meeting packet. Business Services Coach Brenner reviewed the financial reports included in the Board meeting packet.

NOVEMBER 2018 MONTHLY OPERATIONS REPORT

This item was reviewed by the Budget & Finance and Legal and Community Affairs Committees. General Manager Eldredge provided an overview of the Odor Report and work group reports included in the Board meeting packet. Business Services Coach Brenner reviewed the financial reports included in the Board meeting packet.

WRITTEN COMMUNICATIONS

There were no written communications.

ORAL COMMUNICATIONS

There were no oral communications.

CONSIDER A RESOLUTION TO ACCEPT A SANITARY SEWER EASEMENT FOR TRACT 8085 - BAYSHORES PHASE 1, LOCATED ALONG WILLOW STREET BETWEEN SEAWIND WAY AND CENTRAL AVENUE IN THE CITY OF NEWARK

This item was reviewed by the Legal/Community Affairs Committee. Technical Services Manager Ghossain stated William Lyon Homes, Inc. and CDCG Group Holdings Bayshores LP will construct 195 single-family units and 179 multi-family units for Tract 8085, located along Willow Street between Seawind Way and Central Avenue in the City of Newark. According to City of Newark requirements, some of the roadways in the development have been designated as private. The developers have constructed new sewer mains and granted the District sanitary sewer easements to provide for access, maintenance, and service of the new mains located in the private streets. District staff recommended the Board consider a resolution to accept a sanitary sewer easement for Tract 8085 – Bayshores Phase 1, located along Willow Street between Seawind Way and Central Avenue in the City of Newark.

It was moved by Secretary Toy, seconded by Director Kite, to Adopt Resolution No. 2847 Accepting a Sanitary Sewer Easement for Tract 8085 – Bayshores Phase 1, Located along Willow Street between Seawind Way and Central Avenue, in the City of Newark, California. Motion carried unanimously.

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RESOLUTION NO. 2847

ACCEPT A SANITARY SEWER EASEMENT FOR TRACT 8085 - BAYSHORES PHASE 1. LOCATED ALONG WILLOW STREET BETWEEN SEAWIND WAY AND CENTRAL AVENUE, IN THE CITY OF NEWARK, CALIFORNIA

RESOLVED by the Board of Directors of UNION SANITARY DISTRICT, that it hereby accepts the Grant of Easement from William Lyon Homes, Inc. and CDCG Group Holdings Bayshores LP, executed on February 19, 2017, as described in the Grant of Easement for Sanitary Sewer Purposes and by the legal description and plat map, attached Exhibit A and Exhibit B, respectively.

FURTHER RESOLVED by the Board of Directors of UNION SANITARY DISTRICT that it hereby authorizes the General Manager/District Engineer, or his designee, to attend to the recordation thereof.

On motion duly made and seconded, this resolution was adopted by the following vote on January 14, 2019:

AYES: Fernandez, Handley, Kite, Lathi, Toy

NOES: None

ABSENT: None

ABSTAIN: None

ANJALI LATHI

President. Board of Directors

Union Sanitary District

Attest:

Secretary, Board of Directors

Union Sanitary District

GRANT OF EASEMENT

FOR SANITARY SEWER PURPOSES

THIS INDENTURE, made this 9th day of February 2017, by and between WILLIAM LYON Homes, INC., a California corporation and CDCG GROUP HOLDINGS BAYSHORES LP, a Delaware limited partnership, the Parties of the First Part, and Union Sanitary District, the Party of the Second Part,

WITNESSETH:

That said Parties of the First Part does hereby grant to the Party of the Second Part and to its successors and assigns forever, for the use and purposes herein stated, the rights of way and easements hereinafter described, located in the city of Newark, county of Alameda, state of California:

See Exhibit "A" and Exhibit "B"

together with the right and privilege of constructing, reconstructing, cleaning, repairing and maintaining at any time, a sanitary sewer and appurtenances along, upon, over, in, through and across the above described property; together with free ingress and egress to and for the said Party of the Second Part, its successors and assigns, its agents and employees, workmen, contractors, equipment, vehicles and tools, along, upon, over, in, through and across said right of way; together with the right of access by its successors and assigns, its agents and employees, workmen, contractors, equipment, vehicles and tools to said right of way from the nearest public street, over and across the adjoining property, if such there be; otherwise by such route or routes across said adjoining property as shall occasion the least practicable damage and inconvenience to the Party/Parties of the First Part, for constructing, cleaning, repairing and maintaining said sanitary sewer and appurtenances; together with free ingress and egress over the land immediately adjoining for maintenance, repair and replacement as well as the initial construction of said sewer.

IN WITNESS WHEREOF the said Parties of the First Part have executed this indenture the day and year first above written.

William Lyon Homes, Inc., a California corporation By: Styra 7. 22 Name: Scott T. Hilk

Title: Vice President, Project Manager

CDCG GROUP HOLDINGS BAYSHORES LP, a Delaware limited partnership

CDCG Asset Management, LLC By: An Arizona limited liability company

Its authorized agent

Name: Steven S. Benson

Title: its Manager

State of California)
	}
County of Contra Costa	
On February 10,2017 before me,	erri Lynn Lane Clorente, notary put Here Insert Name and Title of the Officer Hilk Name(s) of Signer(s)
personally appeared Scott 7.	Hilk
porconan, appeared	Name(s) of Signer(s)
TERRI LYNN LANE LLORENTE Notary Public - California Contra Costa County Commission # 2177342 My Comm Expires Dec 26, 2020	who proved to me on the basis of satisfactor evidence to be the person(s) whose name(s) is are subscribed to the within instrument and acknowledge to me that ne/she/they executed the same is his her/their authorized capacity(ies), and that be nis/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.
	I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoin paragraph is true and correct.
	WITNESS my hand and official seal.
	1-h hallmut
Place Notary Seal Above	Signature: Signature of Notary Public
	OPTIONAL ————————————————————————————————————
and could prevent fraudulent rem	oval and realtachment of this form to another document.
Description of Attached Document Title or Type of Document:	of Easement - USD
	2017 Number of Pages: 18
Signer(s) Other Than Named Above:	n/a
Capacity(ies) Claimed by Signer(s)	
Signer's Name: Scott T. Hilk	
	Aana gement Corporate Officer — Title(s):
☐ Individual RIGHT TH	UMBERINT Individual RIGHT THUMBPRIN GNER OF SIGNER
☐ Partner — ☐ Limited ☐ General Top of the	umb here Partner — Limited General Top of thumb here
☐ Attorney in Fact	Attorney in Fact
☐ Trustee	Trustee
Guardian or Conservator	Guardian or Conservator
Other:	Other:
Signer Is Representing: William	Signer Is Representing:
yon Homes, Inc.	
	2001-0000000000000000000000000000000000

STATE OF ARIZONA)
COUNTY OF MARICOPA) ss.)
The foregoing instru February 2017,	by Steven S. Benson, the manager of CDCG Asset zona limited liability company, the Authorized Agent of
CDCG GROUP HOLDINg and on behalf thereof.	G BAYSHORES LP, a Delaware limited partnership, for
	Notary Public
10/31/18 My commission expires	NATHAN HOLT Notary Public - Arizona Maricopa County My Commission Expires October 30, 2018

NOVEMBER 18, 2016 JOB NO.: 1496-021

EXHIBIT A LEGAL DESCRIPTION SANITARY SEWER EASEMENT CONVEYED TO UNION SANITARY DISTRICT TRACT 8085 (339 M 76) NEWARK, CALIFORNIA

REAL PROPERTY, SITUATE IN THE INCORPORATED TERRITORY OF THE CITY OF NEWARK, COUNTY OF ALAMEDA, STATE OF CALIFORNIA, DESCRIBED AS FOLLOWS:

BEING ALL OF THOSE "SSE, SANITARY SEWER EASEMENTS", AS SAID "SSE SANITARY SEWER EASEMENTS" ARE SHOWN AND SO DESIGNATED ON THE FINAL MAP FOR TRACT 8085, RECORDED MAY 4, 2016, IN BOOK 339 OF MAPS, AT PAGES 76-93, IN THE OFFICE OF THE COUNTY RECORDER OF ALAMEDA COUNTY, AFFECTING THOSE CERTAIN LOTS DESCRIBED AS FOLLOWS:

BEING ALL OF LOTS A, B, C, D, E, F, AND G, A PORTION OF LOTS 1 THROUGH 12, INCLUSIVE, LOTS 22 THROUGH 69, INCLUSIVE, LOTS 78 THROUGH 164, INCLUSIVE, LOTS 170 THROUGH 216, INCLUSIVE, AND A PORTION OF PARCELS H, I, L, M, AND R, ALL AS SHOWN ON SAID FINAL MAP FOR TRACT 8085.

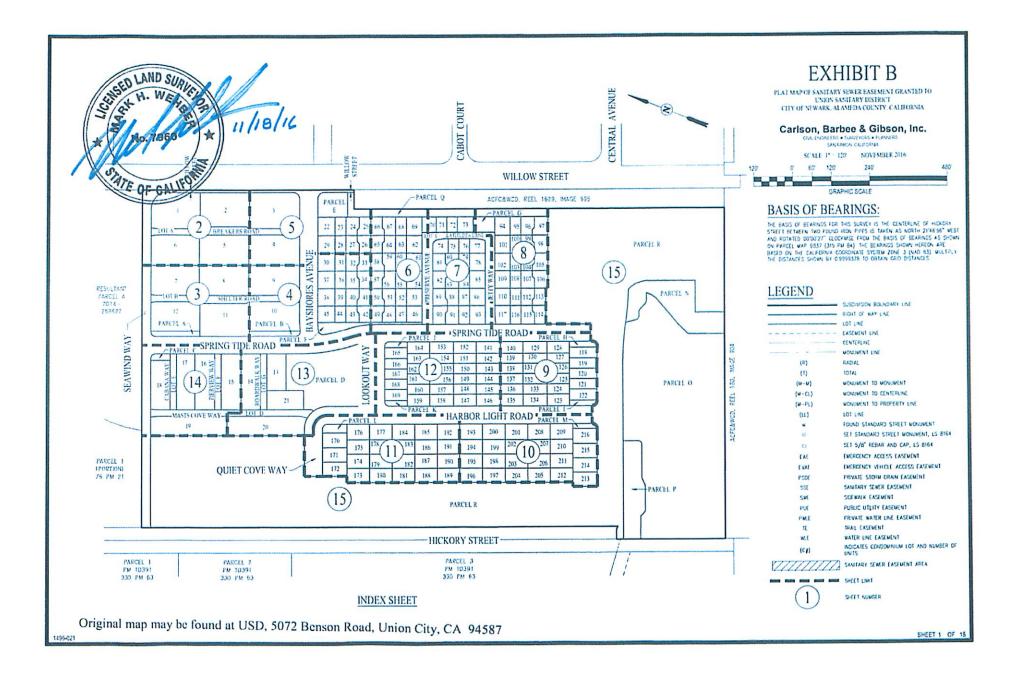
ATTACHED HERETO IS "EXHIBIT B, PLAT MAP OF SANITARY SEWER EASEMENT GRANTED TO UNION SANITARY DISTRICT" AND BY THIS REFERENCE MADE A PART HEREOF.

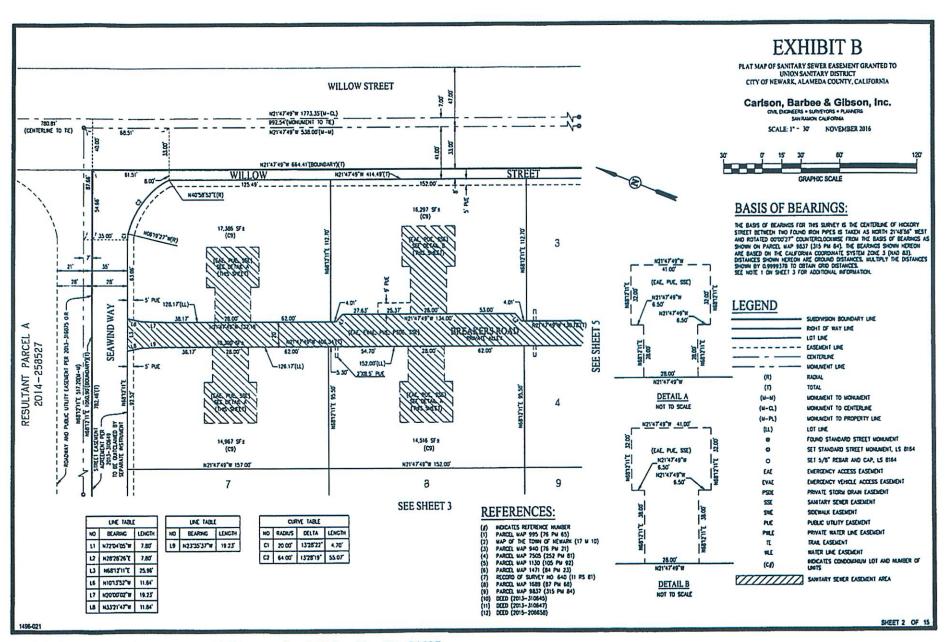
END OF DESCRIPTION

MARK WEHBER, P.L.S.

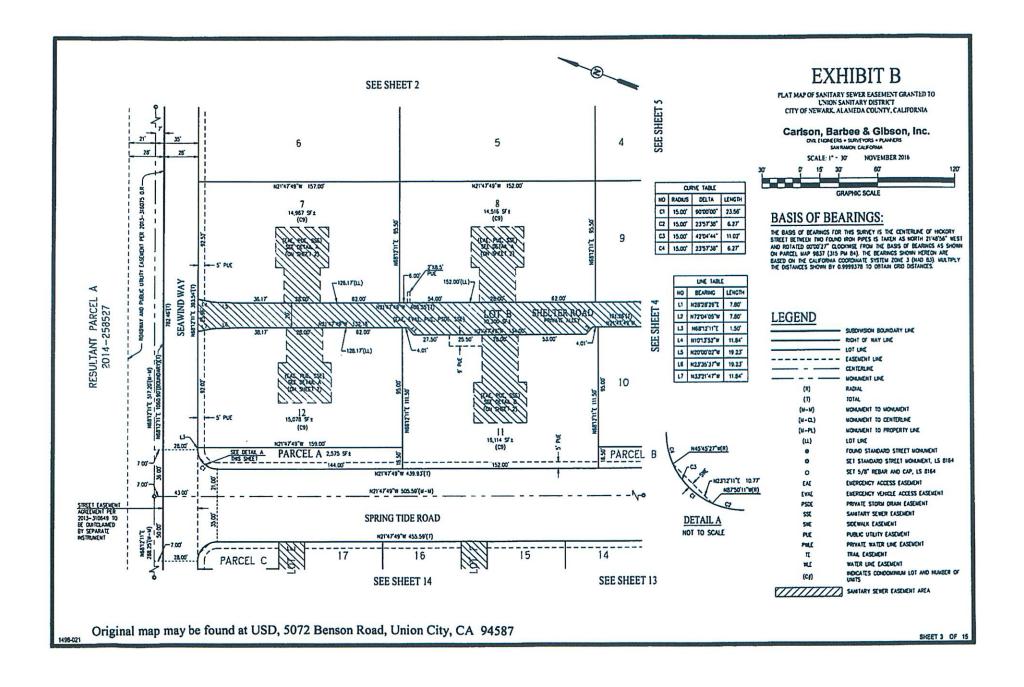
L.S. NO. 7960

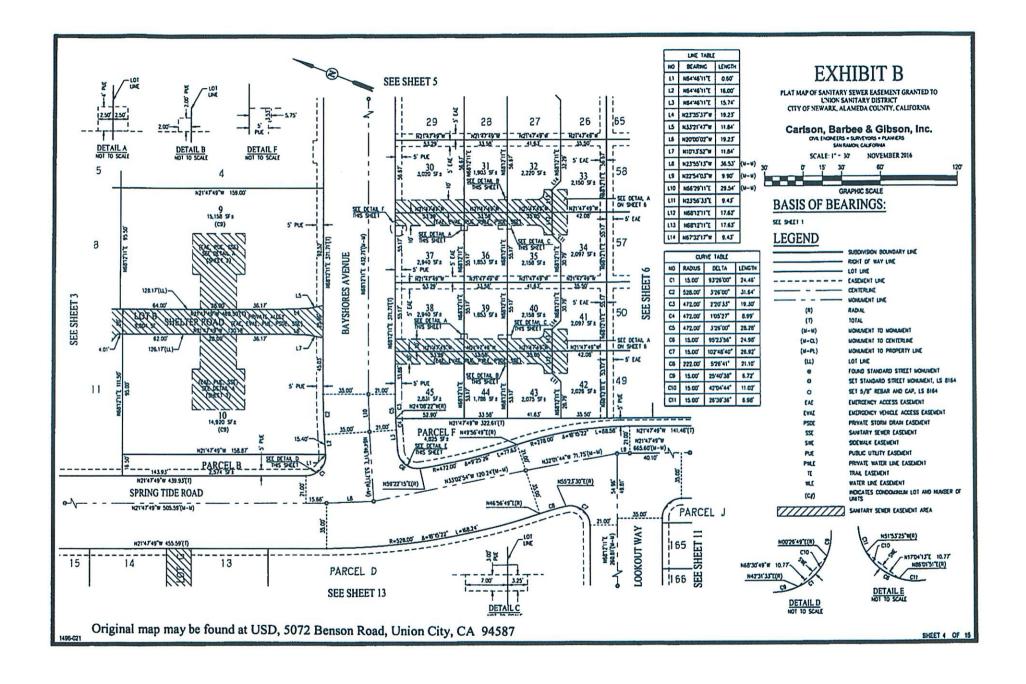
No. 7960

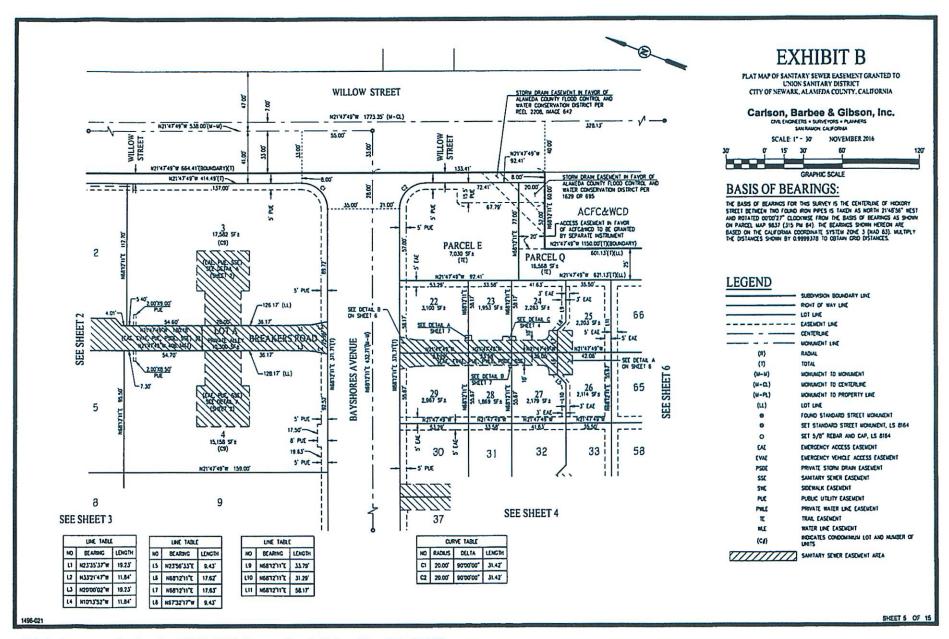


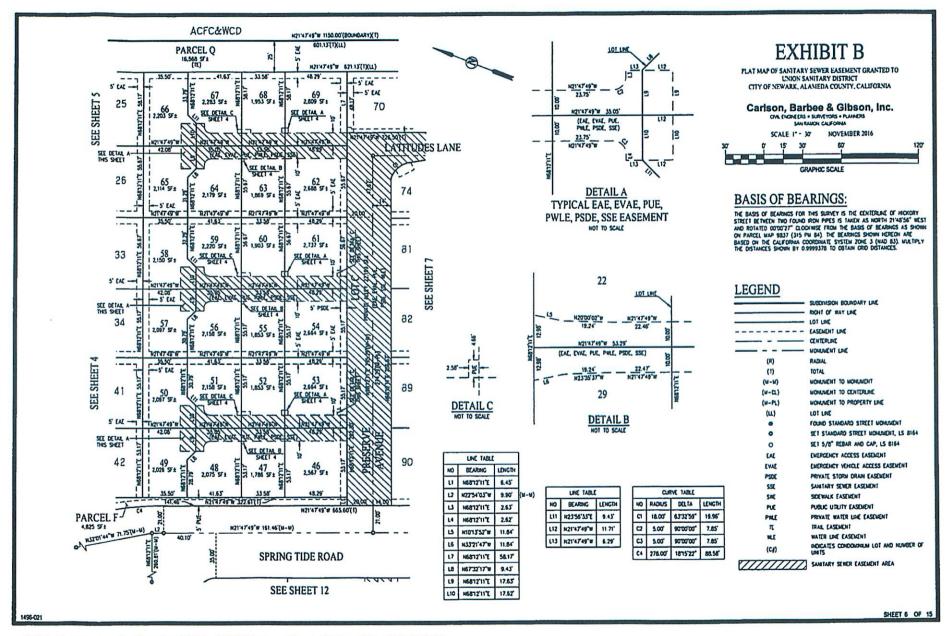


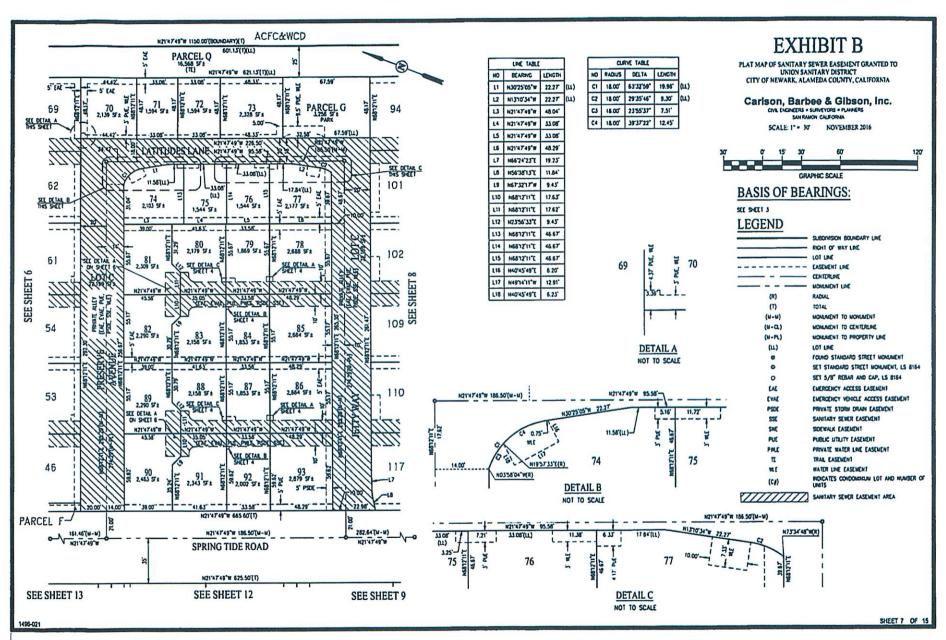
Original map may be found at USD, 5072 Benson Road, Union City, CA 94587



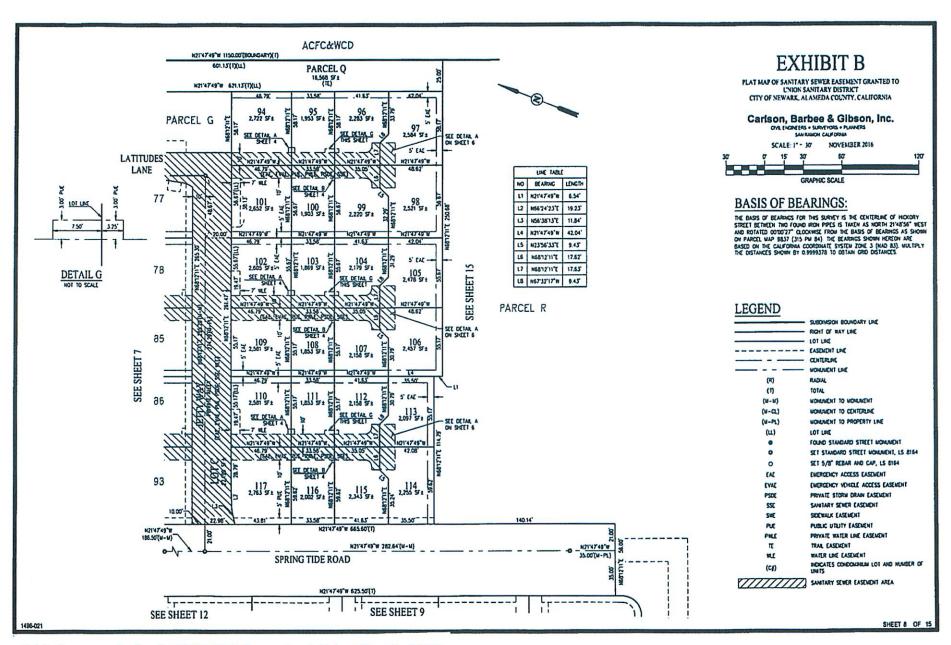


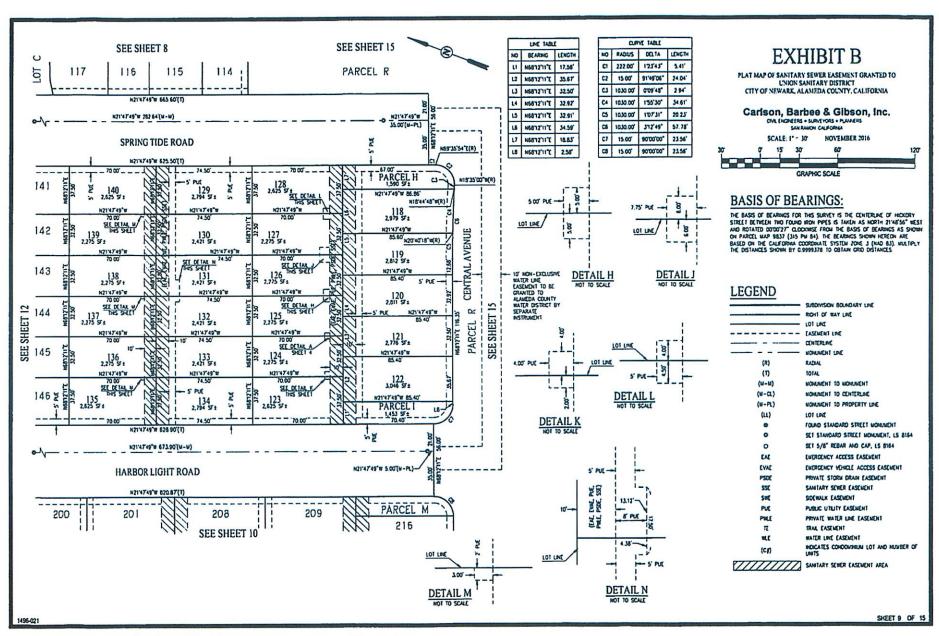


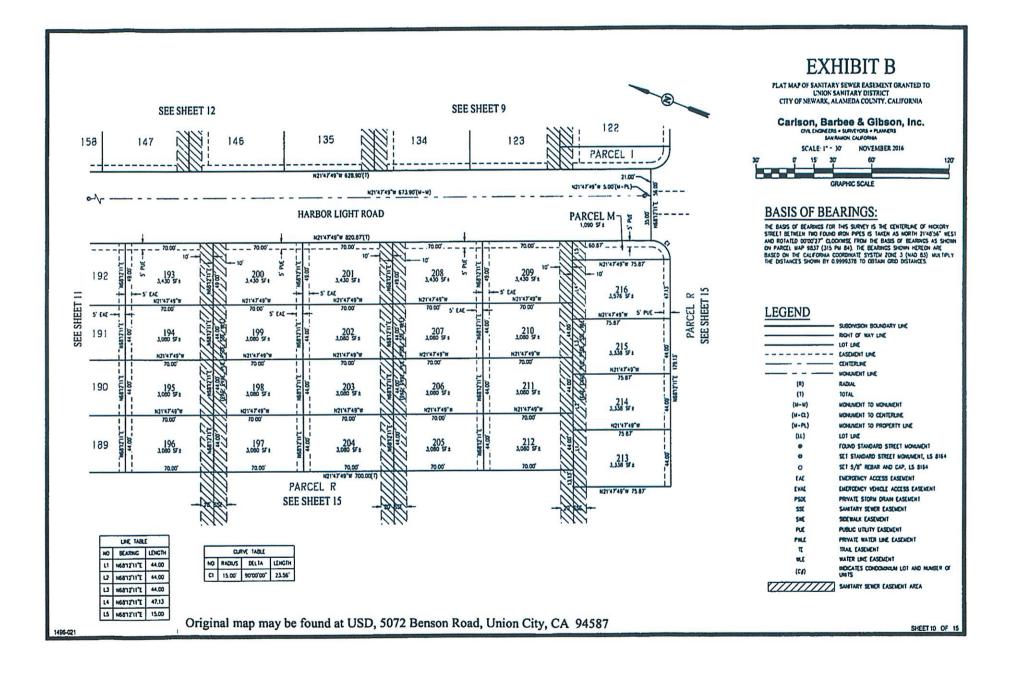


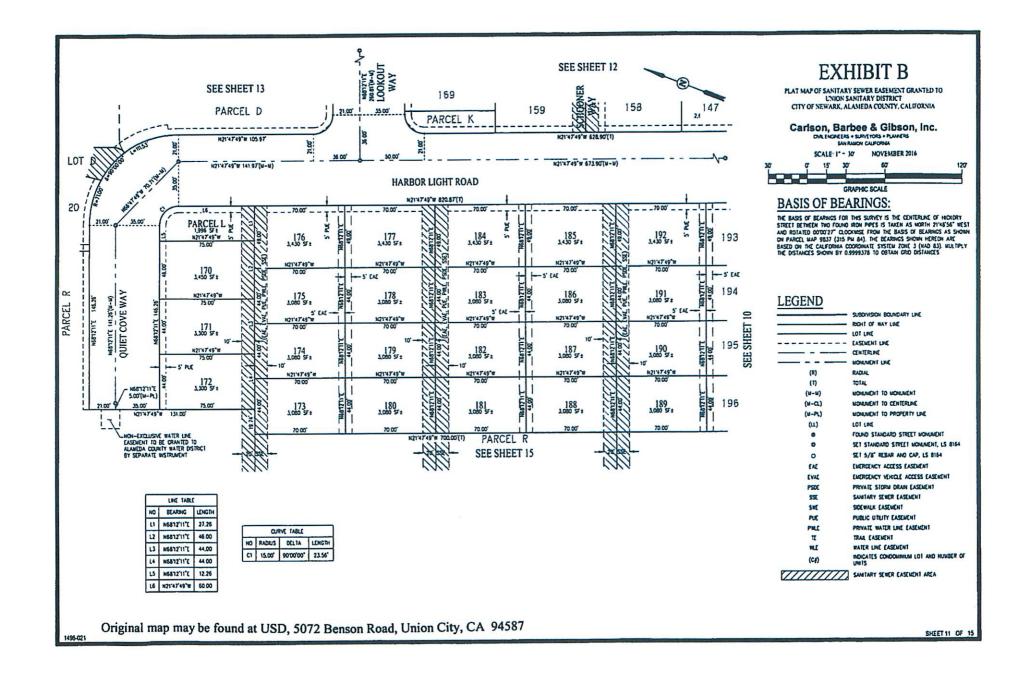


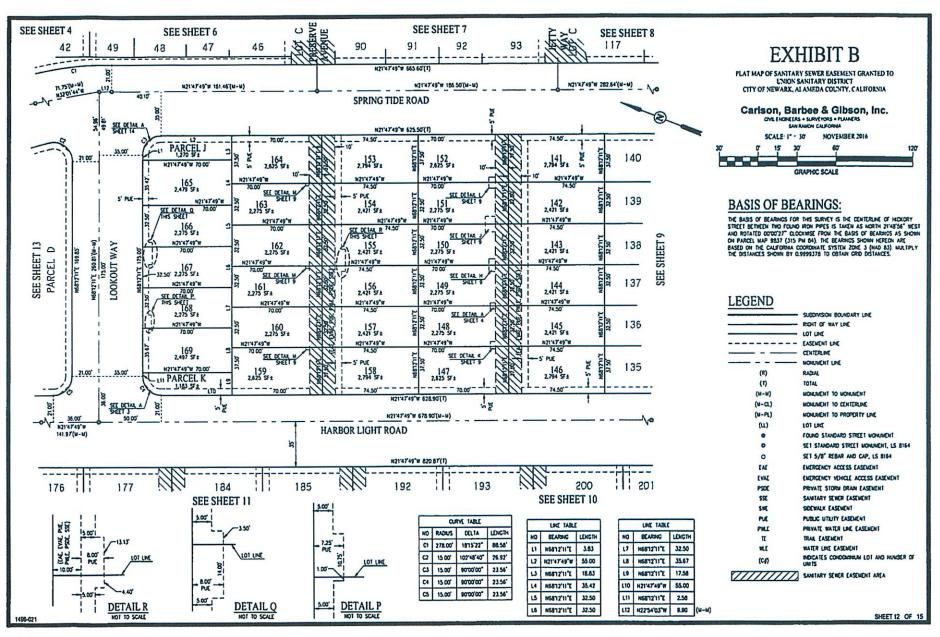
Original map may be found at USD, 5072 Benson Road, Union City, CA 94587



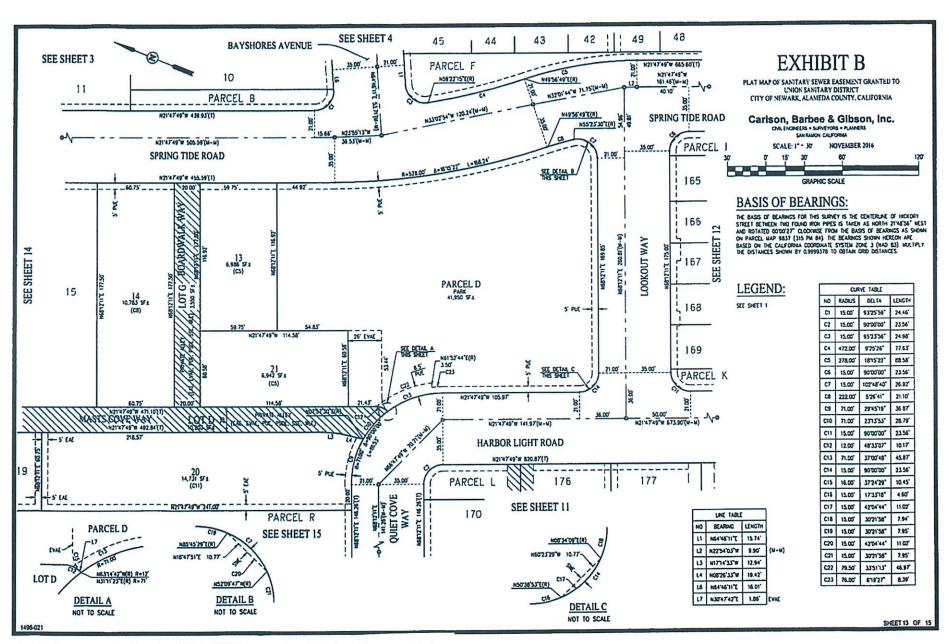




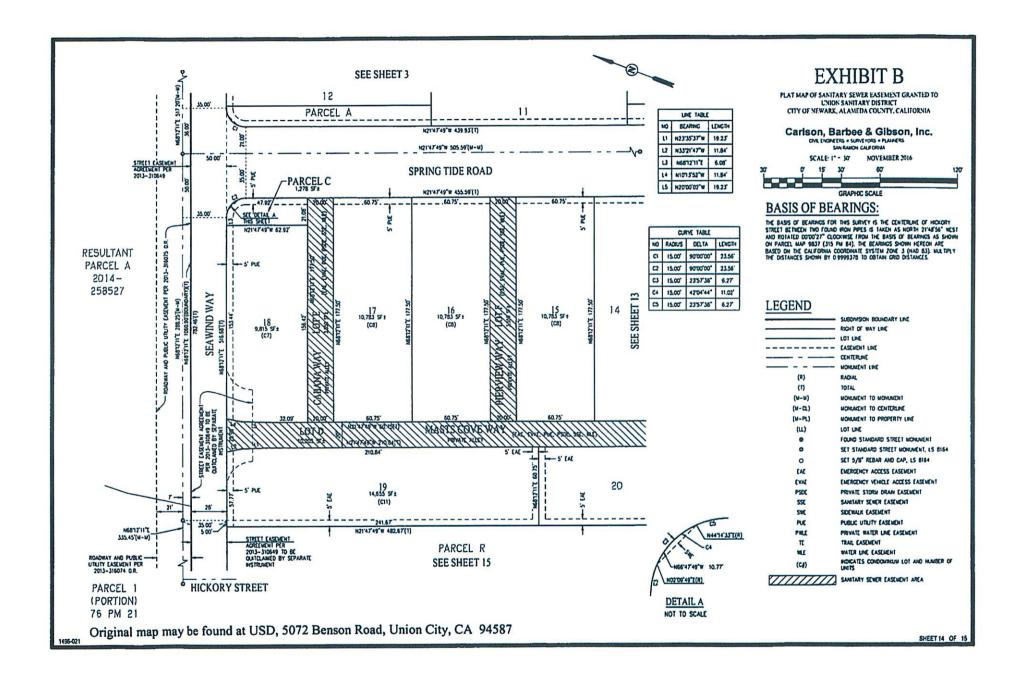


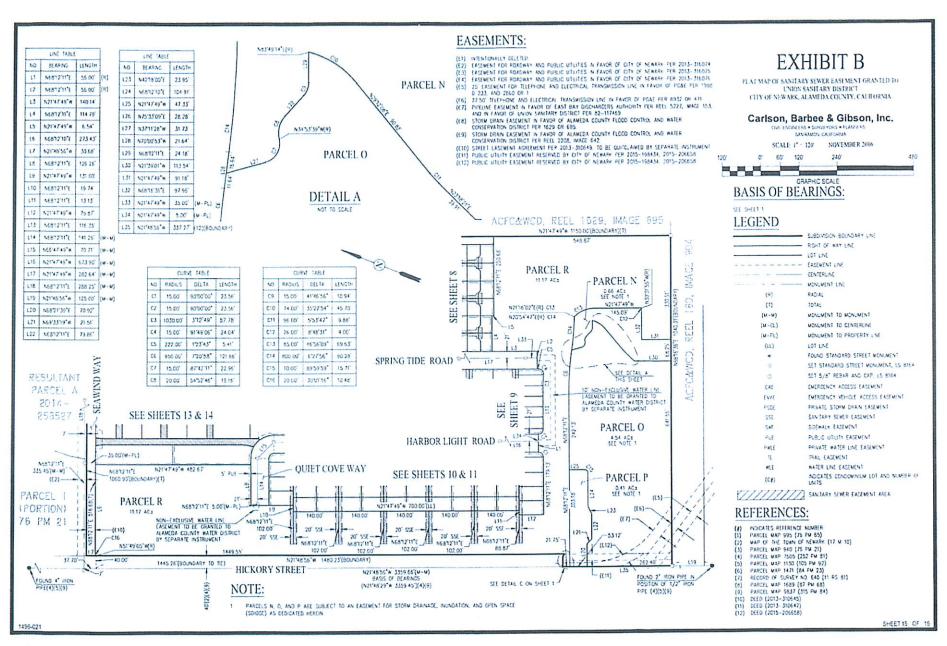


Original map may be found at USD, 5072 Benson Road, Union City, CA 94587



Original map may be found at USD, 5072 Benson Road, Union City, CA 94587





Original map may be found at USD, 5072 Benson Road, Union City, CA 94587

CATANIA COMMON IN THE CITY OF FREMONT CONSIDER A RESOLUTION TO ACCEPT A SANITARY SEWER EASEMENT FOR TRACT 8186 - THE LANDING WEST, LOCATED ON MISSION BOULEVARD AT

sewer easement for Tract 8186 - The Landing West, located on Mission Boulevard at development. Staff recommended the Board consider a resolution to accept a sanitary maintenance, and service of the new sewer main in the common private roadway of the main and granted the District a sanitary sewer easement that provides for access, street according to City requirements. the City of Fremont. The roadway of the development has been designated a private construct 25 units for Tract 8186, located on Mission Boulevard at Catania Common in Manager Ghossain stated The New Home Company of Northern California, LLC, will Catania Common in the City of Fremont. This item was reviewed by the Legal/Community Affairs Committee. Technical Services The developer has constructed the new sewer

West, Located on Mission Boulevard It was moved by Secretary Fernandez, seconded by Director Handley, to Adopt Resolution No. 2848 Accepting a Sanitary Sewer Easement for Tract 8186 – The Landing California. Motion carried unanimously. at Catania Common, in the City of Fremont,

RESOLUTION NO. 2848

ACCEPT A SANITARY SEWER EASEMENT FOR TRACT 8186 – THE LANDING WEST, LOCATED ON MISSION BOULEVARD AT CATANIA COMMON, IN THE CITY OF FREMONT, CALIFORNIA

RESOLVED by the Board of Directors of UNION SANITARY DISTRICT, that it hereby accepts the Grant of Easement from The New Home Company of Northern California, LLC, executed on October 18, 2016, as described in the Grant of Easement for Sanitary Sewer Purposes and by the legal description and plat map, attached Exhibit A and Exhibit B, respectively.

FURTHER RESOLVED by the Board of Directors of UNION SANITARY DISTRICT that it hereby authorizes the General Manager/District Engineer, or his designee, to attend to the recordation thereof.

On motion duly made and seconded, this resolution was adopted by the following vote on January 14, 2019:

AYES:

Fernandez, Handley, Kite, Lathi, Toy

NOES:

None

ABSENT:

None

ABSTAIN:

None

ANJALI LATHI

President, Board of Directors

Union Sanitary District

Attest:

Secretary, Board of Directors

Union Sanitary District

GRANT OF EASEMENT

FOR SANITARY SEWER PURPOSES

THIS INDENTURE, made this 18th day of Octobes 2016 by and between THE NEW HOME COMPANY NORTHERN CALIFORNIA, LLC, the Party of the First Part, and UNION SANITARY DISTRICT, the Party of the Second Part,

WITNESSETH:

That said Party of the First Part does hereby grant to the Party of the Second Part and to its successors and assigns forever, for the non-exclusive use and purposes herein stated, the rights of way and easements hereinafter described, located in the city of Fremont, county of Alameda, state of California:

See Exhibit "A" and Exhibit "B"

together with the right and privilege of constructing, reconstructing, cleaning, repairing and maintaining at any time, a sanitary sewer and appurtenances along, upon, over, in, through and across the above described property; together with free ingress and egress to and for the said Party of the Second Part, its successors and assigns, its agents and employees, workmen, contractors, equipment, vehicles and tools, along, upon, over, in, through and across said right of way; together with the right of access by its successors and assigns, its agents and employees, workmen, contractors, equipment, vehicles and tools to said right of way from the nearest public street, over and across the adjoining property, if such there be; otherwise by such route or routes across said adjoining property as shall occasion the least practicable damage and inconvenience to the Party of the First Part, for constructing, cleaning, repairing and maintaining said sanitary sewer and appurtenances; together with free ingress and egress over the land immediately adjoining for maintenance, repair and replacement as well as the initial construction of said sewer.

IN WITNESS WHEREOF the said Party of the First Part have executed this indenture the day and year first above written.

Signature

By: Kevin S. Carson, President, Northern CA

The New Home Company Northern California, LLC

(Notarize)

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California County of
On October 18th, 2016 before me, Tanah Teixeira, Notary Public (insert name and title of the officer)
personally appeared Kevin S. Carson who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is lare subscribed to the within instrument and acknowledged to me that he she/they executed the same in his/her/their authorized capacity(ies), and that by(his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing

WITNESS my hand and official seal.

paragraph is true and correct.

TANAH TEIXEIRA
Notary Public - California
Contra Costa County
Commission # 2044919
My Comm. Expires Oct 11, 2017

Signature Mall Mall (Seal)

EXHIBIT A LEGAL DESCRIPTION

SANITARY SEWER EASEMENT CONVEYED TO UNION SANITARY DISTRICT TRACT 8186

FREMONT, CALIFORNIA

ALL THAT REAL PROPERTY SITUATE IN THE INCORPORATED TERRITORY OF THE CITY OF FREMONT, COUNTY OF ALAMEDA, STATE OF CALIFORNIA, DESCRIBED AS FOLLOWS:

BEING PARCEL C, LABELED AS PUE - PUBLIC UTILITY EASEMENT, OF TRACT

8186 FILED _____, 2016 IN BOOK _____ OF MAPS AT PAGES
_____, ALAMEDA COUNTY RECORDS AND SHOWN ON EXHIBIT B - PLAT MAP OF
SANITARY SEWER EASEMENT GRANTED TO UNION SANITARY DISTRICT.

CONTAINING 14,234 SQUARE FEET OF LAND, MORE OR LESS.

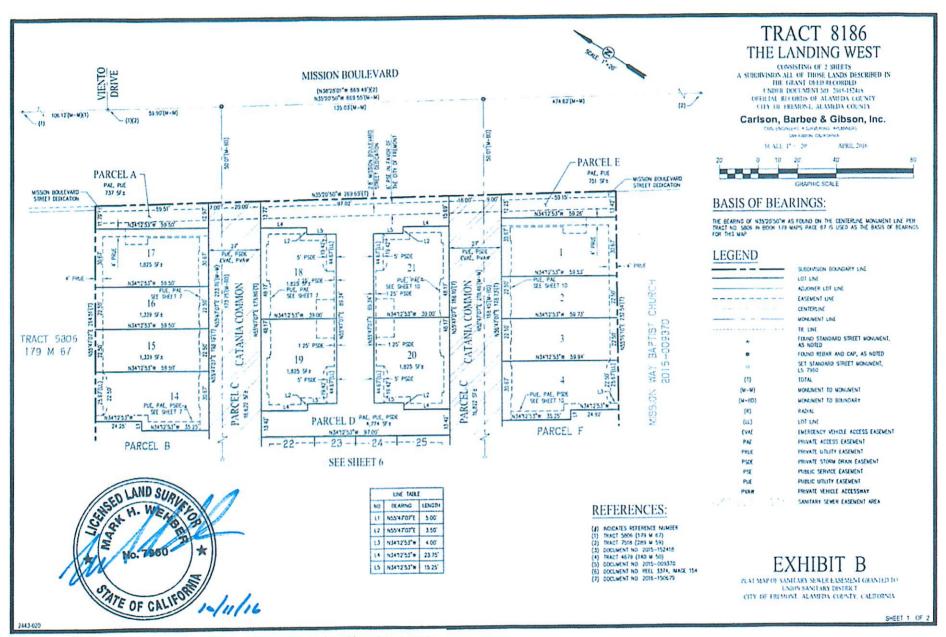
ATTACHED HERETO IS A PLAT TO ACCOMPANY LEGAL DESCRIPTION, AND BY THIS REFERENCE MADE A PART HEREOF.

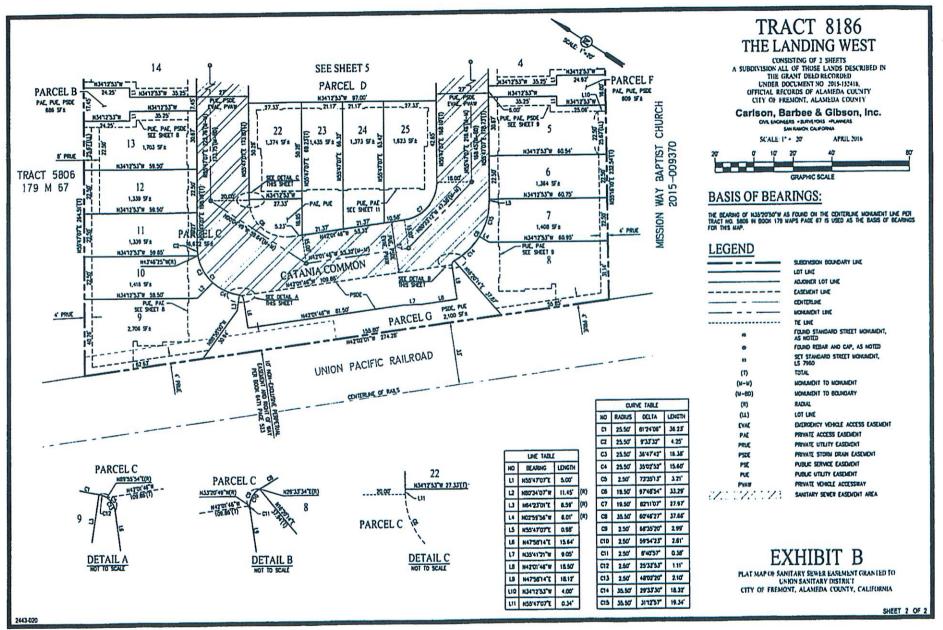
END OF DESCRIPTION

MARK H. WEHBER, P.L.S.

10/11/15

L.S. NO. 7960





AUTHORIZE THE GENERAL MANAGER TO EXECUTE AN AGREEMENT AND TASK ORDER NO. 1 WITH AECOM TECHNICAL SERVICES, INC. FOR THE CENTRIFUGE BUILDING IMPROVEMENTS PROJECT

This item was reviewed by the Engineering and Information Technology Committee. Technical Services Manager Ghossain stated the District's Centrifuge Building, constructed in 2002, houses four high-speed centrifuges, sludge conveyance system, two sludge storage hoppers, sludge pumps, and a polymer storage and mixing system. The sludge conveyance system and other equipment in the Centrifuge Building are at or near the end of their useful life, and staff have been experiencing operation and maintenance challenges. The sludge conveyance system is due to be evaluated for replacement, and staff have identified other equipment and process issues in the Centrifuge Building that need to be addressed. Task Order No. 1 will be for AECOM to provide preliminary design services including evaluation of different sludge conveyance alternatives. The Project will also include evaluation of other parts of the Centrifuge Building. AECOM is expected to complete preliminary design phase services by Summer 2019, and staff anticipate final design to be complete by early 2020 with construction expected in summer 2020. Staff recommended the Board authorize the General Manager to execute an Agreement and Task Order No. 1 with AECOM Technical Services, Inc. in the amount of \$183,789 for the Centrifuge Building Improvements Project.

It was moved by Director Kite, seconded by Vice President Fernandez, to Authorize the General Manager to Execute an Agreement and Task Order No. 1 with AECOM Technical Services, Inc. in the Amount of \$183,789 for the Centrifuge Building Improvements Project. Motion carried unanimously.

AUTHORIZE THE GENERAL MANAGER TO EXECUTE AN AGREEMENT AND TASK ORDER NO. 1 WITH CAROLLO ENGINEERS, INC. FOR THE NEWARK EQUALIZATION STORAGE FACILITIES PROJECT

This item was reviewed by the Engineering and Information Technology Committee. Technical Services Manager Ghossain stated the District had begun to conduct an Effluent Management Study as part of the Plant Master Plan. The District is in the process of evaluating alternatives for the management of peak wet weather flows. Construction of an equalization storage facility at Newark would partially offset near-term impacts of increased flows during peak wet weather events and allow the District to manage wastewater flows during Plant shutdowns for future construction and maintenance activities. District Counsel reviewed the Public Contract Code and concluded the District will be able to utilize the Design Build delivery method for this Project. The Project's preliminary scope includes a new equalization storage tank on the one-acre parcel adjacent to the Newark Pump Station, along with the necessary improvements and includes potential for a solar photovoltaic system to generate electricity. Carollo is expected to complete conceptual design phase services by Summer 2019. recommended the Board authorize the General Manager to execute an Agreement and Task Order No. 1 with Carollo Engineers, Inc. in the amount of \$346,952 for the Newark Equalization Storage Facilities Project.

It was moved by Vice President Fernandez, seconded by Director Kite, to Authorize the General Manager to Execute an Agreement and Task Order No. 1 with Carollo Engineers, Inc. in the Amount of \$346,952 for the Newark Equalization Storage Facilities Project. Motion carried unanimously.

CONSIDER A RESOLUTION TO ACCEPT THE CONSTRUCTION OF THE CAST IRON/PIPING LINING PROJECT - PHASE VII FROM NOR-CAL PIPELINE SERVICES

This item was reviewed by the Engineering and Information Technology Committee. Technical Services Manager Ghossain stated the Board awarded the construction contract for the Cast Iron/Piping Lining Project – Phase VII to Nor-Cal on July 16, 2018. The purpose of the Project was to rehabilitate existing gravity sewer mains that were identified through the District's routine television inspection program and the Basin Masterplan Condition Assessments as having structural defects by cured-in-place pipe liners. The Project included rehabilitation of 13 sewer mains in the cities of Fremont and Union City. Staff recommended the Board consider a resolution to accept construction of the Cast Iron/Piping Lining Project – Phase VII from Nor-Cal Pipeline Services and authorize the recordation of a Notice of Completion.

It was moved by Secretary Toy, seconded by Director Handley, to Adopt Resolution No. 2849 Accepting Construction of the Cast Iron/Piping Lining Project – Phase VII from Nor-Cal Pipeline Services Located in Fremont, California and Union City, California, and Authorize Recordation of a Notice of Completion. Motion carried unanimously.

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RESOLUTION NO. 2849

ACCEPT CONSTRUCTION OF THE CAST IRON/PIPING LINING PROJECT - PHASE VII FROM NOR-CAL PIPELINE SERVICES LOCATED IN FREMONT, CALIFORNIA AND UNION CITY, CALIFORNIA

RESOLVED: That the Board of Directors of the UNION SANITARY DISTRICT hereby accepts the Cast Iron/Piping Lining Project - Phase VII from Nor-Cal Pipeline Services, effective January 14, 2019.

FURTHER RESOLVED: That the Board of Directors of the UNION SANITARY DISTRICT authorize the General Manager/District Engineer, or his designee, to execute and record a "Notice of Completion" for the Project.

On motion duly made and seconded, this resolution was adopted by the following vote on January 14, 2019:

AYES:

Fernandez, Handley, Kite, Lathi, Toy

NOES:

None

ABSENT:

None

ABSTAIN:

None

ANJALI LATHI

President, Board of Directors

Union Sanitary District

Attest:

Secretary, Board of Directors

Union Sanitary District



RECORDING REQUESTED BY AND WHEN RECORDED RETURN TO:

Regina McEvoy Union Sanitary District 5072 Benson Road Union City, CA 94587

NO RECORDING FEE - PER GOVERNMENT CODE SECTIONS 6103 & 27283

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN by the UNION SANITARY DISTRICT, Alameda County, California, that the work hereinafter described, the contract for the construction of which was entered into on July 16, 2018 by said District and NOR-CAL PIPELINE SERVICES., Contractor for the Project, "CAST IRON/PIPING LINING PROJECT – PHASE VII," substantially completed the Project on November 14, 2018 and accepted by said District on January 14, 2019.

The name and address of the owner is the **UNION SANITARY DISTRICT**, at 5072 Benson Road, Union City, CA 94587.

The estate or interest of the owner is: FEE SIMPLE ABSOLUTE.

The descriptions of the sites where said work was performed and completed is at various locations in the City of Fremont and City of Union City, County of Alameda, State of California.

The undersigned declares under penalty of perjury that the foregoing is true and correct.

Executed on January 15, 2019 at UNION CITY, CALIFORNIA.

PAUL R. ELDREDGE, P.E.
GENERAL MANAGER/DISTRICT ENGINEER

UNION SANITARY DISTRICT

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

attached, and not the truthfulness, accuracy, or validity of that document.
State of California County of
On January 15, 2019 before me, Regina Dyan McEvoy, Notary Public (insert name and title of the officer) personally appeared Paul R. Eldredge
(insert name and title of the officer)
personally appeared Paul R. Eldredge
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.
I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.
WITNESS my hand and official seal. REGINA DYAN MCEVOY COMM. #2240157 Notary Public - California Alameda County
Signature Royau Me Say (Seal)

CONSIDER A SECOND AMENDED AND RESTATED EMPLOYMENT AGREEMENT BETWEEN UNION SANITARY DISTRICT AND PAUL ELDREDGE

District Counsel Murphy stated the General Manager's performance evaluation took place October 1 and 23, 2018, and the Board met with its designated ad hoc subcommittee on October 1, October 23, October 29, and December 10, 2018. The following amendments were agreed upon: 1) an increase in salary to \$279,595.04, or approximately one and a half percent (\$4,131.95); 2) a one-time payment of \$9,641.21, which will not be subject to PERS; and 3) a one-time contribution of 50 vacation hours. Staff recommended the Board consider approval of the Second Amended and Restated Employment Agreement between Union Sanitary District and Paul Eldredge.

The Board requested a redline of proposed changes to the employment agreement between the District and Paul Eldredge be included in future presentations.

It was moved by Director Kite, seconded by Vice President Fernandez, to Approve the Second Amended and Restated Employment Agreement between Union Sanitary District and Paul Eldredge. Motion carried unanimously.

RECEIVE UPDATE ON CAPACITY CHARGES FOR ACCESSORY DWELLING UNITS AND PROVIDE DIRECTION

This item was reviewed by the Legal/Community Affairs Committee. Customer Service Team Coach Arbolante stated several state laws regarding accessory dwelling units (ADU's) have gone into effect over the last two years. The intent of these laws was to make it easier for homeowners to construct or convert an ADU on their property to create more housing options. The new laws state the District cannot charge a property owner a capacity charge for an interior conversion of an existing single-family unit to create an ADU when no square footage is added, and the capacity charge for an ADU that adds square footage through new construction must be "proportionate to the burden" of the ADU based on size or fixtures. The current District capacity ordinance classifies ADU's as multi-family dwelling units. Developing a separate category for an ADU will require modifying the District's Sewer Capacity Fee Update study and Ordinance 35.22, which the District expects to accomplish in the next year or so. In consideration of increased interest in ADU's, the District has developed an option for applicants to pursue a Review of Capacity Charges under Ordinance 35.22. An applicant would be required to complete an "Accessory Dwelling Unit Review of Capacity Charge Form" that would be submitted for staff review and staff would make a capacity charge adjustment for the ADU as appropriate and process the capacity charge payment. Staff requested the Board provide direction regarding staff's proposal and consider accommodations for those who already paid a capacity charge for an ADU since the law went into effect in 2017.

The Board agreed by consensus that staff should proceed with the proposed "Accessory Dwelling Unit Review of Capacity Charge Form" and the corresponding process outlined in the Board meeting packet. The Board further agreed by consensus that staff should process capacity charge adjustments for those who paid the charge for an ADU since the law went into effect in 2017.

INFORMATION ITEMS:

Legislative Update on State and National Issues of Interest to the Board

This item was reviewed by the Legislative Committee. General Manger Eldredge provided an overview of the state and national legislative summaries included in the Board meeting packet.

Debriefing of the Centennial Open House Held May 19, 2018

This item was reviewed by the Budget & Finance Committee. Executive Assistant to the General Manager/Board Clerk McEvoy provided an overview of the Centennial Open House debriefing report included in the Board meeting packet.

Fiscal Year 2019 - 2022 Strategic Plan

Business Services Coach Brenner presented the Fiscal Year 2019 – 2022 Strategic Plan and reviewed the development timeline for the Strategic Plan included in the Board meeting packet.

Report on the East Bay Dischargers Authority (EBDA) Meeting of December 20, 2018

Director Handley provided an overview of the EBDA meeting summary included in the Board meeting packet.

Check Register

Staff answered Board questions regarding the Check Register.

COMMITTEE MEETING REPORTS:

The Budget & Finance, Legislative, Engineering and Information Technology, and Legal/Community Affairs Committees met.

GENERAL MANAGER'S REPORT:

General Manager Eldredge reported the following:

- The District will host an EBDA Workshop on Friday, January 18, 2019.
- The draft watershed permit that governs the discharge of the 37 wastewater agencies that make up BACWA (Bay Area Clean Water Agencies) was recently released by the San Francisco Bay Regional Water Quality Control Board. Staff will provide an informational report at a future Board meeting.
- District offices will be closed in observance of the Martin Luther King Jr. holiday on Monday, January 21, 2019.

OTHER BUSINESS:

Director Kite stated she attended the Alameda County Special District's Association meeting hosted by Alameda County Water District.

President Lathi stated she attended the Alameda County Water District Financing Authority meeting.

ADJOURNMENT:

The meeting was adjourned at 8:00 p.m. to a Special Meeting in the Boardroom on Thursday, January 17, 2019, at 5:30 p.m.

The Board will then adjourn to the next Regular Meeting in the Boardroom on Monday, January 28, 2019, at 7:00 p.m.

SUBMITTED:

ATTEST:

REGINA McEVOY BOARD CLERK

SECRETARY

APPROVED:

ANJALI LATHI PRESIDENT

Adopted this 28th day of January 2019