

**MINUTES OF THE MEETING OF THE
BOARD OF DIRECTORS OF
UNION SANITARY DISTRICT/UNION SANITARY DISTRICT FINANCING
AUTHORITY
March 11, 2024**

CALL TO ORDER

President Fernandez called the meeting to order at 4:00 p.m.

SALUTE TO THE FLAG

President Fernandez led the salute to the flag.

ROLL CALL

PRESENT: Manny Fernandez, President
Jennifer Toy, Vice President
Pat Kite, Director
Anjali Lathi, Director

ABSENT: Tom Handley, Secretary

STAFF: Paul Eldredge, General Manager/District Engineer
Karen Murphy, District Counsel
Mark Carlson, Business Services Manager/CFO
Armando Lopez, Treatment and Disposal Services Manager
Jose Rodrigues, Collection Services Manager
Raymond Chau, Technical Services Manager
Robert Simonich, Fabrication, Maintenance, and Construction Manager
Alisa Gordon, Human Resources Manager
Ric Pipkin, Enhanced Treatment and Site Upgrade Program Manager
Michael Dunning, Environmental Compliance Coach
Karoline Terrazas, Organizational Performance Coordinator
Trieu Nguyen, IT Administrator
Rebecca Ingalls, Administrative Specialist
Regina McEvoy, Executive Assistant to the General Manager/Board Clerk

VISITORS: Justin Resuello, PFM Asset Management

**APPROVE MINUTES OF THE UNION SANITARY DISTRICT BOARD MEETING OF
FEBRUARY 26, 2024**

It was moved by Vice President Toy, seconded by Director Lathi, to Approve the Minutes of the Board Meeting of February 26, 2024. Motion carried with the following vote:

AYES: Fernandez, Kite, Lathi, Toy

NOES: None
ABSTAIN: None
ABSENT: Handley

FISCAL YEAR 2024 2ND QUARTER MANAGED INVESTMENT PORTFOLIO REPORT FROM PFM

This item was reviewed by the Investment Portfolio Ad Hoc. Business Services Manager/CFO Carlson introduced PFM Client Manager Resuello who provided an overview of the Investment Report included in the Board meeting packet and responded to questions from Boardmembers.

FISCAL YEAR 2024 2ND QUARTER DISTRICT-WIDE BALANCED SCORECARD

This item was reviewed by the Legal/Community Affairs Committee. Organizational Performance Coordinator Terrazas provided an overview of the Balanced Scorecard included in the Board meeting packet.

WRITTEN COMMUNICATIONS

There were no written communications.

PUBLIC COMMENT

There was no public comment.

CONSIDER CONFIRMING AND DECLARING THE NEED TO CONTINUE THE EMERGENCY ACTION TO REPAIR A SINKHOLE ON CUSHING PARKWAY IN THE CITY OF FREMONT

This item was reviewed by the Engineering and Information Technology Committee. Technical Services Manager Chau stated, on February 12, 2024, the Board adopted a resolution declaring the need to authorize an emergency and the expenditure of funds to allow staff to proceed with the expeditious repair of a sinkhole on Cushing Parkway in the City of Fremont. Following adoption of the resolution, staff issued written notification to McGuire and Hester to commence services in accordance with the District's emergency services contract. McGuire and Hester developed and submitted required traffic control plans/permit applications to the City of Fremont. The public contract code requires the Board review the status of the emergency action at every regularly scheduled Board meeting following adoption of the resolution until the action has been terminated. Staff recommended the Board reaffirm the February 26, 2024 declaration and declare the continuance of the emergency action to repair a sinkhole on Cushing Parkway in the City of Fremont.

It was moved by Director Lathi, seconded by Vice President Toy, to Reaffirm the February 26, 2024, Continuance of the Emergency, and to Declare the Continuance of the Emergency Action to Repair a Sinkhole on Cushing Parkway in the City of Fremont. Motion carried with the following four-fifths vote:

AYES: Fernandez, Kite, Lathi, Toy
NOES: None

ABSTAIN: None
ABSENT: Handley

AUTHORIZE THE GENERAL MANAGER TO EXECUTE AN AGREEMENT WITH THE CITY OF UNION CITY FOR EMERGENCY BUILDING INSPECTION PROGRAM

This item was reviewed by the Legal/Community Affairs Committee. Technical Services Manager Chau stated the proposed agreement sets forth the terms under which District staff would be allowed to inspect District offices, which would otherwise require inspection by City staff, for occupancy after an earthquake. In the event of a major earthquake, staff anticipate City of Union City building inspectors will likely be dispatched to first inspect the City's essential facilities. Staff believe it would be prudent to ensure timely continuous operations to enter into an agreement with the City of Union City to allow District staff to perform required inspections of District facilities and reduce inspection times while maintaining safety protocols. Staff recommended the Board authorize the General Manager to execute an agreement with the City of Union City for the Emergency Building Inspection Program, in the form attached with minor revisions as may be approved by the General Manager in consultation with General Counsel.

It was moved by Vice President Toy, seconded by Director Lathi, to Authorize the General Manager to Execute an Agreement with the City of Union City for the Emergency Building Inspection Program. Motion carried with the following vote:

AYES: Fernandez, Kite, Lathi, Toy
NOES: None
ABSTAIN: None
ABSENT: Handley

INFORMATION ITEMS:

Publication of Confluent Medical Technologies, Inc. and Safety-Kleen of California, Inc. as Significant Violators in 2023

This item was reviewed by the Legal/Community Affairs Committee. Environmental Compliance Coach Dunning stated the District is required to publish the names of all dischargers to the District's wastewater treatment plant that were in Significant Noncompliance with Environmental Protection Agency Pretreatment Regulations and/or the District's Sewer Ordinance No. 56.04 any time during the 2023 calendar year. Confluent Medical Technologies, Inc. was issued Notice of Violation N23-014 and an administrative penalty, which has been paid. Safety-Kleen of California, Inc. was issued Administrative Order AO-23-001 and an administrative fine, which has been paid. A copy of the publication that will appear in The Argus and Tri-City Voice newspapers was included in the Board meeting packet.

Report on the East Bay Dischargers Authority Meeting of February 15, 2024

Director Lathi provided an overview of the EBDA Commission meeting minutes included in the Board meeting packet.

Check Register

There were no questions regarding the check register.

COMMITTEE MEETING REPORTS:

The Investment Portfolio Ad Hoc, Legislative, Engineering and Information Technology, Legal/Community Affairs, and Budget & Finance Committees met.

GENERAL MANAGER'S REPORT:

- General Manager Eldredge provided a COVID update.
- General Manager Eldredge stated the Mid-Year Budget Board Workshop will be held in the Boardroom on March 13, 2024, and a Combined Board Workshop will be held March 19, 2024 in the Boardroom.
- General Manager Eldredge stated comments were due March 6, 2024, for the 3rd watershed permit issued by the Water Quality Control Board. Bay Area Clean Water Agencies (BACWA) submitted a comment letter which included a request that the Regional Board honor its earlier comments in regard to incentives for early adopters of nutrient reduction projects. An updated draft of the 3rd watershed permit will soon be released for review in advance of the public hearing to be held later this Spring.

OTHER BUSINESS:

There was no other business.


ADJOURNMENT:

The meeting was adjourned at 4:21 p.m. to a Special Board Meeting to be held in the Boardroom on Wednesday, March 13, 2024, at 4:00 p.m.


The Board will then adjourn to a Special Board Meeting to be held in the Boardroom on Tuesday, March 19, 2024, at 4:00 p.m.

The Board will then adjourn to the next Regular Meeting to be held in the Boardroom on Monday, March 25, 2024, at 4:00 p.m.

SUBMITTED:

DocuSigned by:

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REGINA McEVOY
BOARD CLERK

ATTEST:

DocuSigned by:

7EFE0DB9E7E0480
PAT KITE
SECRETARY PRO TEM

APPROVED:

DocuSigned by:

77BEE9EB02EB471
MANNY FERNANDEZ
PRESIDENT

Adopted this 25th day of March 2024

Certificate Of Completion

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Subject: Complete with DocuSign: 03112024 Meeting Minutes.pdf	
Source Envelope:	
Document Pages: 4	Signatures: 3
Certificate Pages: 5	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelope Stamping: Enabled	Regina McEvoy
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	5072 Benson Road
	Union City, CA 94587
	Reginam@unionsanitary.ca.gov
	IP Address: 50.227.238.26

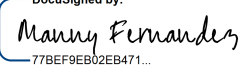
Record Tracking

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4/3/2024 11:56:12 AM	Reginam@unionsanitary.ca.gov	

Signer Events

Manny Fernandez
 mfernandez@unionsanitary.ca.gov
 Security Level: Email, Account Authentication (None)

Signature

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 Signature Adoption: Pre-selected Style
 Using IP Address: 174.249.146.195


Timestamp

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Electronic Record and Signature Disclosure:

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Pat Kite
 pkite@unionsanitary.ca.gov
 Security Level: Email, Account Authentication (None)

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Regina McEvoy
 reginam@unionsanitary.ca.gov
 Assistant to GM
 Union Sanitary District
 Security Level: Email, Account Authentication (None)

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Electronic Record and Signature Disclosure:

Not Offered via DocuSign

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Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp

Carbon Copy Events	Status	Timestamp
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Witness Events	Signature	Timestamp
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Notary Events	Signature	Timestamp
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Envelope Summary Events	Status	Timestamps
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Payment Events	Status	Timestamps
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Electronic Record and Signature Disclosure
