



**UNION SANITARY DISTRICT BOARD MEETING/  
UNION SANITARY DISTRICT FINANCING AUTHORITY  
AGENDA**

**Monday, April 13, 2020  
Regular Meeting - 4:00 P.M.**

**Union Sanitary District  
Administration Building  
5072 Benson Road  
Union City, CA 94587**

**Directors**  
Manny Fernandez  
Tom Handley  
Pat Kite  
Anjali Lathi  
Jennifer Toy

**Officers**  
Paul R. Eldredge  
*General Manager/  
District Engineer*

Karen W. Murphy  
*Attorney*

**CORONAVIRUS (COVID-19) ADVISORY NOTICE**

Consistent with Executive Orders No. N-25-20 and No. N-29-20 from the Executive Department of the State of California, the Alameda County March 31, 2020 Updated Shelter in Place Order, and Executive Order No. N-33-20, Stay-at-Home Order, the Monday, April 13, 2020, Regular Board Meeting will not be physically open to the public and all Board Members will be teleconferencing into the meeting. **To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting by following the steps listed below to listen to the Board Meeting, and may provide public comment by sending comments to the Board Clerk by email at [assistanttogm@unionsanitary.ca.gov](mailto:assistanttogm@unionsanitary.ca.gov).** Comments will then be read into the record, with a maximum allowance of 3 minutes per individual comment, subject to the Board President's discretion. All comments should be a maximum of 500 words, which corresponds to approximately 3 minutes of speaking time. If a comment is received after the agenda item is heard but before the close of the meeting, the comment will still be included as a part of the record of the meeting but will not be read into the record.

Any member of the public who needs accommodations should email or call the Board Clerk who will use their best efforts to provide reasonable accommodations to provide as much accessibility as possible while also maintaining public safety in accordance with the Union Sanitary District procedure for resolving reasonable accommodation requests.

To listen to this Regular Board Meeting:

Call: 1-888-788-0099

Meeting ID: 118 434 226 #

Participant ID: #

	1.	Call to Order.
	2.	<del>Salute to the Flag.</del> (This item has been suspended due to the COVID-19 pandemic.)
	3.	Roll Call.
Motion	4.	Adopt a Resolution Announcing and Declaring the Results of the Presidential Primary Election Held March 3, 2020.
	5.	Swearing in of Reelected Boardmember Pat Kite and Reappointed Boardmembers Manny Fernandez and Anjali Lathi.
Motion	6.	Election of Officers for the Board of Directors.
Motion	7.	Approve Minutes of the Union Sanitary District Special Board Meeting of March 17, 2020.
Motion	8.	Approve Minutes of the Union Sanitary District Board Meeting of March 23, 2020.
	9.	Written Communications.
	10.	Public Comment. Public Comment is limited to three minutes per individual, with a maximum of 30 minutes per subject. If the comment relates to an agenda item, the speaker should address the Board at the time the item is considered. Speaker cards will be available in the Boardroom and are requested to be completed prior to the start of the meeting.
Motion	11.	Boardmember Compensation for Fiscal Year 2021 <i>(to be reviewed by the Budget &amp; Finance Committee)</i> .
Motion	12.	Authorize the General Manager to Execute Amendment No. 3 to Task Order No. 2 with Brown and Caldwell for the Emergency Outfall Improvements Project <i>(to be reviewed by the Engineering and Information Technology Committee)</i> .
Motion	13.	Consider a Resolution to Accept a Sanitary Sewer Easement for Tract 8237 – Palmdale Estates Phase 2, Located Near Mission Boulevard West of Saint Joseph Terrace, in the City of Fremont <i>(to be reviewed by the Legal/Community Affairs Committee)</i> .
Information	14.	Information Regarding Acceptance of Construction of the Plant Paving Project from Dryco Construction Inc. <i>(to be reviewed by the Engineering and Information Technology Committee)</i> .
Information	15.	COVID-19 Update.
Information	16.	Report on the East Bay Dischargers Authority Meeting of March 19, 2020.
Information	17.	Check Register.

- Information
18. Committee Meeting Reports. *(No Board action is taken at Committee meetings):*
- a. Engineering and Information Technology Committee – Wednesday, April 8, 2020, at 10:00 a.m.
    - Director Toy and Director Fernandez
  - b. Legal/Community Affairs Committee – Thursday, April 9, 2020, at 12:00 p.m.
    - Director Fernandez and Director Handley
  - c. Budget & Finance Committee – Thursday, April 9, 2020, at 12:30 p.m.
    - Director Kite and Director Lathi
  - d. Personnel Committee – will not meet.
  - e. Legislative Committee – will not meet.
  - f. Audit Committee – will not meet.
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- Information
19. General Manager’s Report. *(Information on recent issues of interest to the Board).*
- 
20. Other Business:
- a. Comments and questions. *Directors can share information relating to District business and are welcome to request information from staff.*
  - b. Scheduling matters for future consideration.
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21. Adjournment – The Board will then adjourn to the next Regular Board Meeting in the Boardroom on Monday, April 27, 2020, at 4:00 p.m.
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The facilities at the District Offices are wheelchair accessible. Any attendee requiring special accommodations at the meeting should contact the General Manager’s office at (510) 477-7503 at least 24 hours in advance of the meeting.



**ENGINEERING AND INFORMATION TECHNOLOGY  
COMMITTEE MEETING**

Committee Members: Director Toy and Director Fernandez

**AGENDA**

**Wednesday, April 8, 2020  
10:00 A.M.**

**Alvarado Conference Room  
5072 Benson Road  
Union City, CA 94587**

**Directors**

Manny Fernandez  
Tom Handley  
Pat Kite  
Anjali Lathi  
Jennifer Toy

**Officers**

Paul R. Eldredge  
*General Manager/  
District Engineer*

Karen W. Murphy  
*Attorney*

Pursuant to Governor Newsom's Executive Order N-25-20, dated March 12, 2020, members of the Board of Directors may participate in this meeting via teleconference.

1. Call to Order

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2. Roll Call

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3. Public Comment  
Public Comment is limited to three minutes per individual, with a maximum of 30 minutes per subject. If the comment relates to an agenda item, the speaker should address the Board at the time the item is considered. Speaker cards will be available and are requested to be completed prior to the start of the meeting.

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4. Items to be reviewed for the Regular Board meeting of April 13, 2020:
  - Authorize the General Manager to Execute Amendment No. 3 to Task Order No. 2 with Brown and Caldwell for the Emergency Outfall Improvements Project
  - Information Regarding Acceptance of Construction for the Plant Paving Project from Dryco Construction Inc.

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5. Adjournment

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Items reviewed at committee meetings will be included in the agenda packet for the upcoming Board meeting. No action will be taken at committee meetings.
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## LEGAL/COMMUNITY AFFAIRS COMMITTEE MEETING

Committee Members: Director Fernandez and Director Handley

### Directors

Manny Fernandez  
Tom Handley  
Pat Kite  
Anjali Lathi  
Jennifer Toy

### AGENDA

Thursday, April 9, 2020

12:00 P.M.

Alvarado Conference Room

5072 Benson Road

Union City, CA 94587

### Officers

Paul R. Eldredge  
*General Manager/  
District Engineer*

Karen W. Murphy  
*Attorney*

Pursuant to Governor Newsom's Executive Order N-25-20, dated March 12, 2020, members of the Board of Directors may participate in this meeting via teleconference.

1. Call to Order

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2. Roll Call

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3. Public Comment  
Public Comment is limited to three minutes per individual, with a maximum of 30 minutes per subject. If the comment relates to an agenda item, the speaker should address the Board at the time the item is considered. Speaker cards will be available and are requested to be completed prior to the start of the meeting.

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4. Items to be reviewed for the Regular Board meeting of April 13, 2020:
  - Consider a Resolution to Accept a Sanitary Sewer Easement for Tract 8237 – Palmdale Estates Phase 2, Located Near Mission Boulevard West of Saint Joseph Terrace, in the City of Fremont

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5. Adjournment

Items reviewed at committee meetings will be included in the agenda packet for the upcoming Board meeting. No action will be taken at committee meetings.
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**BUDGET & FINANCE COMMITTEE MEETING**  
Committee Members: Director Kite and Director Lathi

**Directors**  
Manny Fernandez  
Tom Handley  
Pat Kite  
Anjali Lathi  
Jennifer Toy

**AGENDA**  
**Thursday, April 9, 2020**  
**12:30 P.M.**

**Alvarado Conference Room**  
**5072 Benson Road**  
**Union City, CA 94587**

**Officers**  
Paul R. Eldredge  
*General Manager/  
District Engineer*

Karen W. Murphy  
*Attorney*

Pursuant to Governor Newsom's Executive Order N-25-20, dated March 12, 2020, members of the Board of Directors may participate in this meeting via teleconference.

1. Call to Order

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2. Roll Call

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3. Public Comment  
Public Comment is limited to three minutes per individual, with a maximum of 30 minutes per subject. If the comment relates to an agenda item, the speaker should address the Board at the time the item is considered. Speaker cards will be available and are requested to be completed prior to the start of the meeting.

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4. Items to be reviewed for the Regular Board meeting of April 13, 2020:
  - Boardmember Compensation for Fiscal Year 2021

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5. Adjournment

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Items reviewed at committee meetings will be included in the agenda packet for the upcoming Board meeting. No action will be taken at committee meetings.
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The facilities at the District Offices are wheelchair accessible. Any attendee requiring special accommodations at the meeting should contact the General Manager's office at (510) 477-7503 at least 24 hours in advance of the meeting.



**Directors**  
Manny Fernandez  
Tom Handley  
Pat Kite  
Anjali Lathi  
Jennifer Toy

**Officers**  
Paul R. Eldredge  
*General Manager/  
District Engineer*

Karen W. Murphy  
*Attorney*

**APRIL 13, 2020  
BOARD OF DIRECTORS MEETING  
AGENDA ITEM # 4**

**TITLE:**               **Adopt a Resolution Announcing and Declaring the Results of the Presidential Primary Election Held March 3, 2020 (*This is a Motion Item*)**

**SUBMITTED:**   Paul R. Eldredge, General Manager/District Engineer  
Regina McEvoy, Executive Assistant to the General Manager/Board Clerk  
Karen Murphy, General Counsel

**Recommendation**

Adopt a resolution receiving the Certificates of Appointment and announcing the results from the March 3, 2020, Presidential Primary Election as to Union Sanitary District Director Ward 1 and Ward 3, and ratifying and declaring the result, as certified by the Alameda County Registrar of Voters, as to Union Sanitary District Director Ward 2.

**Previous Board Action**

On October 14, 2019, the Board of Directors adopted Resolution No. 2865, Calling the Election for Three Directors, and Resolution No. 2866, Ordering the Consolidation of the Union Sanitary District General Election with the Direct Presidential Primary Election on March 3, 2020.

**Background**

Director Manny Fernandez representing Ward 1 and Director Anjali Lathi representing Ward 3, were the only candidates for their respective wards and were reappointed by the County to serve terms expiring March 2024.

Staff received the certified results from the Alameda County Registrar's Office, and the names of the persons voted for as candidates for Union Sanitary District Director, Ward 2. The total number of votes received and cast in favor of each of the persons voted for were as follows:

DIRECTOR – REPRESENTING WARD 2	
<b>L. Patricia (Pat) Kite</b>	<b>7,240</b>
Mike Marzano	3,447

All election results have been canvassed and certified by the Registrar of Voters and are presented to the Board of Directors.

Attachments: Resolution – Announcing and Declaring Results of the Election Held March 3, 2020  
Exhibit A to Resolution – Certificates of Appointment and Official Canvass of the  
March 3, 2020, Presidential Primary Election



**RESOLUTION NO. \_\_\_\_**

**RESOLUTION OF THE BOARD OF DIRECTORS OF UNION SANITARY DISTRICT  
ANNOUNCING AND DECLARING THE RESULTS OF THE ELECTION  
HELD MARCH 3, 2020**

WHEREAS, on March 3, 2020, Alameda County conducted a Presidential Primary Election; and

WHEREAS, on October 14, 2019, the Board of Directors adopted Resolution No. 2865, Calling the March 3, 2020 Election for Three Directors, and Resolution No. 2866, Consolidating the Union Sanitary District Election with the Presidential Primary Election on March 3, 2020; and

WHEREAS, the Union Sanitary District offices to be filled by such Presidential Primary Election were for three Directors serving Ward 1, Ward 2, and Ward 3, with terms expiring March 2024; and

WHEREAS, Director Manny Fernandez, representing Ward 1, and Director Anjali Lathi, representing Ward 3, were the only candidates for their respective wards, and a petition signed by voters in the District requesting that an election be held for such offices was not filed; and

WHEREAS, Director Manny Fernandez was appointed by the County to the office of Union Sanitary District Director, Ward 1; and

WHEREAS, Director Anjali Lathi was appointed by the County to the office of Union Sanitary District Director, Ward 3; and

WHEREAS, the Alameda County Registrar of Voters canvass the returns of the consolidated election with respect to the Director for Ward 2, and did certify to this Board of Directors the results of the votes cast at the election, which certification is attached hereto as Exhibit "A", and incorporated herein by reference; and

WHEREAS, the total number of ballots cast in Ward 2 was 14,029, and the names of persons voted for were as follows:

DIRECTOR – REPRESENTING WARD 2	
<b>L. Patricia (Pat) Kite</b>	<b>7,240</b>
Mike Marzano	3,447

WHEREAS, Director L. Patricia (Pat) Kite received the highest number of votes, and was elected to the office of Union Sanitary District Director, Ward 2.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of Union Sanitary District that:

1. The Board of Directors hereby receives the certificates of appointment from the Registrar of Voters of Alameda County for the Presidential Primary Election for Wards 1 and 3, and announces the appointment of Manny Fernandez for Union Sanitary District Director, Ward 1 and Union Sanitary District Director, Anjali Lathi for Ward 3.

2. The Board of Directors hereby finds and states that the canvass by the Registrar of Voters of Alameda County, and the results of the Presidential Primary Election as to the Director of Union Sanitary District for Ward 2, are hereby ratified, confirmed, approved, and declared, and that L. Patricia (Pat) Kite was elected as Union Sanitary District Director, Ward 2.

On motion duly made and seconded, this resolution was adopted by the following vote on April 13, 2020:

AYES:

NOES:

ABSENT:

ABSTAIN:

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JENNIFER TOY  
President, Board of Directors  
UNION SANITARY DISTRICT

Attest:

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PAT KITE  
Secretary, Board of Directors  
UNION SANITARY DISTRICT



## REGISTRAR OF VOTERS

ALAMEDA COUNTY • CALIFORNIA

TIM DUPUIS  
REGISTRAR OF VOTERS

CYNTHIA CORNEJO  
DEPUTY REGISTRAR OF VOTERS

March 24, 2020

Union Sanitary District  
Paul Eldredge, General Manager  
5072 Benson Road  
Union City, CA 94587

Dear Paul Eldredge:

Enclosed are the Certificate of Appointment, Certificate of Election Results, and a copy of the Official Canvass for the Union Sanitary District Presidential Primary Election held on March 3, 2020.

If you have any questions, please contact me at (510) 272-6933.

Sincerely,

Tim Dupuis  
Registrar of Voters  
Alameda County

Enclosures

STATE OF CALIFORNIA }  
COUNTY OF ALAMEDA } ss.

I, **TIM DUPUIS**, Registrar of Voters for the County of Alameda, State of California, having canvassed the returns of all votes cast in the **Union Sanitary District, Ward 2** at the Presidential Primary Election held on **Tuesday, March 3, 2020**, do hereby certify the following to be a full, true and correct Statement of the Results of all the votes cast, to which this certificate is attached, at said election for each candidate in the **Union Sanitary District, Ward 2** for the office of **District Director**.

I hereby set my hand and my official seal this **24<sup>th</sup>** day of **March 2020**.



**TIM DUPUIS**  
Registrar of Voters  
Alameda County  
State of California

CERTIFICATE OF REGISTRAR OF VOTERS PURSUANT TO SECTION 10515 OF THE CALIFORNIA ELECTIONS CODE CONCERNING THE PRESIDENTIAL PRIMARY ELECTION HELD ON TUESDAY, MARCH 3, 2020, IN THE UNION SANITARY DISTRICT, WARD 1.

I, **TIM DUPUIS**, Registrar of Voters, County of Alameda, State of California, do hereby certify that the number of Directors to be elected at the Presidential Primary Election held on Tuesday, March 3, 2020, in the Union Sanitary District, Ward 1, is: **One**

I further certify that the number of nominees for Director of Union Sanitary District, Ward 1, does not exceed the number of offices for Director to be filled at said election.

I further certify that the following candidate has been duly nominated for the elective office of Director, Union Sanitary District, Ward 1:

**MANUEL "MANNY" FERNANDEZ**

I hereby certify that a petition signed by voters in the District requesting that an election be held for such office was not filed.

Dated at Oakland, California

This 24<sup>th</sup> day of March, 2020



**TIM DUPUIS**  
Registrar of Voters  
Alameda County  
State of California

CERTIFICATE OF REGISTRAR OF VOTERS PURSUANT TO SECTION 10515 OF THE CALIFORNIA ELECTIONS CODE CONCERNING THE PRESIDENTIAL PRIMARY ELECTION HELD ON TUESDAY, MARCH 3, 2020, IN THE UNION SANITARY DISTRICT, WARD 3.

I, **TIM DUPUIS**, Registrar of Voters, County of Alameda, State of California, do hereby certify that the number of Directors to be elected at the Presidential Primary Election held on Tuesday, March 3, 2020, in the Union Sanitary District, Ward 3, is: **One**

I further certify that the number of nominees for Director of Union Sanitary District, Ward 3, does not exceed the number of offices for Director to be filled at said election.

I further certify that the following candidate has been duly nominated for the elective office of Director, Union Sanitary District, Ward 3:

**ANJALI B. LATHI**

I hereby certify that a petition signed by voters in the District requesting that an election be held for such office was not filed.

Dated at Oakland, California

This 24<sup>th</sup> day of March, 2020



**TIM DUPUIS**  
Registrar of Voters  
Alameda County  
State of California



1 Union Sanitary District Director, Ward 2							
		Registered Voters	Voters Cast	Turnout (%)	PATRICIA (PAT) KITE	MIKE MARZANO	Under Votes
830100		1695	713	42.06 %	369	140	204
830200		1556	682	43.83 %	368	154	160
830210		1548	560	36.18 %	282	137	141
830300		1663	679	40.83 %	321	153	205
830500		2083	799	38.36 %	423	162	214
830700		1366	494	36.16 %	272	104	118
831100		929	331	35.63 %	158	77	96
850300		1896	777	40.98 %	395	207	175
850330		1706	705	41.32 %	361	149	194
850400		1615	663	41.05 %	340	193	130
850500		1342	532	39.64 %	298	115	118
850600		1525	535	35.08 %	302	130	103
850800		1559	576	36.95 %	299	160	117
850810		1991	885	44.45 %	469	211	204
851000		1133	524	46.25 %	260	144	120
851200		853	380	44.55 %	202	91	87
851300		1606	676	42.09 %	355	147	174
851500		1586	812	51.20 %	387	231	194
851600		1323	533	40.29 %	285	134	114
851700		1608	685	42.60 %	372	167	146
851800		938	434	46.27 %	219	101	114
852010		1002	400	39.92 %	194	141	65
852100		1629	653	40.09 %	309	199	145
9830450		5	1	20.00 %			1
9830510		0	0				
9850150		0	0				
Contest Total		34157	14029	41.07 %	7240	3447	3339

**Directors**

Manny Fernandez  
Tom Handley  
Pat Kite  
Anjali Lathi  
Jennifer Toy

**Officers**

Paul R. Eldredge  
*General Manager/  
District Engineer*

Karen W. Murphy  
*Attorney*

**APRIL 13, 2020  
BOARD OF DIRECTORS MEETING  
AGENDA ITEM # 5**

**TITLE:** Swearing in of Reelected Boardmember Pat Kite and Reappointed Boardmembers Manny Fernandez and Anjali Lathi

**SUBMITTED:** Paul R. Eldredge, General Manager/District Engineer  
Regina McEvoy, Executive Assistant to the General Manager/Board Clerk

**Recommendation**

None.

**Previous Board Action**

Reelected and reappointed Boardmembers are sworn in following the certification of District election results.

**Background**

Board Clerk McEvoy will lead the swearing in for Reelected Director Kite and Reappointed Directors Fernandez and Lathi.





**Directors**  
Manny Fernandez  
Tom Handley  
Pat Kite  
Anjali Lathi  
Jennifer Toy

**Officers**  
Paul R. Eldredge  
*General Manager/  
District Engineer*

Karen W. Murphy  
*Attorney*

**APRIL 13, 2020  
BOARD OF DIRECTORS MEETING  
AGENDA ITEM # 6**

**TITLE:** Election of Officers for the Board of Directors *(This is a Motion Item)*

**SUBMITTED:** Paul R. Eldredge, General Manager/District Engineer  
Karen Murphy, General Counsel  
Regina McEvoy, Executive Assistant to the General Manager/Board Clerk

**Recommendation**

It is recommended the Board appoint and elect by motion the officers to serve as President, Vice President, and Secretary, in accordance with the attached policy.

**Previous Board Action**

The Board considers this item annually.

**Background**

The current policy was approved by the Board in December of 2019, and designates the offices of President, Vice President, and Secretary. The policy states the Board shall annually elect by majority vote the President, Vice-President, and Secretary for one-year terms.

Historically, the Board has followed a rotation of officers, where Vice President becomes President, Secretary becomes Vice President, and the 4<sup>th</sup> member in rotation becomes Secretary. At present, Director Handley is Vice President, Director Kite is Secretary, and Director Lathi is the 4<sup>th</sup> member in the rotation.

In accordance with Policy 3070, Board officers in office at the beginning of the meeting shall retain their positions until the adjournment of the meeting and newly elected Board officers will assume their duties immediately following the meeting.

Attachment: Board Policy 3070, Boardmember Officers and Committee Membership

Union Sanitary District  
Policy and Procedure Manual

Effective: 12/9/2019	<b>Boardmember</b>  <b>Officers and Committee Membership</b>	Policy Number 3070  Page 1 of 3
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**Policy**

Selection of Board Officers will be held annually at the first regular meeting following the certification of Board election results in election years or approximately one year after the election of Board Officers in non-election years. Internal Board committee memberships and Board representation for External Committees shall be established following the selection of the Board Officers.

**Purpose**

To provide a written record of the procedure approved by the Board for electing its Officers and establishing its committee memberships.

**Procedure**

Board Officers

1. The Officers are President, Vice President, and Secretary and the term of office shall be for one year, except that in election years, if the month in which the election of Board members is changed, the term shall run until after certification of election results. The Board may, by motion, amend the titles of President and Vice President to Chair and Vice Chair, respectively, provided that the Chair, regardless of title, shall act as the “president” pursuant to California Health & Safety Code Section 6486. Throughout this Policy, the titles President and Vice President shall be used interchangeably with Chair and Vice Chair.
2. The President shall preside over the meetings of the Board of Directors and be responsible for the following:
  - a. maintaining order and following the published agenda
  - b. ensuring Boardmembers are allowed to participate in discussions
  - c. allowing the public to speak on agenda items
  - d. facilitating dialog among the public, staff, and Boardmembers
  - e. appointment of members of the Board of Directors to Internal Committee assignments
  - f. signing resolutions, ordinances, and construction contracts on behalf of the District
  - g. representing the Board of Directors on issues or at events as designated by the full Board

The Vice President shall fulfill the duties of the President when the President is absent or otherwise unavailable.

The Secretary shall ensure the recording of the minutes of the Board of Directors meetings and sign the adopted Minutes, shall sign all Resolutions and Ordinances passed by the District, and shall serve as Vice President when the Vice President is absent or otherwise unavailable. If the President and Vice President are both absent, and a quorum is present, the Secretary shall preside over the meetings of the Board of Directors as the Board President.

3. At the first regular meeting following the certification of Board election results in election years, or approximately one year after the election of Board Officers in non-election years, the Board shall appoint its Board Officers. During election years, the newly elected Boardmembers shall be sworn in as the first item of business on the agenda followed immediately by the selection of the Board Officers. During non-election years, the selection of the Board Officers shall be considered after the last motion item on the agenda. The Board shall elect the President, Vice-President and Secretary for terms as set forth in Section 1 above. The election or removal of the President, Vice-President, or Secretary shall require a majority vote of the Board. The Board may choose to follow a rotation of officers.

The Board officers in office at the beginning of the meeting shall retain their positions until the adjournment of the meeting and the newly selected Board Officers shall assume their duties immediately following this meeting.

#### Internal Board Committee Memberships

1. Internal committees are: Budget and Finance; Engineering and Information Technology; Legal/Community Affairs; Legislative; Personnel; and Audit Committee. There is no fixed schedule for meetings set by this policy and appointments are made by the President, as set forth below. Notwithstanding the above, meetings are noticed and open to the public.
2. Annually, following the election of Board officers, and at the same meeting as the election of the officers, Directors shall be provided a list of the internal committees along with an internal committee interest form. The internal committee interest form shall be completed in order of preference and provided to the General Manager, or designee, no later than 11 calendar days in advance of the next Board meeting.
3. The President is delegated the authority to appoint Directors to the internal committees. The President shall make every effort to rotate committee assignments and ensure a similar number of committee assignments for each Board member. Notice of internal committee membership appointments will be contained in an information item to the Board at the next regularly scheduled meeting following the selection of the Board Officers. The determination of the Board President on committee assignments shall be considered final.

4. Ad Hoc committees are called as needed by a majority vote of the Board of Directors.

#### External Commissions / Committee Representatives (CCR)

1. External commissions/committees include: the EBDA Commission; the Joint Powers Authority for Geographic Information Systems; the Alameda County Water District Finance Authority (ACWDFA); and the Alameda County Chapter of the California Special Districts Association.
2. Membership on the EBDA Commission shall be a maximum of two consecutive years, with a possible three years in exceptional circumstances if approved by the Board.
3. The Board of Directors will elect representatives for External Committees annually. At the same meeting as the election of officers, Directors shall be provided a list of external committees along with an external committee interest form.. The external committee interest form shall be completed in order of preference and provided to the General Manager, or designee, no later than 11 calendar days in advance of the meeting. The external committee interests shall be compiled in a motion item staff report by the General Manager, or designee, and provided to the Board for consideration. The Board shall elect the external committee representatives for one year terms to start on July 1 of each year, or as otherwise decided by the Board majority, unless the assignment is vacant, in which case the term shall begin immediately upon election. The Board may choose to follow a rotation for representatives. The election or removal of external committee representatives shall require a majority vote of the Board.

#### **Management Responsibility**

The General Manager will be responsible for scheduling on the Board agenda, the election or appointment of Board officers and external commissions, pursuant to the schedule shown above. The General Manager, or designee, will provide the following to the new President, with copies to the Board: (1) a list of the last ten years and current committee memberships; (2) a copy of this policy; and (3) a list of internal committee interests. In consultation with the Board President, the General Manager will also be responsible for scheduling on the Board agenda the announcement of internal committee appointments.

Supersedes Policy Dated: July 2004, September 2005, January 2008, September 2010, October 2013, December 2016

Approved by:	Board of Directors, December 2019
Reviewers:	General Manager, Board of Directors, District's attorney
Notify Person:	General Manager
Review frequency:	Every 3 years
Next Review:	October 2022

**MINUTES OF THE SPECIAL MEETING OF THE  
BOARD OF DIRECTORS OF  
UNION SANITARY DISTRICT/UNION SANITARY DISTRICT FINANCING  
AUTHORITY  
March 17, 2020**

**Consistent with Executive Order No. N-25-20 from the Executive Department of the State of California and the Alameda County Public Health Department's March 16, 2020 Shelter in Place Order, the District's March 17, 2020, Special Meeting was not physically open to the public. In order to maximize public safety while still maintaining transparency, members of the public were able to attend the meeting telephonically.**

**CALL TO ORDER**

President Toy called the meeting to order at 3:00 p.m.

**SALUTE TO THE FLAG**

President Toy led the pledge of allegiance.

**ROLL CALL**

PRESENT: Jennifer Toy, President  
Tom Handley, Vice President  
Pat Kite, Secretary  
Anjali Lathi, Director  
Manny Fernandez, Director

STAFF: Paul Eldredge, General Manager/District Engineer  
Karen Murphy, District Counsel  
Regina McEvoy, Executive Assistant to the General Manager/Board Clerk

**DISCUSS GOVERNOR'S EXECUTIVE ORDER N-25-20, DATED MARCH 12, 2020, CANCELING LARGE GATHERINGS AND SUSPENDING CERTAIN PORTIONS OF THE BROWN ACT AND PROVIDE DIRECTION REGARDING UPCOMING BOARD MEETINGS**

District Counsel Murphy stated Governor Newsom issued an Executive Order on March 12, 2020, that includes suspension of certain portions of the Brown Act. The suspension allows local and legislative bodies to hold public meetings telephonically or electronically. One physical publicly available location must be made available; however, Directors and staff will not need to be physically present. During the suspension, the Directors' physical location will not need to be identified on the agenda and agendas do not have to be posted at teleconference locations. Staff presented remote access options for public meetings

and recommended the Zoom platform. The Board directed staff to test Zoom with members of the Board before the next Board meeting.

### **DISCUSS THE DISTRICT'S PANDEMIC ACTION PLAN**

General Manager Eldredge stated the District had been designated as an essential service and would not close as a result of the Alameda County Shelter-in-Place Order. The District began maximizing employees working from home following the County Order and has been phasing in minimal staffing plans. As of the date of the meeting, the District's lobby was open with measures in place to limit contact between staff and customers. It was noted the lobby may be closed if needed. General Manager Eldredge provided the Board an overview of the staffing plans for each Work Group. The District has begun practicing social distancing for all employees; meetings have either been canceled or will be conducted via teleconference. The District will continue to do whatever necessary to remain in compliance with the County Order and CDC guidelines throughout the COVID-19 pandemic.

### **DISCUSS 218 PUBLIC HEARING**

General Manager Eldredge reviewed the updated schedule for the District's 218 process and noted the majority of informational presentations to community groups had been canceled in accordance with the County Order. General Manager Eldredge stated staff will continue working on options for the Public Information Meeting scheduled for April 21 and the Public Hearing scheduled for May 11, 2020. The Board directed staff to proceed with the aforementioned schedule.

### **ADJOURNMENT:**

The meeting was adjourned at 4:00 p.m. to the next Regular Meeting at 7:00 p.m. in the Boardroom on Monday, March 23, 2020.

SUBMITTED:

ATTEST:

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REGINA McEVOY  
BOARD CLERK

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PAT KITE  
SECRETARY

APPROVED:

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JENNIFER TOY  
PRESIDENT

Adopted this 13<sup>th</sup> day of April 2020

**MINUTES OF THE MEETING OF THE  
BOARD OF DIRECTORS OF  
UNION SANITARY DISTRICT/UNION SANITARY DISTRICT FINANCING  
AUTHORITY  
March 23, 2020**

**Consistent with Executive Orders No. N-25-20 and No. N-29-20 from the Executive Department of the State of California, the Alameda County March 16, 2020 Shelter in Place Order, and Executive Order No. N-33-20, Stay-at-Home Order, the Monday, March 23, 2020, Regular Board Meeting was not physically open to the public and all Board Members teleconferenced into the meeting. To maximize public safety while still maintaining transparency and public access, members of the public were able to listen to the Board Meeting, and provide public comment by sending comments to the Board Clerk.**

**CALL TO ORDER**

President Toy called the meeting to order at 4:00 p.m. The regular meeting time was modified due to the COVID-19 emergency.

**SALUTE TO THE FLAG**

**ROLL CALL**

PRESENT: Jennifer Toy, President  
Tom Handley, Vice President  
Anjali Lathi, Director  
Manny Fernandez, Director

ABSENT: Pat Kite, Secretary

STAFF: Paul Eldredge, General Manager/District Engineer  
Karen Murphy, District Counsel  
Sami Ghossain, Technical Services Manager  
Armando Lopez, Treatment and Disposal Services Manager  
James Schofield, Collection Services Manager  
Robert Simonich, Fabrication Construction and Maintenance Manager  
Laurie Brenner, Business Services Coach  
Michael Dunning, Environmental Compliance Team Coach  
Regina McEvoy, Executive Assistant to the General Manager/Board Clerk

**APPROVE MINUTES OF THE UNION SANITARY DISTRICT SPECIAL BOARD MEETING OF MARCH 5, 2020**

It was moved by Director Lathi, seconded by Director Fernandez, to Approve Minutes of the Union Sanitary District Special Board Meeting of March 5, 2020. Motion carried with the following vote:

AYES: Fernandez, Handley, Lathi, Toy  
NOES: None  
ABSTAIN: None  
ABSENT: Kite



### **APPROVE MINUTES OF THE UNION SANITARY DISTRICT BOARD MEETING OF MARCH 9, 2020**

It was moved by Director Fernandez, seconded by Vice President Handley, to Approve Minutes of the Union Sanitary District Board Meeting of March 9, 2020. Motion carried with the following vote:

AYES: Fernandez, Handley, Lathi, Toy  
NOES: None  
ABSTAIN: None  
ABSENT: Kite

### **APPROVE MINUTES OF THE UNION SANITARY DISTRICT MID-YEAR BUDGET AND PUBLIC OUTREACH COMBINED BOARD WORKSHOP OF MARCH 12, 2020**

It was moved by Director Lathi, seconded by Director Fernandez, to Approve Minutes of the Union Sanitary District Special Board Meeting of March 12, 2020. Motion carried with the following vote:

AYES: Fernandez, Handley, Lathi, Toy  
NOES: None  
ABSTAIN: None  
ABSENT: Kite

### **FEBRUARY 2020 MONTHLY OPERATIONS REPORT**

General Manager Eldredge provided an overview of the Odor Report and Work Group Reports included in the Board meeting packet.

Business Services Coach Brenner reviewed the financial reports included in the Board meeting packet.

### **WRITTEN COMMUNICATIONS**

There were no written communications.

### **PUBLIC COMMENT**

There was no public comment.

### **AWARD THE CONTRACT FOR THE PLANT ODOR CONTROL PILOT STUDY TO DANIEL MECHANICAL, LLC**

This item was reviewed by the Engineering and Information Technology Committee. Technical Services Manager Ghossain stated the District hired Jacobs Engineering Group, Inc. (Jacobs) for the Odor Control Alternatives Study to evaluate odor control technologies not identified in previous odor control studies. At the Board meeting held September 23, 2019, the Board authorized the General Manager to execute an agreement and Task Order No. 1 with Jacobs to assist staff in review and selection of odor control technologies to pilot test at the Headworks, Primary Clarifiers, and Aeration Basins. Staff issued a Request for Proposals (RFP) to supply odor control pilot test

equipment and provide field services as outlined in the Board meeting packet. Following the RFP process, Daniel Mechanical, LLC was selected as the lowest, responsive, and responsible bidder. The proposal includes the media for the Biofilter, Bio-Trickling Filter, and Carbon Filter, all chemicals, delivery and installation, and relocation from the Aeration Basins areas to the Headworks/Primary Clarifiers area. Staff anticipates delivery and installation of the equipment in May 2020 and completion of the pilot test by Summer 2021. Following completion of the pilot test, Jacobs will finalize the report for the Odor Control Alternatives Study. Staff recommended the Board award the contract for the Plant Odor Control Pilot Study to Daniel Mechanical, LLC in the amount of \$239,900.

It was moved by Vice President Handley, seconded by Director Fernandez, to Award the Contract for the Plant Odor Control Pilot Study to Daniel Mechanical, LLC, in the Amount of \$239,900. Motion carried with the following vote:

AYES: Fernandez, Handley, Lathi, Toy  
NOES: None  
ABSTAIN: None  
ABSENT: None

### **INFORMATION ITEMS:**

#### **Information Regarding Award of Construction Contract for the Plant Paving Project to Dryco Construction Inc.**

This item was reviewed by the Engineering and Information Technology Committee. Technical Services Manager Ghossain stated the District owns and maintains approximately 800,000 square feet of asphalt concrete paved surfaces spread across seven facilities within the District's service area. In consideration of upcoming projects at the Alvarado Wastewater Treatment Plant (WWTP), staff decided to postpone large-scale pavement repair and replacement work until after completion of the projects. Staff determined it would be best to repair critical sections of the Alvarado WWTP's center roadway that had been identified as poor and in need of immediate attention. Staff also identified a need to improve drainage at the Secondary Digester Sludge Pump Area by installing a curb around the pumps and re-grading the pavement behind the curb to allow the sludge to be contained in a smaller area that would be easier to clean. Following the bid process, staff awarded the construction contract to Dryco. The Notice to Proceed was issued to Dryco on March 3, 2020. Dryco will have 75 days to complete the Project from Notice to Proceed. Staff will provide construction management and inspection services for the Project.

#### **Status of the 2020 NPDES Permit Reissuance for Wet Weather Discharge**

This item was reviewed by the Engineering and Information Technology Committee. Technical Services Manager Ghossain stated the Board previously authorized execution of Task Order No. 2 with Woodard & Curran, Inc. to provide further assistance with the permit renewal process for the District's National Pollution Discharge Elimination System (NPDES) Permit for the wet weather discharge into Old Alameda Creek. The State Water Resources Control Board (SWRCB) Water Quality Control Plan for the San Francisco Bay Basin has a prohibition against shallow water discharge. The Old Alameda Creek is a shallow water discharge which means the District must meet an approved exemption category. The SWRCB indicated improved water quality could suffice to meet equivalent protection exemption criteria. District staff will request inclusion of revised permit conditions in the 2020 NPDES Permit Reissuance for wet weather discharge to Old Alameda Creek to provide a pathway to increased discharge to Old Alameda Creek once

the District's water quality improves. The schedule for the NPDES Permit for wet weather discharge to Old Alameda Creek was included in the Board meeting packet.

**Publication of Britech Electropolishing, Inc., Confluent Medical Technologies, Inc., and Raxium Inc. as Significant Violators in 2019**

This item was reviewed by the Legal/Community Affairs Committee. Environmental Compliance Team Coach Dunning stated the District is required to publish the names of all dischargers to the District's wastewater treatment plant that were in Significant Noncompliance (SNC) with EPA Pretreatment Regulations and/or the District's Sewer Ordinance No. 36.04. During the SNC evaluation period covering January through June of 2019, the following dischargers to the District's wastewater treatment plant had a significant violation: Britech Electropolishing, Inc., Confluent Medical Technologies, Inc., and Raxium Inc. The details of the significant violations were included in the Board meeting packet and will be published in the Argus and Tri-City Voice during the fourth week of March 2020.

**Report on the East Bay Dischargers Authority Meeting of February 20, 2020**

Vice President Handley provided an overview of the EBDA meeting minutes included in the Board meeting packet.

**Check Register**

Staff responded to Boardmember questions regarding the Check Register.

**CONSIDER ADOPTING A RESOLUTION SETTING THE TIME AND PLACE FOR HOLDING REGULAR MEETINGS OF THE UNION SANITARY DISTRICT BOARD OF DIRECTORS**

District Counsel Murphy stated the Board of Directors has taken various actions over the years to set the time and place of regular meetings of the Board of Directors. In recent years, the Union Sanitary District Board of Directors has met the second and fourth Monday of the month at 7:00 p.m. in the Union Sanitary District Administration Building. The proposed resolution would confirm the current meeting time and place for regular meetings, as well as allow for an adjustment in the meeting time in the event of a declared emergency to ensure the health and safety of employees and residents. Regular meetings would still take place on the second and fourth Mondays of each month, but could be moved to an earlier time in the day to ensure the ability of necessary staff to attend meetings while maintaining critical District operations.

It was moved by Vice President Handley, seconded by Director Fernandez, to Adopt Resolution No. 2888 Setting the Time and Place for Holding Regular Meetings of the Union Sanitary District Board of Directors. Motion carried with the following vote:

AYES: Fernandez, Handley, Lathi, Toy  
NOES: None  
ABSTAIN: None  
ABSENT: Kite

**COMMITTEE MEETING REPORTS:**

The Budget & Finance, Engineering and Information Technology, and Legal/Community Affairs Committees met.

**GENERAL MANAGER'S REPORT:**

General Manager Eldredge reported the following:

- a. COVID-19 Update
  - o General Manager Eldredge provided an update regarding the District's response to the COVID-19 pandemic which included schedule changes, minimal staffing, and social distancing.

**OTHER BUSINESS:**

There was no other business.

**ADJOURNMENT:**

The meeting was adjourned at 4:53 p.m. to the next Regular Meeting at 4:00 p.m. in the Boardroom on Monday, April 13, 2020.

SUBMITTED:

ATTEST:

\_\_\_\_\_  
REGINA McEVOY  
BOARD CLERK

\_\_\_\_\_  
PAT KITE  
SECRETARY

APPROVED:

\_\_\_\_\_  
JENNIFER TOY  
PRESIDENT

Adopted this 13<sup>th</sup> day of April 2020

**Directors**

Manny Fernandez  
Tom Handley  
Pat Kite  
Anjali Lathi  
Jennifer Toy

**Officers**

Paul R. Eldredge  
*General Manager/  
District Engineer*

Karen W. Murphy  
*Attorney*

**APRIL 13, 2020  
BOARD OF DIRECTORS MEETING  
AGENDA ITEM # 11**

**TITLE:**                **Board Member Compensation for Fiscal Year 2021 (*This is a Motion Item*)**

**SUBMITTED:**     Paul R. Eldredge, General Manager/District Engineer  
                         Gene Boucher, Human Resources Manager

**Recommendation**

The Budget & Finance Committee will present their recommendation to the Board.

**Previous Board Action**

March 28, 2018 Board Meeting, the Board of Directors reviewed and revised Ordinance 44 and Policy 3040.

June 3, 2019 Board Meeting, the Board of Directors received and agreed with the Budget and Finance Committees recommendation not to adjust the Boards compensation.

**Background**

California Health and Safety Code section 6489 allows for an increase in Board Member compensation of up to 5% per year. In 2000, the Board adopted Ordinance #44 stating that on January 1 of each year, Board Member compensation shall be increased by the amount of increase of the classified employees' wages for the year. The Ordinance also provided for the Board to review the compensation increase prior to it going into effect on January 1.

In March of 2018, the Board reviewed and revised Ordinance #44 and Board Policy 3040 to modify the effective date of any increase in Board Member compensation from January 1 of each year to July 1 (or at a later date as may be stipulated by the Board) to better correspond with the District's fiscal year budget cycle. The policy also provides that Board Member

compensation will be reviewed annually and stipulates that “for purposes of scheduling, review of the Director Compensation shall be conducted at a regularly scheduled Board meeting in April or May, so any changes can be included in the annual operating budget”.

The classified employee contract provided for a cost of living increase in 2020 of 3.25% to the base salaries. Classified staffs cost of living adjustments are set to the Bay Area Consumer Price Index (CPI) from December to December each year with a floor of 3.25% and a ceiling of 4.5%. CPI increased by approximately 2.5% from December 2018 to December 2019.

A Board compensation survey was completed by District Staff in April 2020. That survey is attached as a reference guide along with Ordinance #44.01, Policy 3040, and a summary of Board actions on this matter since 2000. Board Members have voted not to increase their meeting stipend since 2003.

Attachments:

History of Board Compensation Since 2000

Board Compensation Survey

Policy 3040, Board Member Compensation

Ordinance 44.01

## History of Board Member Compensation 2000 – Present

Calendar Year or Fiscal Year	Board Meeting Compensation (per day of service, maximum 6/month)	Notes/Background
2000	\$100	Per State Law, Health and Safety Code 4933, 6489
2001	\$198  See Note 1 for calculation.	Per amended Health and Safety Code with Reference to Water Code, USD passed Ordinance 44 (4-1 vote on 10/23/2000) establishing new baseline of \$198/day of service using allowable escalator from Water Code. Established annual increase equal to classified employee increase per USD/Union employee contract, with provision for Board to discuss annually.
2002	\$205.92	Increase per Ordinance 44 based on 4% increase for classified employees in 2001. No action taken by Board of Directors.
2003	\$212.10	Increase per Ordinance 44 based on 3% increase for classified employees in 2002. Board agreed to take no action on Ordinance 44 (11/11/2002)
2004	\$212.10	Board voted 5-0 not to increase compensation for 2004. (11/24/2003)
2005	\$212.10	Board voted 5-0 not to increase compensation for 2005. (11/22/2004)
2006	\$212.10	Board agreed by consensus not to increase compensation for 2006. (1/9/2006)
2007	\$212.10	Board agreed by consensus not to increase compensation for 2007. (12/11/2006)
2008	\$212.10	Board agreed by consensus not to increase compensation for 2008. (12/10/2007)

Note 1: H&S and Water Codes established a method for calculating new baseline as a maximum of 5% per year since the last adjustment. The \$100 per meeting was established in 1986. Ordinance 44 was adopted in 2000. The time period for adjustment was 1986-2000, or 14 years. The new meeting fee was calculated as  $\$100 \times 1.05^{14} = \$198.00$ .

Note 2: Changes to Policy 3040, Boardmember Compensation Limits, and Ordinance 44.01 were adopted by the Board March 23, 2018, to reflect the Board will review their own compensation annually at a regularly scheduled Board meeting in April or May, and any changes to Board compensation will be effective at the beginning of the fiscal year, or at a later date as may be stipulated by the Board.

<b>Calendar Year or Fiscal Year</b>	<b>Board Meeting Compensation (per day of service, maximum 6/month)</b>	<b>Notes/Background</b>
2009	\$212.10	Board voted unanimously not to increase compensation for 2009. (11/24/08)
2010	\$212.10	Board voted unanimously not to increase compensation for 2010. (11/23/2009)
2011	\$212.10	Board voted unanimously not to increase compensation for 2011. (11/22/2010)
2012	\$212.10	Board voted unanimously not to increase compensation for 2012. (11/27/2011)
2013	\$212.10	Board voted unanimously not to increase compensation for 2013. (11/26/2012)
2014	\$212.10	Board voted unanimously not to increase compensation for 2014. (11/23/2013)
2015	\$212.10	Board voted unanimously not to increase compensation for 2015. (11/10/2014)
2016	\$212.10	Board voted unanimously not to increase compensation for 2016. (12/14/2015)
2017	\$212.10	Board voted unanimously not to increase compensation for 2017. (11/14/2016)
2018	\$212.10	Board voted unanimously not to increase compensation for FY 2018/2019. (3/23/2018) See Note 2 for edits to Policy 3040 and Ordinance 44.01
2019	\$212.10	Board voted unanimously not to increase compensation for FY 2019/2020. (6/3/2019)

Note 1: H&S and Water Codes established a method for calculating new baseline as a maximum of 5% per year since the last adjustment. The \$100 per meeting was established in 1986. Ordinance 44 was adopted in 2000. The time period for adjustment was 1986-2000, or 14 years. The new meeting fee was calculated as  $\$100 \times 1.05^{14} = \$198.00$ .

Note 2: Changes to Policy 3040, Boardmember Compensation Limits, and Ordinance 44.01 were adopted by the Board March 23, 2018, to reflect the Board will review their own compensation annually at a regularly scheduled Board meeting in April or May, and any changes to Board compensation will be effective at the beginning of the fiscal year, or at a later date as may be stipulated by the Board.



USD Survey of District Board Members Compensation and Benefits, April 2020

Agency	Stipend/Max. Compensable Mtgs	Medical Board Member/ Spouse/Family	Dental Board Member/ Spouse/Family	Life Insurance Board Member/Spouse	Pension	Deferred Comp	Car / Mileage	Cell Phone	Computers /iPads	Agency Provides Primary Benefits or Compensation
Union Sanitary District	\$212.10 per meeting/ max of one meeting per day and six meetings per month.	District pays up to \$1,120.62 per month for Board Member only; \$2,205.99 per month for Board Member +1; \$2,712.76 per month for Family for medical, dental, vision; allocated as follows: 100% dental, 100% vision, and balance to medical plans		District pays for coverage of \$10,000 for Board Member; \$5,000 for spouse and dependents	No	\$50/month	Mileage reimbursement for travel related to trainings / conferences	No	District provides iPads to directors	Yes, but one member serves on EBDA and is compensated by the EBDA Commission for meetings attended.
Castro Valley Sanitary District	\$230 per meeting/ 6 meetings per month	Active Members of the Board of Directors may participate in the health benefits plan provided by the District as a non-PERS member through the CalPERS System, and/or Dental plan provided member pays 100% of premium cost less the amount listed in Section 4035.5 in Senate Bill 1464, Chapter 896, Chapter Date September 26, 2002.	Board member pays entire cost	No	No	No District contribution	No	No	District provides four Board Members with tablets	No

USD Survey of District Board Members Compensation and Benefits, April 2020

Agency	Stipend/Max. Compensable Mtgs	Medical Board Member/ Spouse/Family	Dental Board Member/ Spouse/Family	Life Insurance Board Member/Spouse	Pension	Deferred Comp	Car / Mileage	Cell Phone	Computers /iPads	Agency Provides Primary Benefits or Compensation
Central San	\$185 per meeting / 6 meetings per month (max \$1,110 per month)	Central San pays premium for up to family coverage for CalPERS core plans. Kaiser or Health New Smartcare. Maximum District contribution of \$2601.35.	Central San pays premium for up to family coverage for Delta Dental PPO (maximum premium - \$213.60/month)	Central San pays premium for \$50,000/\$1,500 policy	No	No Central San contribution	As of 3/17/16, eligible for mileage reimbursement ONLY as related to conferences	No	Central San provides iPads for Directors	Yes

### USD Survey of District Board Members Compensation and Benefits, April 2020

Agency	Stipend/Max. Compensable Mtgs	Medical Board Member/ Spouse/Family	Dental Board Member/ Spouse/Family	Life Insurance Board Member/Spouse	Pension	Deferred Comp	Car / Mileage	Cell Phone	Computers /iPads	Agency Provides Primary Benefits or Compensation
Contra Costa Water District	\$100 per meeting / 10 meetings per month (one meeting fee maximum paid per day)	District pays premium up to the Kaiser family coverage for CalPERS Kaiser, Health Net SmartCare or PERS Choice.	District pays premium for Delta Dental for family	District pays for \$10,000 policy	Yes	No District contribution	Yes	No	No	Yes
Delta Diablo	\$170 per meeting/ Approx. 20 meetings per year (One Board meeting per month plus approx. 8 Committee meetings per year.)	District pays premium for CalPERS Medical (HMO or PPO) up to the greater of either the Blue Shield or Kaiser HMO family rate	District pays premium for up to family coverage; Self-insured Plan	District pays premium for \$125,000/ \$2,000 policy	No	No District contribution		No	No	Yes. By Administrative Policy 4030, Board Members cannot collect benefits from another public agency, and do not. All Board Members elect to receive coverage only from the District.
Dublin San Ramon Services District	\$195 per day for each day of service to the District, up to a maximum of 10 days per month	District pays for premium up to \$780 (Board Member only), \$1,560 (Member + 1 Dependent), \$2,028 (Member + 2 Dependents); rates set by resolution annually	District pays premium for up to Board Member and eligible dependents	District pays for up to \$50,000 basic life insurance	No – Board members Directors are not eligible to participate in the District's CalPERS retirement program, or retiree benefits, unless they were first elected or appointed to the Board prior to July 1, 1994, in accordance with California Government Code Section 20322 (c).	The District matches Board Member contributions to 457 Plan by 25%, up to \$10 per calendar month - provided that a director voluntarily contributes at least \$20 per month, the District matches that contribution up to \$10 per month or 25% of the monthly contribution, whichever is less.	Travel to and from a destination using private automobiles is allowable at the IRS mileage rate. This applies so long as the amount so calculated does not exceed the cost of pre-purchased round-trip coach class airfare plus ground transportation that would be incurred for the same trip.	No	Yes	Yes

### USD Survey of District Board Members Compensation and Benefits, April 2020

Agency	Stipend/Max. Compensable Mtgs	Medical Board Member/ Spouse/Family	Dental Board Member/ Spouse/Family	Life Insurance Board Member/Spouse	Pension	Deferred Comp	Car / Mileage	Cell Phone	Computers /iPads	Agency Provides Primary Benefits or Compensation
East Bay Municipal Utility District	\$1,367 per month (effective February 1, 2020) and 2 meetings per month. Max. number of compensable meetings may vary but could be up to 11 per month based on committee or JPA assignments.	The District offers various plans and pays for premiums as follows: Board Member only – up to \$1,027.38 Member + 1 Dep – up to \$1,746.54 Member + 2 Dep – up to \$2,314.17 *rates set by resolution annually	District pays full premium for Director and eligible dependents	No	Directors contribute 8.75% of their salary on a pre-tax basis and the District contributes 37.86% (as of January 2020). Directors are eligible to retire at age 54 with minimum of five years of service.	No District contribution	No – car. Yes - mileage	Yes	District provides iPads for Directors that want them (currently 3). For those that use their personal iPads, the District pays a \$50 stipend.	Yes
Fairfield-Suisun Sewer District	\$152.77 per meeting/6 meetings per month. Can be increased any year by Board action.	District pays health expense reimbursement of \$6,816 per calendar year (increased every January by CPI-W for SF-Oakland Metropolitan area 12 months ending in October of each year)	See medical health expense reimbursement	No	No	No District contribution		No	Yes, if participating in the paperless agenda and request a loaner iPad	No. The City provides primary benefits as the Board Members serve as the City Council.
Inland Empire Utilities Agency	\$247.50 per meeting/ 10 meetings per month	Medical, dental, vision	Agency pays premium for up to family coverage for Delta Dental PPO or Western Dental	Agency pays premium for \$30,000 policy	No	No District contribution	Yes, mileage	Yes	Yes	Yes

### USD Survey of District Board Members Compensation and Benefits, April 2020

Agency	Stipend/Max. Compensable Mtgs	Medical Board Member/ Spouse/Family	Dental Board Member/ Spouse/Family	Life Insurance Board Member/Spouse	Pension	Deferred Comp	Car / Mileage	Cell Phone	Computers /iPads	Agency Provides Primary Benefits or Compensation
Ironhouse Sanitary District	\$170 per meeting/ 6 meetings per month	Existing Board Members are frozen at 2012 rate of District paid premium for up to Kaiser Family; Board Member is responsible for any increase above that rate going forward for medical, dental and vision. New Board Members are covered for self only at Kaiser rate. Any increase above the rate of medical coverage, dental or vision during the first year of service or family coverage shall be paid by the Director.		No	No	Optional, if chosen to enroll, cost to District \$10/mo.	Pay mileage and parking when attending conferences for District business	No	Yes, laptops but will be providing tablets shortly	Yes
Mt. View Sanitary District	\$235.00 per meeting/ 6 meetings per month. (At 7/1/2020 Board meeting, considering increase to \$242.00/meeting)	District pays up to \$1,281.21 for Board Member and family. Coverage is through PERS. (PERS requires participation in a District-sponsored retirement plan. See Deferred Comp)	No	No	No	No District contribution		No	No	Yes
Napa Sanitation District	\$218 per meeting/ 6 meetings per month	No	No	District pays premium for \$28,000 policy	No	No District contribution	Reimburse mileage for conferences and trainings	N/A	\$20 allowance for iPad fees	No. Two Members serve on the City Council, and one serves on the Board of Supervisors. Those entities provide primary benefits.

### USD Survey of District Board Members Compensation and Benefits, April 2020

Agency	Stipend/Max. Compensable Mtgs	Medical Board Member/ Spouse/Family	Dental Board Member/ Spouse/Family	Life Insurance Board Member/Spouse	Pension	Deferred Comp	Car / Mileage	Cell Phone	Computers /iPads	Agency Provides Primary Benefits or Compensation
Oro Loma Sanitary District	\$260 per meeting/ 6 meetings per month	District pays premium for up to two-party highest CalPERS plan (\$1,998.07 for 2020))	District pays premium for up to family coverage - Delta Dental (\$138.17/mo.)	No	No	6.32% of salary - District contribution	Mileage reimbursed per IRS rate	No, but reimbursement up to \$40/mo.	Yes, if requested by Board Member; value not to exceed \$800.	Yes, but one Member serves on East Bay Dischargers Authority (EBDA), and another serves on the Alameda County Waste Management Authority (Stop Waste Board).
Vallejo Flood and Wastewater District	City Appointees (7) \$100 per month (regardless of number of meetings held or attended) – County Appointee (1) \$100 per meeting attended max of 3 per month	No	No	No	No	No District contribution	Mileage reimbursement for travel related to trainings / conferences	No	No	No. 7 members serve on the City Council and 1 serves as a County Supervisor, whose entities provide primary benefits.
West County Wastewater District	Up to \$265.35 per meeting/ 6 meetings per month	District pays flat rate of up to \$1998.07/month for family medical; dental premium is shared 90% District/10% director.	District pays premium for \$85,000 policy for Board Member only. (Age reduction schedule applies.)	No	No District contribution	\$32/month	Yes	District provides tablets to directors	Yes	

Union Sanitary District  
Policy and Procedure Manual

Effective: 4/17/18	<b>Boardmember Compensation Limits</b>	Policy Number 3040 Page 1 of 2
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## Policy

Boardmembers will be compensated in accordance with Union Sanitary District Ordinance No. 44 as adopted October 23, 2000, and amended on March 26, 2018. Compensation is based upon Section 6489 of the Health and Safety Code of the State of California, effective January 1, 1987, as amended in 2000.

## Purpose

To publicly state the amount of compensation received for meeting attendance by Boardmembers and to provide for future changes in compensation limits.

## Definitions

*Allowable meetings* Defined in the "Boardmember Meetings Compensated" Policy No. 3050.1

## Procedure

In accordance with Union Sanitary District Ordinance 44, as may be amended, beginning January 1, 2003, the basis for compensation will be \$212.10 for each day of service, up to six days per month maximum.

The Board will review Director Compensation on an annual basis during a regularly scheduled public meeting of the Board of Directors. Any annual increase will go into effect on July 1, or at a later date as may be stipulated by the Board. For purposes of scheduling, review of the Director Compensation shall be conducted at a regularly scheduled Board meeting in April or May so any changes can be included in the annual operating budget.

Director Compensation may be increased by no more than the lesser of: (a) the same percentage as the increase in the salaries of the classified employees as agreed to in the current union/management Memorandum of Understanding; or (b) an amount equal to five percent for each calendar year following the operative date of the last adjustment, or such other amount as may be permitted pursuant to Health and Safety Section 6489.

**Management Responsibility**

The General Manager will be responsible for reviewing and approving Boardmembers' time sheets for consistency with this policy, and for scheduling an annual review of the Boardmember compensation for meetings prior to July 1 each year.

**Board of Directors Responsibility**

The Board of Directors will annually review Ordinance 44 and Director Compensation during a regular Board meeting, in open session, and determine if any action will be taken.

**Administrative Information**

Supersedes Policy Dated October 1995, and previous versions and revisions dated August 7, 1992, November 26, 1990, and September 8, 1986 (Resolution 1807) November 26, 1990.

Ordinance 44 Adopted by Board of Directors October 23, 2000, and amended on March 26, 2018.

Approved by:	Board of Directors
Author/Owner:	General Manager/Human Resources Manager
Notify Person:	General Manager
Revision Frequency:	Every 3 Years
Next Review:	April 2021



## ORDINANCE #44.01

### Directors' Compensation

The Board of Directors of the Union Sanitary District hereby ordains as follows:

I. Effective January 1, 2003, Directors of the Union Sanitary District shall receive a stipend in the amount of \$212.10 for each day of service to Union Sanitary District as authorized by Health and Safety Code Section 6489. This compensation will be paid for no more than six (6) days of service per calendar month.

II. The Board of Directors of Union Sanitary District shall review compensation of Directors on an annual basis pursuant to Policy 3040 before July 1 of each year. Any annual increase will go into effect on July 1, or at a later date as may be stipulated by the Board.

III. Director compensation shall increase by no more than the lesser of: (a) the same percentage as any increase in the salaries of Union Sanitary District Classified Employees; or (b) an amount equal to five percent for each calendar year following the operative date of the last adjustment, or such other amount as may be permitted pursuant to Health and Safety Section 6489.

IV. The compensation of Directors set forth above will be in addition to any benefits currently provided to Directors or to be authorized and approved for sanitary district directors in the future.

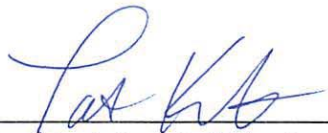
Adopted by the following vote on March 26, 2018:

AYES: Fernandez, Handley, Kite, Lathi, Toy

NOES: None

ABSTAINED: None

ABSENT: None

  
\_\_\_\_\_  
President, Board of Directors  
UNION SANITARY DISTRICT

ATTEST:

  
\_\_\_\_\_  
Secretary, Board of Directors  
UNION SANITARY DISTRICT

**Directors**

Manny Fernandez  
Tom Handley  
Pat Kite  
Anjali Lathi  
Jennifer Toy

**Officers**

Paul R. Eldredge  
*General Manager/  
District Engineer*

Karen W. Murphy  
*Attorney*

**APRIL 13, 2020  
BOARD OF DIRECTORS MEETING  
AGENDA ITEM # 12**

**TITLE:** **Authorize the General Manager to Execute Amendment No. 3 to Task Order No. 2 with Brown and Caldwell for the Emergency Outfall Improvements Project (*This is a Motion Item*)**

**SUBMITTED:** Paul R. Eldredge, General Manager/District Engineer  
Sami E. Ghossain, Technical Services Work Group Manager  
Raymond Chau, CIP Team Coach  
Andrew Baile, Assistant Engineer

**Recommendation**

Staff recommends the Board authorize the General Manager to execute Amendment No. 3 to Task Order No. 2 with Brown and Caldwell (BC) in the amount of \$32,894 for the Emergency Outfall Improvements Project (Project).

**Previous Board Action**

November 13, 2017, the Board authorized the General Manager to execute Task Order No. 2 with Brown and Caldwell for the Project.

June 25, 2018, the Board conducted a public hearing to receive comments regarding the Initial Study and Mitigated Negative Declaration (IS/MND) for the Project. No comments were received at the public hearing.

December 10, 2018, the Board adopted the MND and Mitigation Monitoring and Reporting Plan for the Project and approved the Project for the purpose of filing the Notice of Determination.

July 22, 2019, the Board authorized the General Manager to execute a lease agreement with the California State Lands Commission for the use, operation, and maintenance of an existing

48-inch diameter reinforced concrete emergency outfall pipeline, concrete outlet structure, access stairway, riprap chute, and temporary sheet pile coffer dam located along the Old Alameda Creek Flood Control Channel in the City of Union City.

## **Background**

The District's Alvarado Effluent Pump Station normally pumps the final effluent from the Alvarado Wastewater Treatment Plant (WWTP) to the East Bay Dischargers Authority (EBDA) system where the combined effluent from the EBDA agencies is dechlorinated and discharged from the EBDA Common Outfall to Lower San Francisco Bay. The District has an NPDES permit to discharge final effluent to Old Alameda Creek through the Emergency Outfall pipeline and flap gate during wet weather and when the capacity of the EBDA system is maximized. The District doses calcium thiosulfate to dechlorinate the final effluent prior to discharging to the creek.

The Emergency Outfall pipeline exits the WWTP at the northwest corner of the property and crosses the private parcel owned by Bertelson Pre Cast Steps Inc. and the levee road owned by the Alameda County Flood Control & Water Conservation District (ACFC&WCD) before extending into the Old Alameda Creek. The creek is influenced by the tidal cycle and the Emergency Outfall flap gate is normally submerged below the water during high tides and is exposed during low tides. This presents a maintenance challenge as water brings in sediment that routinely buries the flap gate and promotes vegetation growth, which then impedes the operation of the flap gate. The District currently inspects the flap gate every month and schedules staff to clear the vegetation growth. In September 2019, due to the amount of sedimentation buildup and vegetation growth, the District contracted McGuire and Hester to clear the flap gate in preparation for the wet weather season.

The purpose of the Project is to make improvements to the Emergency Outfall to reduce the maintenance activities associated with the Emergency Outfall flap gate and increase the reliability of its operation during wet weather events. Please refer to Figure 1 for the site plan of the outfall pipeline and Figures 2 and 3 for photos of the existing flap gate located in Old Alameda Creek.

## **Task Order No. 1 and Amendment No. 1 – Predesign Services**

On March 2, 2017, staff executed an agreement and Task Order No. 1 with BC in the amount of \$91,363 to conduct predesign services for the Project. The predesign services included an initial screening of alternative improvements to the outfall, conceptual-level cost estimates, hydraulic analyses, drawings that show the plan and profile of the alternative improvements, and evaluation of potential permitting requirements.

The permitting agencies identified during the evaluation included:

- U.S. Army Corps of Engineers (USACE)
- Regional Water Quality Control Board (RWQCB)
- San Francisco Bay Conservation and Development Commission (BCDC)
- California Department of Fish and Wildlife (CDFW)
- United State Fish and Wildlife Service (USFWS)

BC contacted the permitting agencies to gather construction and environmental considerations required for the design. Staff submitted permit applications during the final design phase in March 2018.

On December 18, 2018, staff executed Amendment No. 1 to Task Order No. 1 with BC in the amount of \$8,584 to provide additional coordination and response to questions and information requests related to the project permit applications in excess of the original budget. This included planning to assist the District in identifying mitigation options for the project which included off-site mitigation and purchase of mitigation bank credits. To date, only the CDFW has approved a permit for the Project.

#### Task Order No. 2 and Amendments No. 1 and 2 – Final Design Services

On November 13, 2017, the General Manager executed Task Order No. 2 with BC in the amount of \$225,812 to provide final design services of the Project. The Project includes the following features:

- Raise the existing pipeline outlet discharge elevation above the current and future anticipated high tide levels,
- Rehabilitate the existing corrugated metal pipe,
- Install a redundant outfall pipeline extending from the outlet structure to approximately 10 feet inside the treatment plant,
- Install a concrete structure with wingwalls, headwall, and flap gates for isolation of the pipelines from tidal waters,
- Install levee erosion protection below the outlet structure, and
- Install a drainage point for the existing outfall pipeline.

The scope of services for Task Order No. 2 included project management, land surveying, preparation of easement documents, compliance with the California Environmental Quality Act (CEQA), geotechnical investigation, detailed design including plans and specifications, and bid period services.

On December 21, 2018, staff executed Amendment No. 1 to Task Order No. 2 with BC in the amount of \$29,814 to provide additional effort to evaluate the comments on the Initial

Study/Mitigated Negative Declaration (IS/MND) from several agencies, update the Mitigation Monitoring and Reporting Plan, and prepare an application for a lease agreement with the California State Lands Commission.

The Initial Study also identified several special-status species to potentially occur in the Project area. Most of the construction-related impacts on the special-status species can be mitigated under the guidance of a qualified biologist prior to the start of construction activities. However, noise and other disturbances resulting from the construction-related activities could disrupt the California Ridgway's (clapper) rail and the California Black Rail nesting and breeding activity in the marsh adjacent to Old Alameda Creek. Therefore, construction work would have to be limited to the period between September 1<sup>st</sup> and January 31<sup>st</sup> to avoid the rail nesting season. If construction work is proposed after January 31<sup>st</sup> or prior to September 1<sup>st</sup>, protocol-level surveys for rails would have to be conducted to determine the extent and location of nesting rails.

On January 31, 2019, staff executed Amendment No. 2 to Task Order No. 2 with BC in the amount of \$9,135 to conduct a protocol-level field survey to determine the presence or absence of the two special-status rail species at the Project site. In January 2019, BC's subconsultant completed the survey and detected the presence of the California Ridgway's rail in the vicinity of the Project area along Old Alameda Creek. The rail's presence confirmed construction activities could not begin until September 1, 2019 at the earliest.

#### Amendment No. 3 to Task Order No. 2 – Additional Design Services

The purpose of Amendment No. 3 is to provide the following additional design services:

1. Develop additional design concepts for the outfall pipeline dewatering facilities located within the WWTP site.
2. Develop additional design information to address the Alameda County Water District's review comments on the depth and removal requirements of the cofferdam sheet piles.
3. Assist the District in the development of proposed easement with ACFC&WCD and attend a meeting with staff and ACFC&WCD.
4. Conduct a protocol-level rail survey during January 2020.
5. Develop construction schedules under two permitting scenarios based on the presence or absence of the two special-status rail species.
6. Provide additional project management services through the Project's anticipated bid period ending August 30, 2020.

The additional cost of Amendment No. 3 to Task Order No. 2 is summarized below:

<b>Task No.</b>	<b>Task Description</b>	<b>Additional Fee</b>
1	Project Management	\$9,489
5	Final Design	\$12,391
8	Rail Surveys	\$5,301
9	Permitting Support	\$15,004
	Reallocation of Existing Budget	(\$9,291)
	<b>Total</b>	<b>\$32,894</b>

The 2019 Rail Surveys resulted in the positive presence of the California Ridgway's rail adjacent to the Project's site location. In order to determine if the rails are still present in the Project area, BC's subconsultant conducted another survey during January 2020 which resulted in a positive presence of the rail. The presence of the rail in the vicinity of the Project site will limit the construction activities in the Old Alameda Creek's channel bed and ACFC&WCD's levee road to a period between September 1<sup>st</sup> and October 15<sup>th</sup>, the start of ACFC&WCD's wet weather season.

The agency permitting process began in March 2018. The process is still ongoing with three of the four agencies: USACE, RWQCB, and BCDC. The USACE is waiting for the USFWS to complete their review of the application and provide a biological opinion. In November 2019, USFWS, as a condition of USACE permit, requested a noise survey analysis of the construction site be performed to determine any impacts to potential wildlife in the area. BC's subconsultant completed the analysis and submitted it to USFWS in December 2019.

As of January 2020, BC's subconsultant was informed by USFWS that they were completed with their biological opinion and was under internal peer review before finalizing their recommendation to USACE. The subconsultant continues to follow up with USFWS and respond to permitting agency requests for additional information related to the submitted permit applications. With the current shelter-in-place orders that were issued as a result of the COVID-19 pandemic, the subconsultant is anticipating a delay in finalizing the permits. Upon the receipt of the permits, BC shall incorporate the permit conditions into the design documents.

<b>Task Order/ Amendment</b>	<b>Not to Exceed Amount</b>	<b>Board Authorization Required?</b>	<b>District Staff Approval</b>
Task Order No. 1 – Predesign Services	\$91,363	No	Paul Eldredge
Task Order No. 2 – Design Services	\$225,812	Yes	Paul Eldredge

<b>Task Order/ Amendment</b>	<b>Not to Exceed Amount</b>	<b>Board Authorization Required?</b>	<b>District Staff Approval</b>
Amendment No. 1 to Task Order No. 1 – Additional Permitting Services	\$8,584	No	Sami Ghossain
Amendment No. 1 to Task Order No. 2 - Additional CEQA and Design Services	\$29,814	No	Sami Ghossain
Amendment No. 2 to Task Order No. 2 – Rail Surveys	\$9,135	No	Sami Ghossain
Amendment No. 3 to Task Order No. 2 – Additional Design Services and 2020 Rail Surveys	\$32,894	Yes	Paul Eldredge
<b>Total</b>	<b>\$397,602</b>		

Staff originally anticipated the design to be completed by fall 2018. However, the design has been delayed due to the unanticipated level of effort required to coordinate the ongoing permit acquisition, obtain a State Lands Commission lease, and conduct the rail surveys. Pending acquisition of the permits, final design is now anticipated to be complete by June 30, 2020.

Construction of the pipelines and concrete outlet structure on the levee outside the plant property is dependent on the acquisition of an easement from ACFC&WCD and a piece of property from Bertelson Pre Cast Steps Inc. Once the easement and the property are acquired and once the permits are issued, staff will advertise this project for bid, taking into account the environmental limitations on the timing of construction activities.

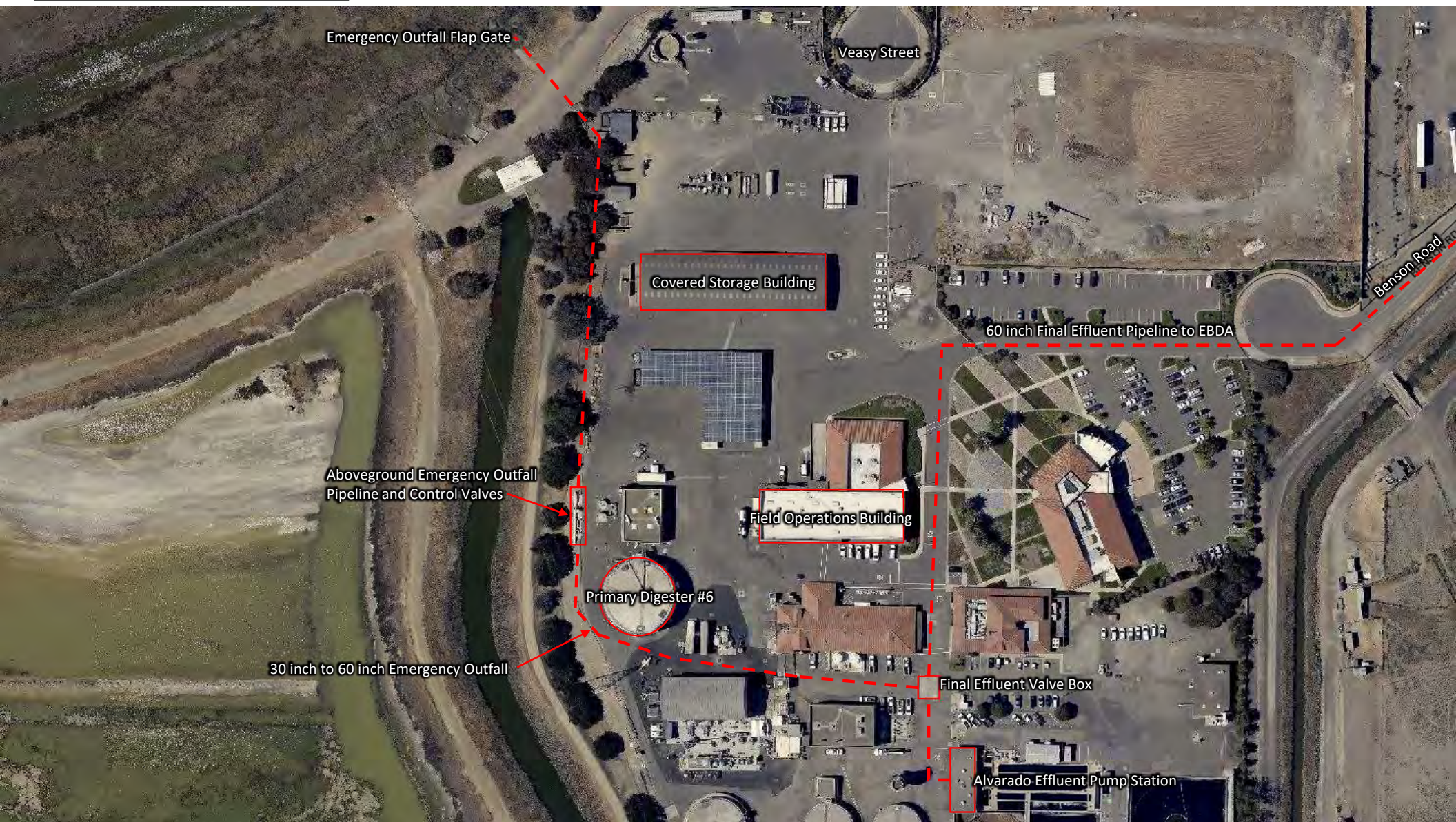
Staff recommends the Board authorize the General Manager to execute Amendment No. 3 to Task Order No. 2 with Brown and Caldwell in the amount of \$32,894 for the Emergency Outfall Improvements Project.

PRE/SEG/RC/AB:mb

Attachments:     Figure 1 – Site Plan  
                         Figures 2 and 3 – Existing Emergency Outfall Flap Gate  
                         Amendment No. 3 to Task Order No. 2



Figure 1: Site Plan



EBDA (Alvarado Effluent) Pump Station including pipelines to EBDA and the Emergency Outfall.



Figure 2: Emergency Outfall Improvements Site Location



Inset pictures show emergency outfall flap gate under current high and low tide conditions. Both photographs taken September 13, 2016.



Figure 3: Existing Outfall Flap Gate



The 2016 photograph was taken after maintenance had been performed, which included exercising of the flap gate and clearing of surrounding sediment. The 2017 photograph shows the current condition of the flap gate.

# **EMERGENCY OUTFALL IMPROVEMENTS PROJECT**

AMENDMENT NO. 3

TO

TASK ORDER NO. 2

TO

AGREEMENT BETWEEN

UNION SANITARY DISTRICT

AND

BROWN AND CALDWELL

FOR

PROFESSIONAL SERVICES

Dated March 2, 2017

## **1. PURPOSE**

The purpose of this amendment to Task Order No. 2 is to revise the scope of work and budget for the Emergency Outfall Improvements Project (Project). This amendment will modify the scope of work to revise surveying services and to include additional effort for continued permitting support, additional Final Design effort, conducting additional protocol level survey for the endangered bird species within the project area, and additional project management activities to account for an extended permitting and design schedule.

## **2. PROJECT COORDINATION**

All work related to this task order shall be coordinated through the District's Project Manager, Andrew Baile.



### 3. SCOPE OF SERVICES

#### Task 1: Project Management

The scope of services for Task 1 shall not change but is amended to continue for an additional 13 months following Notice to Proceed for Task Order No. 2. The Task Order No. 2 contract period will now be 33 months, ending August 30, 2020. Engineer's estimate assumes approximately 3.5 hours per month for this task, which is consistent with assumptions for the original task order and subsequent amendments.

#### Task 2: Surveying

The original scope of services for Task 2 is amended to eliminate the lot line adjustment, and surveying services for the preparation of one plat and legal description for a quitclaim deed for an existing District easement with Alameda County. This work is no longer needed. Work was to be performed by Kier & Wright, as a subconsultant to the Engineer.

#### Task 5: Final Design

The scope of services for Task 5 is amended to add the following:

- Through the permitting effort, environmentally sensitive species (rail) were identified at the proposed construction site. The detailed design shall consider impacts to the construction schedule given the new information. The Engineer shall provide construction schedule analysis considering construction under two permitting scenarios: 1) Construction period not restricted due to environmentally sensitive species, 2) construction period restricted to September 1 – October 30 due to the presence of environmentally sensitive species. Engineer's estimate assumes 8 hours of effort for this task by the Project Manager. The estimated effort includes conference calls with the District in addition to multiple iterations of the construction schedule based on District comments.
- The Engineer shall provide easement coordination support including:
  - Attend one meeting with Alameda County Flood Control and Water Conservation Department (ACFC&WCD). The meeting is assumed to be no longer than 2 hours and will be attended by the Engineer's Project Manager.

- Assist the District in the development of proposed easements including development of easement sketches for discussion with ACFC&WCD and other impacted land owners. Comments provided by ACFC & WCD's shall be incorporated into revised sketches. The original design scope did not include negotiations with ACFC, as the original intent was to do a land swap. A meeting was held with ACFC&WCD during the pre-design phase of the project; however, ACFC requested an additional meeting during detailed design to discuss easement negotiations. The Engineer's estimate assumes 12 hours of effort for this task by the Project Manager and 4 hours by the civil designer.
- The Engineer shall provide additional development of the permanent outfall dewatering facilities based on the District's comments at the 90 Percent Review Workshop indicating preference for a separate piping connection to an existing portable pump. Engineer shall provide up to three additional design concepts for the permanent outfall dewatering facilities for District review. Engineer's estimate assumes 24 hours of effort for this task by the Project Manager and 4 hours by the civil designer.
- Cofferdam construction is part of the contractor's means and methods. Alameda County Water District wanted additional information included in the plans and specifications to identify construction limitations related to the cofferdam including maximum depth and removal requirement for sheet piles. Engineer's estimate assumes 10 hours of effort for this task by the Project Manager.

Assumptions:

- Services will be provided up to the limit of the budget.
- Legal or real-estate services are not included for assisting the District in easement coordination.
- Easement figures will be limited to three configurations.
- Cofferdam design will not be provided.

#### Task 8: Rail Surveys

The scope of services for Task 8 added through Amendment No. 2 shall be amended to include additional biological survey work as follows:

Rail survey was budgeted for two field surveys with three subconsultant, WRA, Inc., staff and preparation of a survey report. Evidence of rails was found during the second survey and a report was submitted in 2019. The District requested an additional survey in 2020 to determine if rails are present. WRA shall conduct one protocol level survey for determining presence or absence of Ridgway's Clapper Rail (endangered species) in the tidal channel at the site of the project for the construction year 2020. The surveys will require up to three subconsultant staff during the protocol level survey that will be conducted early morning or evening, under fair weather, and not at high tides, and which require looking for rails and/or listening for rail calls. If rails are observed or calls are heard during a survey, WRA staff shall inform the District. A written report of methods and results will be prepared.

#### Assumptions:

- Protocol level survey will be conducted in accordance with the procedure established by the U.S. Fish and Wildlife Service (U.S. Fish and Wildlife) covering the area shown in Exhibit C.
- Notification will be sent to U.S. Fish and Wildlife by WRA, Inc. prior to beginning the protocol level survey.
- Permits from local agencies are not required.
- The District will arrange for access to project site, if required.
- One draft and one final report summarizing results of surveys will be provided.
- Revisions to the final report summarizing results of surveys are not included.

#### Task 9: Permitting Support

Permitting support was provided under Task Order 1. Task Order 1 has been completed. Additional permitting support is added to Task Order 2 to cover the period from April 1, 2019 through August 30, 2020. The Engineer and Engineer's subconsultant, WRA, Inc., shall respond to permitting agency requests for additional information related to permit applications submitted under Task Order No. 1 to the following agencies:

- U.S. Army Corps of Engineers (USACE)
- Regional Water Quality Control Board (RWQCB)

- San Francisco Bay Conservation and Development Commission (BCDC).

WRA effort is estimated at 1 hour per month for 14 months.

The Engineer shall incorporate permitting conditions into the contract documents. The original scope assumed that all necessary permits from the listed agencies would be issued prior to the 90% detailed design submittal. To date, the permits from the listed agencies have not yet been issued; however, the design was progressed beyond the 90% completion level to address comments from the District. The scope of future requests for additional information, evaluations, or analysis requested by various permitting agencies and the resulting permitting conditions are unknown. Therefore, the total effort spent on this task shall be capped at 40 hours of engineering and 8 hours of drafting, as shown in Exhibit A without additional scope and fee authorization by the District.

Assumptions:

- Requests for additional permitting information is assumed to occur within the time of completion of Task Order No. 2 as identified in Section 8 of this amendment.
- Services will be provided up to the limit of the budget.
- The District will provide information needed to respond to information requests as required, sign permit applications, and pay permit fees.

#### 4. DELIVERABLES

The deliverables provided in this amendment shall include the following:

- Task 1: Monthly Invoices and Project Status Reports.
- Task 2: One draft and one final Plat and Legal Description for one quitclaim deed will be provided in PDF format.
- Task 5:
- Two conceptual construction schedules in Gantt chart format. Schedules will be prepared using Microsoft Project and be provided in PDF format.
  - PDF figures of proposed easements.
- Task 8: One draft and one final written report of protocol survey methods and results will be provided in PDF format.
- Task 9: Written responses to permitting agency requests for additional information.

#### 5. NOT USED

6. NOT USED

7. PAYMENT TO THE ENGINEER

Payment to the Engineer shall be as called for in Article 2 of the Agreement. The contract amount is increased by \$32,894 (for Amendment 3) to a total Task Order No. 2 not-to-exceed fee of \$297,655. Unused budget from existing tasks will be reallocated. A summary of the anticipated budget reallocation and cost of added scope of work is shown in Exhibit A. A summary of the anticipated distribution of cost and manpower for added scope of work is shown in Exhibit B.

The following table summarizes the previously-executed and proposed task orders and amendments under the Agreement:

<b>Task Order / Amendment</b>	<b>Not to Exceed Amount</b>	<b>Board Authorization Required?</b>	<b>District Staff Approval</b>
Task Order No. 1 – Predesign Services	\$91,363	No	Paul Eldredge
Task Order No. 2 – Design Services	\$225,812	Yes	Paul Eldredge
Amendment No. 1 to Task Order No. 1 – Additional Permitting Services	\$8,584	No	Sami Ghossain
Amendment No. 1 to Task Order No. 2 – Additional CEQA and Design Services	\$29,814	No	Sami Ghossain
Amendment No. 2 to Task Order No. 2 – Rail Surveys	\$9,135	No	Sami Ghossain
Amendment No. 3 to Task Order No. 2 – Permitting Support, Revised Surveying Services, and 2020 Rail Surveys	\$32,894	Yes	Paul Eldredge
<b>Total</b>	<b>\$397,602</b>		



8. TIME OF COMPLETION

All work defined in this Amendment shall be complete in within 33 months of the Notice to Proceed for Task Order No. 2, dated November 21, 2017. The anticipated milestone dates are as follows:

<b>Task</b>	<b>Anticipated Completion Date</b>
1 – Project Management	April 30, 2020
2 – Surveying	December 30, 2019
5 – Final Design	June 30, 2020
7 – Bid Period Services	August 30, 2020
8 – Rail Surveys	April 30, 2020
9 – Permitting Support	June 30, 2020

9. KEY PERSONNEL

The Project Manager / Engineer is reassigned to Pete Bellows, PE due to Colin Dudley resigning from Brown and Caldwell. Other engineering and survey personnel as defined in Task Order No. 2 has not changed.

WRA, Inc. will provide biological survey for specific species under Task 8 and permitting support under Task 9.

IN WITNESS WHEREOF, the parties hereto have made and executed this Amendment No. 3 to Task Order No. 2 as of April \_\_\_\_, 2020 and therewith incorporate it as part of the Agreement.

DISTRICT

ENGINEER

Union Sanitary District

Brown and Caldwell

By: \_\_\_\_\_  
Paul R. Eldredge, P.E.  
General Manager/District Engineer

By: \_\_\_\_\_  
Grace Chow, P.E.  
Vice President

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**Exhibit A**  
**Task Order No. 2 Budget**

<b>Task</b>	<b>Original Budget</b>	<b>Amendment No. 1 Budget</b>	<b>Amendment No. 2 Budget</b>	<b>Amendment No. 3 Budget</b>	<b>Updated Budget</b>
1	\$8,220	\$6,134		\$9,489	\$23,843
2	\$14,818			(\$7,291)	\$7,527
3	\$19,781	\$11,656			\$31,437
4	\$56,361	\$2,625		(\$2,000)	\$56,986
5	\$112,148	\$9,399		\$12,391	\$133,938
6	\$5,923				\$5,923
7	\$8,561				\$8,561
8			\$9,135	\$5,301	\$14,436
9				\$15,004	\$15,004
<b>Total</b>	<b>\$225,812</b>	<b>\$29,814</b>	<b>\$9,135</b>	<b>\$32,894</b>	<b>\$297,655</b>

## Exhibit B

Union Sanitary District (CA) -- Emergency Outfall Final Design Task 2 Amendment 3												
		Belhows, Peter H	Rouhani, Shouhreh G	Lambert, Tait R	Jones, Lori L					WRA, Inc.		
Phase	Phase Description	PM	PA			Total Labor Hours	Total Labor Effort	APC	Total ODCs	Cost	Total Sub Cost	Total Effort
		\$189.62	\$113.88	\$157.48	\$321.28							
<b>001</b>	<b>Project Management</b>	16	32	0	7	55	9,049	440	0	0	0	9,489
003	Amendment 3 - 2019	8	14	0	3	<b>25</b>	4,197	200	<b>0</b>	<b>0</b>	<b>0</b>	<b>4,397</b>
004	Amendment 3 - 2020	8	18	0	4	<b>30</b>	4,852	240	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,092</b>
<b>005</b>	<b>Final Design</b>	56	0	8	0	64	11,879	512	0	0	0	12,391
007	Amendment 3	56	0	8	0	<b>64</b>	11,879	512	<b>0</b>	<b>0</b>	<b>0</b>	<b>12,391</b>
<b>008</b>	<b>Rail Surveys</b>	8	0	0	0	8	1,562	64	0	3,500	3,500	5,301
002	Amendment 3	8	0	0	0	<b>8</b>	1,562	64	<b>0</b>	<b>3,500</b>	<b>3,500</b>	<b>5,301</b>
<b>009</b>	<b>Permitting Support</b>	40	0	8	0	48	8,845	384	0	5,500	5,500	15,004
001	Amendment 3	40	0	8	0	<b>48</b>	8,845	384	<b>0</b>	<b>5,500</b>	<b>5,500</b>	<b>15,004</b>
<b>Amendment 3 Effort</b>		<b>120</b>	<b>32</b>	<b>16</b>	<b>7</b>	<b>175</b>	<b>31,335</b>	<b>1,400</b>	<b>0</b>	<b>9,000</b>	<b>9,000</b>	<b>42,185</b>
<b>REALLOCATION OF EXISTING BUDGET</b>												<b>-9,291</b>
<b>Amendment 3 Total</b>												<b>32,894</b>
Hours and Dollars are rounded to nearest whole number.												

**Directors**

Manny Fernandez  
Tom Handley  
Pat Kite  
Anjali Lathi  
Jennifer Toy

**Officers**

Paul R. Eldredge  
*General Manager/  
District Engineer*

Karen W. Murphy  
*Attorney*

**APRIL 13, 2020  
BOARD OF DIRECTORS MEETING  
AGENDA ITEM # 13**

**TITLE:** Consider a Resolution to Accept a Sanitary Sewer Easement for Tract 8237 – Palmdale Estates Phase 2, Located Near Mission Boulevard West of Saint Joseph Terrace, in the City of Fremont (*This is a Motion Item*)

**SUBMITTED:** Paul R. Eldredge, General Manager/District Engineer  
Sami E. Ghossain, Technical Services Work Group Manager  
Rollie Arbolante, Customer Service Team Coach  
Rod Schurman, Associate Engineer

**Recommendation**

Staff recommends the Board consider a resolution to accept a sanitary sewer easement for Tract 8237 – Palmdale Estates Phase 2, located near Mission Boulevard west of Saint Joseph Terrace, in the city of Fremont.

**Previous Board Action**

On January 9, 2017, the Board approved resolution 2797 accepting a Grant of Easement from Robson Homes, LLC for Tract 8207 – Palmdale Estates Phase 1A.

**Background**

The developer, Robson Homes, LLC, is constructing a residential development consisting of three phases: Phase 1A (Tract 8207) consisting of 15 single-family residences, Phase 1B (Tract 8207) consisting of 45 dormitory units, and Phase 2 (Tract 8237) consisting of 46 single-family homes and 18 duplexes, located near Mission Boulevard west of Saint Joseph Terrace, in the city of Fremont. Phase 1A was constructed and accepted on February 13, 2017 and Phase 1B was

constructed and accepted on November 16, 2017. All the sewers in Phase 1B are private. A vicinity map is attached.

Sanitary sewer service to the residential development will be provided by new 8-inch mains in the development's roadways, that discharge to an existing 8-inch sewer in Bryant Terrace. The roadways of the development do not meet the City of Fremont's street dimensions and structure setback requirements for public streets and were, therefore, designated as private. Robson Homes, LLC, has constructed the new 8-inch sewer mains. Palmdale Estates Homeowners Association and Robson Homes, LLC, have granted the District sanitary sewer easements that provide for access and maintenance of the new sewer mains.

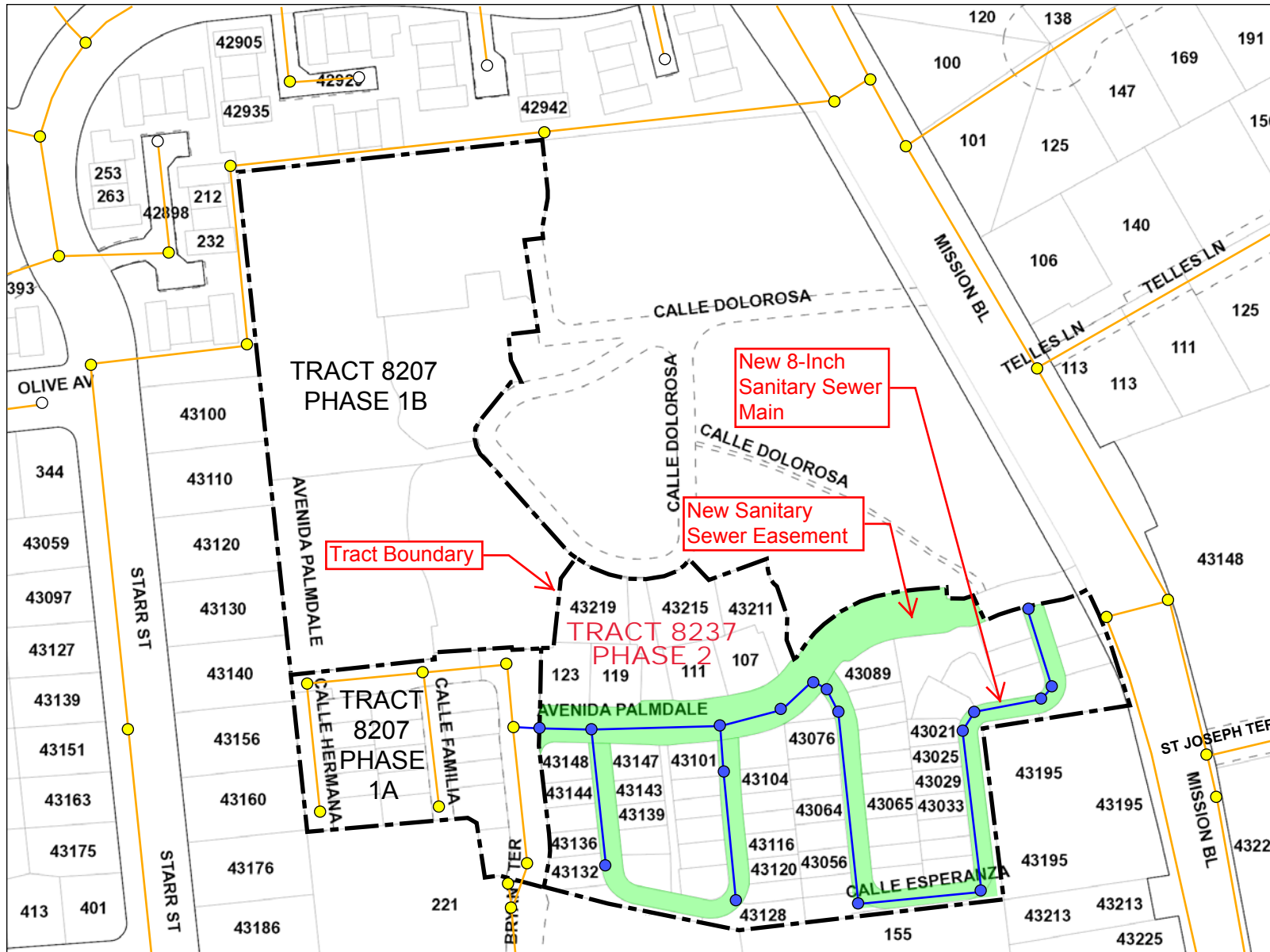
District staff has reviewed the legal description and plat map of the easement, as well as the Grant of Easement, and recommends approval.

PRE/SEG/RA/RS:mb

Attachments: Vicinity Map  
Resolution  
Recording Request with Certificate of Acceptance  
Grant of Easement with Exhibits A and B



# Vicinity Map: Grant of SSE, TR 8237 - Palmdale Estates Phase 2



## Legend

### Sewer Manholes

- Drop manhole
- End Cap
- Junction structure
- Lamphole
- Lift station
- Manhole
- New Manhole
- Riser

### Sewer Mains

- New Gravity Main
- EBDA outfall
- Forcemain
- Gravity main
- Overflow main
- Siphons
- Trunk Main

### Railroad / BART

- <all other values>
- BART

- Public Right of Way
- Private Right of Way

### Sewer Easements

### Parcels

- <all other values>
- Alameda Cnty Flood Cntrl

166.7 0 83.33 166.7 Feet

1:2,000

Printed: 3/27/2019 11:12AM



## For USD use only

The information on this map is provided by Union Sanitary District (USD) for internal use only. Such information is derived from multiple sources which may not be current, be outside the control of USD, and may be of indeterminate accuracy. The information provided hereon may be inaccurate or out of date and any person or entity who relies on said information for any purpose whatsoever does so solely at their own risk.

## Notes

**RESOLUTION NO. \_\_\_\_\_**

**ACCEPT A SANITARY SEWER EASEMENT FOR  
TRACT 8237 – PALMDALE ESTATES PHASE 2, LOCATED NEAR MISSION  
BOULEVARD WEST OF SAINT JOSEPH TERRACE, IN THE CITY OF  
FREMONT, CALIFORNIA**

RESOLVED by the Board of Directors of UNION SANITARY DISTRICT, that it hereby accepts the Grant of Easement from ROBSON HOMES, LLC, and PALMDALE ESTATES HOMEOWNER ASSOCIATION, executed on April 12, 2019, as described in the Grant of Easement for Sanitary Sewer Purposes and by the legal description and plat map, attached as Exhibit A and Exhibit B, respectively.

FURTHER RESOLVED by the Board of Directors of UNION SANITARY DISTRICT that it hereby authorizes the General Manager/District Engineer, or his designee, to attend to the recordation thereof.

On motion duly made and seconded, this resolution was adopted by the following vote on April 13, 2020:

AYES:

NOES:

ABSENT:

ABSTAIN:

\_\_\_\_\_  
JENNIFER TOY  
President, Board of Directors  
Union Sanitary District

Attest:

\_\_\_\_\_  
PAT KITE  
Secretary, Board of Directors  
Union Sanitary District

RECORDING REQUESTED BY  
AND WHEN RECORDED RETURN TO:  
Union Sanitary District  
Attn: Regina McEvoy  
5072 Benson Road  
Union City, CA 94587

Record Without Fee  
*Pursuant to Government Code  
Section 27383*

*Space Above Reserved for Recorder's Use Only*

Documentary Transfer Tax \$0.00, consideration less than \$100 (R&T Code 11911)  
This instrument is exempt from recording fees (Govt. Code 27383)

## **GRANT OF EASEMENT**

**BY AND BETWEEN**

**ROBSON HOMES, LLC,**

**PALMDALE ESTATES HOMEOWNERS ASSOCIATION**

**AND**

**UNION SANITARY DISTRICT**

**Effective Date: April 13, 2020**



# CERTIFICATE OF ACCEPTANCE

## (Grant of Easement)

This is to certify that the interest in real property conveyed by the Grant of Easement for Sanitary Sewer Purposes, dated April 12, 2019, from ROBSON HOMES, LLC, and PALMDALE ESTATES HOMEOWNER ASSOCIATION to UNION SANITARY DISTRICT, an independent special district ("**District**"), is hereby accepted by the undersigned officer or agent on behalf of the District pursuant to authority conferred by Resolution No. \_\_\_\_\_, dated April 13, 2020, and the District consents to recordation thereof by its duly authorized officer.

Date: April \_\_, 2020

**District**

UNION SANITARY DISTRICT

Paul R. Eldredge, General Manager

## ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California                   )  
County of Alameda         ) ss

On \_\_\_\_\_, 2020, before me, Regina Dyan McEvoy,  
(Name of Notary)

notary public, personally appeared \_\_\_\_\_  
 who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are  
 subscribed to the within instrument and acknowledged to me that he/she/they executed the same  
 in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument  
 the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

(Notary Signature)

**GRANT OF EASEMENT**  
**FOR SANITARY SEWER PURPOSES**

THIS INDENTURE, made this 12<sup>TH</sup> day of April 2019, by and between ROBSON HOMES, LLC, and PALMDALE ESTATES HOMEOWNERS ASSOCIATION, the Party/Parties of the First Part, and UNION SANITARY DISTRICT, the Party of the Second Part,

**WITNESSETH:**

That said Party/Parties of the First Part does hereby grant to the Party of the Second Part and to its successors and assigns forever, for the use and purposes herein stated, the rights of way and easements hereinafter described, located in the city of Fremont, county of Alameda, state of California:

**See Exhibit "A" and Exhibit "B"**

together with the right and privilege of constructing, reconstructing, cleaning, repairing and maintaining at any time, a sanitary sewer and appurtenances along, upon, over, in, through and across the above described property; together with free ingress and egress to and for the said Party of the Second Part, its successors and assigns, its agents and employees, workmen, contractors, equipment, vehicles and tools, along, upon, over, in, through and across said right of way; together with the right of access by its successors and assigns, its agents and employees, workmen, contractors, equipment, vehicles and tools to said right of way from the nearest public street, over and across the adjoining property, if such there be; otherwise by such route or routes across said adjoining property as shall occasion the least practicable damage and inconvenience to the Party/Parties of the First Part, for constructing, cleaning, repairing and maintaining said sanitary sewer and appurtenances; together with free ingress and egress over the land immediately adjoining for maintenance, repair and replacement as well as the initial construction of said sewer.

IN WITNESS WHEREOF the said Party/Parties of the First Part have executed this indenture the day and year first above written.

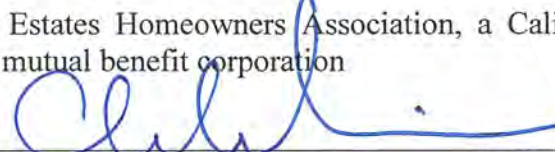
Robson Homes, LLC, a California limited liability company  
By: Robson Properties, Inc., a California Corporation, Its Manager

  
\_\_\_\_\_  
**Signature**

By: Mark Robson, President

(Notarize)

Palmdale Estates Homeowners Association, a California limited nonprofit mutual benefit corporation

  
\_\_\_\_\_  
**Signature**

By: Charles Baldwin, President

(Notarize)

## ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
County of Santa Clara

On April 12, 2019 before me, Susan Bunce, Notary Public  
(insert name and title of the officer)

personally appeared Mark Robson,  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are  
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in  
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the  
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing  
paragraph is true and correct.

WITNESS my hand and official seal.

Signature [Signature]

(Seal)



## ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California  
County of Santa Clara

On April 11, 2019 before me, Susan Bunce, Notary Public  
(insert name and title of the officer)

personally appeared Charles Baldwin,  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are  
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in  
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the  
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing  
paragraph is true and correct.

WITNESS my hand and official seal.

Signature [Signature] (Seal)





April 8, 2019

EXHIBIT "A"

LEGAL DESCRIPTION FOR

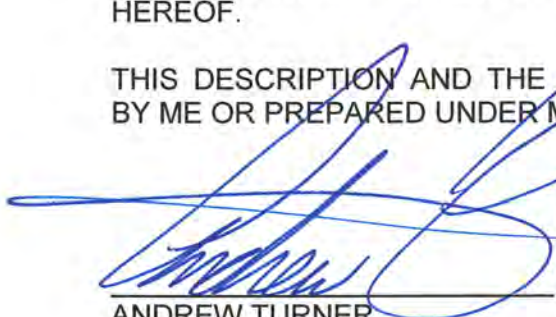
**SANITARY SEWER EASEMENT (SSE)  
CITY OF FREMONT, CALIFORNIA**

ALL THAT CERTAIN REAL PROPERTY SITUATE IN THE CITY OF FREMONT,  
COUNTY OF ALAMEDA, STATE OF CALIFORNIA, DESCRIBED AS FOLLOWS:

BEING ALL OF LOTS A, B, C AND PORTIONS OF LOTS H, 38 & 39 LABELED AS  
S.S.E. – SANITARY SEWER EASEMENT AS SHOWN UPON THAT CERTAIN  
SUBDIVISION MAP ENTITLED "TRACT 8237", RECORDED OCTOBER 19, 2017 IN  
BOOK 351 OF MAPS, AT PAGES 20-30 IN THE OFFICE OF THE RECORDER OF  
SAID ALAMEDA COUNTY

A PLAT ENTITLED "EXHIBIT B" IS ATTACHED HERETO AND MADE A PART  
HEREOF.

THIS DESCRIPTION AND THE ACCOMPANYING PLAT WERE PREPARED  
BY ME OR PREPARED UNDER MY DIRECTION.

  
ANDREW TURNER  
LS 9104  
CIVIL ENGINEERING ASSOCIATES, INC.  
JOB NO. 12-134



4/8/2019  
DATE

CURVE TABLE			
CURVE #	RADIUS	DELTA	LENGTH
C1	20.96'	47°54'25"	17.53'
C2	5.00'	45°21'52"	3.96'
C3	60.50'	62°7'13"	6.81'
C4	39.50'	32°56'28"	22.71'
C5	227.00'	18°34'11"	73.57'
C6	110.00'	23°21'43"	44.85'
C7	90.00'	17°14'44"	27.09'

LINE TABLE		
LINE #	BEARING	DISTANCE
L1	N89°52'15"E	12.85'
L2	N80°21'44"E	26.65'
L3	N72°25'20"E	23.38'
L4	N70°19'31"E	36.58'

## TRACT 8237 - PALMDALE ESTATES PHASE 2

## EXHIBIT B

PLAT MAP OF SANITARY SEWER EASEMENT GRANTED TO UNION SANITARY DISTRICT

CITY OF FREMONT, COUNTY OF ALAMEDA, STATE OF CALIFORNIA

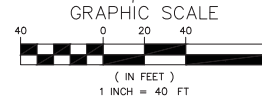


**Civil Engineering Associates**

Civil Engineers • Planners • Surveyors

2055 Gateway Place Suite 550  
San Jose, CA 95110

SANITARY SEWER EASEMENT  
TO UNION SANITARY DISTRICT



### GENERAL NOTE

MONUMENTS ARE ON CENTERLINE AND  
OFFSET 1', 3', 4' OR 5', AS NOTED.

### LEGEND

---	DISTINCTIVE BOUNDARY
---	RIGHT OF WAY
---	NEW LOT LINE
---	EXISTING LOT LINE
---	CENTERLINE
---	MONUMENT LINE
---	NEW EASEMENT LINE
---	EXISTING EASEMENT LINE
---	BOUNDARY TIE
●	FOUND BRASS DISK IN CITY MONUMENT WELL (AS NOTED)
○	SET STANDARD PUBLIC STREET MONUMENT
○	STANDARD PUBLIC STREET MONUMENT, TO BE SET PER [8]
●	FOUND IRON PIPE (AS NOTED)
○	SET 3/4" IRON PIPE, TAGGED LS 9104
○	3/4" IRON PIPE, TO BE SET PER [8]
○	MONUMENT TO MONUMENT
(M-M)	PROPERTY LINE TO MONUMENT
(100.00')	RECORD DATA
(R)	RADIAL BEARING
(T)	TOTAL
SNF	SEARCHED FOR NOT FOUND
EVAE	EMERGENCY VEHICLE ACCESS EASEMENT
FBO	FOR BENEFIT OF
PE	PEDESTRIAN EASEMENT
PIEE	PRIVATE INGRESS AND EGRESS EASEMENT
PPAE	PRIVATE PEDESTRIAN ACCESS EASEMENT
PSSE	PRIVATE SANITARY SEWER EASEMENT
PSYE	PRIVATE SIDE YARD EASEMENT
PSDE	PRIVATE STORM DRAIN EASEMENT
PVUE	PRIVATE UTILITY AND VEHICLE EASEMENT
PWLE	PRIVATE WATER LINE EASEMENT
PUE	PUBLIC UTILITY EASEMENT
SSE	SANITARY SEWER EASEMENT
SDE	STORM DRAIN EASEMENT
TAE	TRASH AREA EASEMENT
UE	UTILITY EASEMENT (PRIVATE)
WLE	WATER LINE EASEMENT
LOT 22	LOT NUMBER

### NOTES

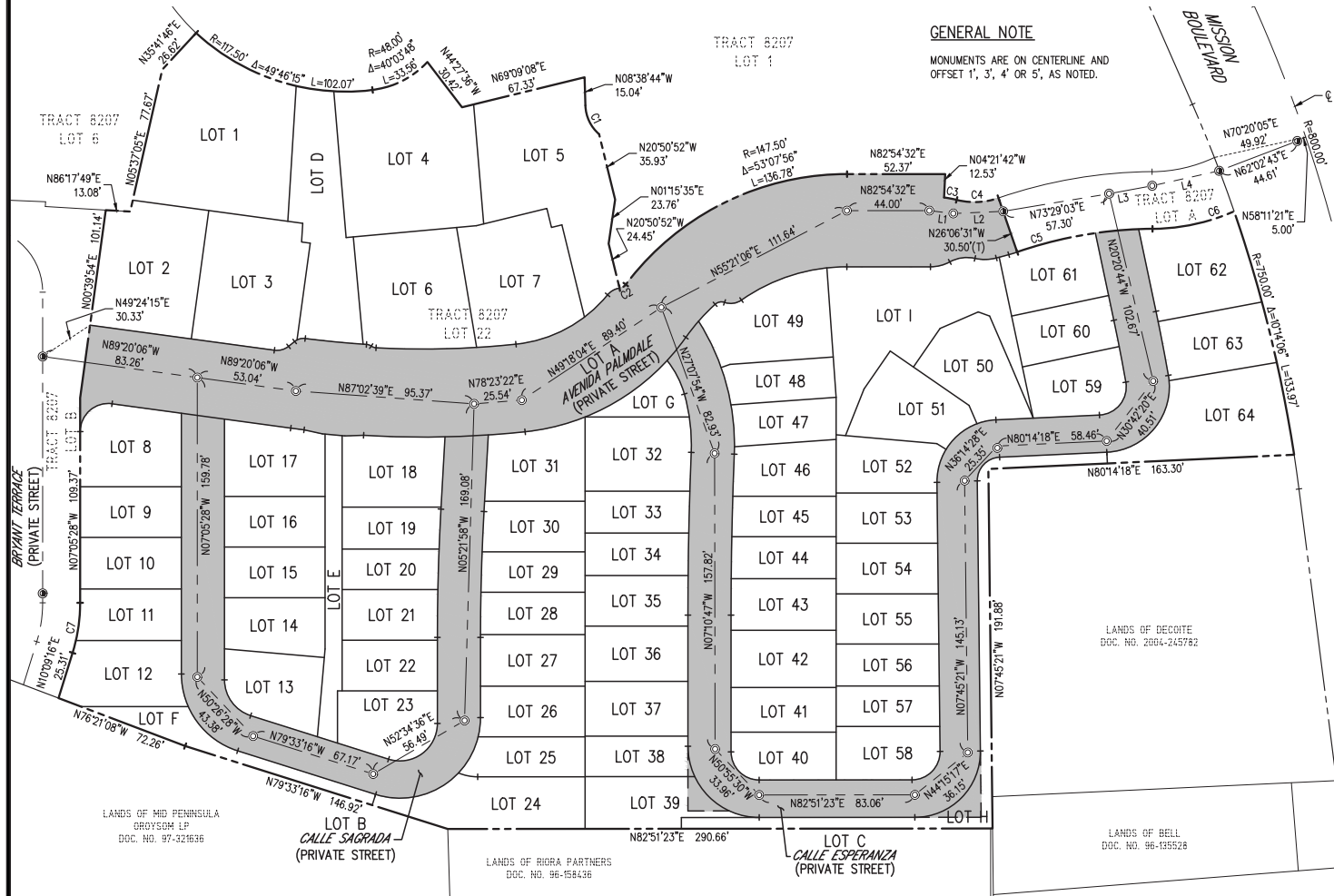
- ALL DIMENSIONS SHOWN HEREON ARE IN FEET AND DECIMALS THEREOF.
- THE AREA WITHIN THE DISTINCTIVE BORDER = 4.37 ACRES.

### BASIS OF BEARINGS

THE BEARING, NORTH 81°09'19" EAST, ON THE CENTERLINE OF WASHINGTON BOULEVARD, BETWEEN THE FOUND MONUMENTS AT MISSION BOULEVARD AND STARR STREET, AS SAID CENTERLINE AND MONUMENTS ARE SHOWN ON THAT CERTAIN PARCEL MAP 6625, RECORDED IN BOOK 213 OF MAPS AT PAGE 45, ALAMEDA COUNTY RECORDS, WAS USED AS THE BASIS OF ALL BEARINGS SHOWN ON THIS MAP.

APRIL 8, 2019

SHEET 1 OF 1 FILE NAME: 11215405D CHHMT



Original map may be found at USD, 5072 Benson Rd., Union City, CA 94587

**Directors**

Manny Fernandez  
Tom Handley  
Pat Kite  
Anjali Lathi  
Jennifer Toy

**Officers**

Paul R. Eldredge  
*General Manager/  
District Engineer*

Karen W. Murphy  
*Attorney*

**APRIL 13, 2020  
BOARD OF DIRECTORS MEETING  
AGENDA ITEM # 14**

**TITLE:** Information Regarding Acceptance of Construction of the Plant Paving Project from Dryco Construction, Inc. *(This is an Information Item)*

**SUBMITTED:** Paul R. Eldredge, General Manager/District Engineer  
Sami E. Ghossain, Technical Services Work Group Manager  
Raymond Chau, CIP Team Coach  
Somporn Boonsalat, Associate Engineer

**Recommendation**

Information only.

**Previous Board Action**

March 23, 2020, staff shared information regarding award of the construction contract for the Plant Paving Project to Dryco Construction, Inc.

**Background**

The District owns and maintains approximately 800,000 square feet of Asphalt Concrete paved surfaces spread across seven facilities within the District's service area. In 2017 the District contracted with Asset Management Specialist Consulting (AMS) to complete a condition assessment of all paved surfaces at these facilities which include the Alvarado Wastewater Treatment Plant (WWTP) and the pump and lift stations. AMS found the paved surfaces at the pump and lift station sites to be in good condition with no recommended repairs. However, the condition of the paved surfaces at the Alvarado WWTP were found to be variable, depending on the location and the projects constructed during the past 20 years.

With the many projects planned at the Alvarado WWTP in the next several years, staff decided to postpone any large-scale pavement repair and replacement work until after the completion of the District projects. However, there were areas identified in the Alvarado WWTP's Center Roadway as poor and need immediate attention. The Center Roadway will be the main path that will be used by heavy construction equipment and vehicles, and with the planned construction activities, the existing Center Roadway pavement will likely fail and require urgent repairs or replacement. Therefore, staff determined it would be prudent to repair critical sections of this pavement now.

Staff also identified a need to improve the drainage at the Secondary Digester Sludge Pump Area. During maintenance activities of the sludge pumps, the sludge from the equipment is drained onto the paved area around the pumps. However, the pavement in this area is not graded uniformly so the sludge tends to flow and pond in areas beyond the immediate work area. Staff often spends a lot of time to hose and clean the area afterward. By installing a curb around the pumps and re-grading the pavement behind the curb, the sludge will be contained in a much smaller area and will be easier to clean afterward.

#### Construction Contract

On February 24, 2020, staff awarded the construction contract to Dryco Construction, Inc. (Dryco) in the amount of \$46,100. Staff issued the Notice to Proceed to Dryco on March 3, 2020 with a contract duration of 75 calendar days. Dryco substantially completed all contract work in 20 calendar days on March 23, 2020.

Figures 1 through 5 shows the new pavement areas and containment curb. Staff provided construction management and inspection service for the Project.

#### Change Order

The Project included one contract change order in the amount of \$7,160, which is 15.5% of the original contract amount. The change order was issued to adjust for quantities actually installed based on field conditions encountered during construction. The total construction cost was \$53,260.

Staff will accept the construction of the Plant Paving Project from Dryco Construction, Inc. and execute a Notice of Completion.

PRE/SEG/RC/SB/mb

Attachments: Figure 1 – Project Site Plan  
Figures 2 through 4 – Center Roadway  
Figure 5 – Secondary Digester Sludge Pump Area  
Notice of Completion



Figure 1 - Project Site Plan





Figure 2 – Center Roadway – Looking South Near Alvarado Effluent Pump Station



Figure 3 – Center Roadway – Looking South Near Secondary Clarifiers





Figure 4 – Center Roadway – Looking North Near Secondary Clarifiers





Figure 5 – Secondary Digester Sludge Pump Area





**RECORDING REQUESTED BY  
AND WHEN RECORDED  
RETURN TO:**

**Regina McEvoy  
Union Sanitary District  
5072 Benson Road  
Union City, CA 94587**

NO RECORDING FEE - PER GOVERNMENT CODE SECTIONS 6103 & 27283

---

**NOTICE OF COMPLETION**

**NOTICE IS HEREBY GIVEN** by the **UNION SANITARY DISTRICT**, Alameda County, California, that the work hereinafter described, the contract for the construction of which was entered into on March 3, 2020, by said District and DRYCO Construction, Inc., 42745 Boscell Road, Fremont, CA, 94538, Contractor for the Project, "Plant Paving Project, Project No. 800-540" was substantially completed on March 23, 2020 and accepted by said District on April 13, 2020.

The name and address of the owner is **UNION SANITARY DISTRICT**, at 5072 Benson Road, Union City, CA 94587.

The estate or interest of the owner is: FEE SIMPLE ABSOLUTE.

The description of the site where said work was performed and completed is Union Sanitary District's Wastewater Treatment Plant, located at 5072 Benson Road, Union City, CA 94587, County of Alameda, State of California.

The undersigned declares under penalty of perjury that the foregoing is true and correct.

Executed on \_\_\_\_\_ at UNION CITY, CALIFORNIA.

\_\_\_\_\_  
PAUL R. ELDREDGE, P.E.  
GENERAL MANAGER/DISTRICT ENGINEER  
UNION SANITARY DISTRICT



**Directors**  
Manny Fernandez  
Tom Handley  
Pat Kite  
Anjali Lathi  
Jennifer Toy

**Officers**  
Paul R. Eldredge  
*General Manager/  
District Engineer*

Karen W. Murphy  
*Attorney*

**APRIL 13, 2020  
BOARD OF DIRECTORS MEETING  
AGENDA ITEM # 15**

**TITLE:** COVID-19 Update (*This is an Information Item*)

**SUBMITTED:** Paul R. Eldredge, General Manager/District Engineer

**Recommendation**

Information only.

**Previous Board Action**

None.

**Background**

General Manager Eldredge will provide an update on the District's COVID-19 response and staffing levels.



**Summary of the EBDA Commission Meeting**  
**Thursday, March 19, 2020, at 9:30 a.m.**

- Commissioners Cutter, Handley, Johnson, Lamnin, and Walters were present. This meeting was conducted telephonically and the dial-in information for the meeting was provided in the agenda.
- Commissioner Handley moved to approve the Commission Meeting Minutes of February 20, 2020, List of Disbursements for February 2020, and the February 2020 Treasurer's Report. The motion was seconded by Commissioner Lamnin and carried 5-0.
- The Commission unanimously approved the reports from the Managers Advisory, Financial Management, and Operations & Maintenance. The following items were discussed:
- **General Managers Report** - The General Manager (GM) reviewed the current shelter-in-place mandate and options for April's Committee and Commission meetings via telephone. The GM then noted that there is no legal requirement to approve Committee reports. Henceforth, Committee reports will be informational items only. The GM reviewed a recent meeting with San Francisco Bay Regional Coastal Hazards Adaptation Resiliency Group (CHARG), an organization of flood control agencies that is addressing sea level rise. Currently, within CHARG, Alameda County Flood Control District is piloting a program entitled CIRCLE, which deals with utility intersection and builds on emergency planning processes. The District is requesting future involvement from EBDA and its member agencies. The GM will keep the Commission updated on progress.

The GM also recapped a recent meeting with the Transforming Shorelines Collaborative, which included a presentation on research at Oro Loma by Donna Ball and a working session on the Palo Alto Horizontal Levee Project. Staff is currently working on an RFP to procure an environmental consultant to help design the First Mile Horizontal Levee Project and a feasibility study for nature-based treatment systems at the Hayward Ponds.

- **Managers Advisory Committee (MAC)** met on March 12, 2020. The MAC discussed the LAVWMA Agreement, and feedback was incorporated into an initial draft term sheet, reviewed by the Finance Committee, and submitted to LAVWMA. The MAC also reviewed a preliminary project list for the Renewal and Replacement Fund for FY 2020/2021, which will be brought to the O&M Committee for review. The Brine Policy continues to be discussed and the MAC hopes to reach consensus next month and bring the policy forward to the Commission the following month. Finally, the MAC discussed COVID-19 contingency planning. Chair Cutter noted that there are currently heightened concerns regarding public flushing of wipes and other non-flushable items; the GM will distribute Castro Valley Sanitary District's Press Release materials along with public education materials from CASA to the Commission.
- **Financial Management Committee** met on March 16, 2020. The Committee reviewed the List of Disbursements and Treasurer's Report for February and recommended approval. The Committee also reviewed the Preliminary Draft Budget for FY 2020/2021, which the GM reviewed for the Commission



with particular focus on Special Projects. EBDA staff will continue small revisions to the budget and bring it forward to the Commission for approval next month.

Per request of the Financial Management Committee, the Public Official Bonds portion of the Investment Policy was reviewed. The Committee recommends both positions remain bonded, but requests that the Committee revisit the cost and dollar amount of the policies upon renewal.

The Committee also reviewed EBDA's Audit Policy. The Committee agreed with staff's recommendations not to amend the policy, which targets five-year cycles with any one given audit firm. The Committee also agreed with the recommendation to grant a one-year extension with the current auditor, Maze & Associates, to close out the current JPA. EBDA will begin an RFP process for new Auditors at the close of the FY 2019/2020 Audit.

The Committee also reviewed the current Purchasing Policy. Staff recommended a 25k signing authority for the GM. The Committee recommended considering a higher threshold of 50-75k. After discussion, the Commission would like to see historical information showing how often the Authority has exceeded the current JPA's 10k threshold. The GM will circulate this information. Staff also highlighted that the Authority has a MBE/WBE (Minority Business Enterprise/Women's Business Enterprise) Policy adopted in 1993, and staff will propose language for incorporating this into the Purchasing Policy.

- **Regulatory Affairs Committee** – The Regulatory Affairs Committee met on March 18, 2020. The GM briefly reviewed the NPDES Annual Report along with the BACWA Key Regulatory Issue Summary, and the Nutrients Group Annual Report. The GM highlighted that the Nutrients Group Annual Report, submitted through BACWA to the Regional Water Board regarding nutrient load into the SF Bay, showed very slight nutrient load growth in some subembayments and little to no trend in nutrient load growth in others.

The GM discussed a potential brine project where a third party would pay to discharge a brine solution into EBDA's Pipeline and out into the Bay.

- **Operations and Maintenance (O&M) Committee** – The Operations and Maintenance Committee met on March 17, 2020, and discussed the status of the EBDA facilities. The O&M Manager reviewed NPDES Compliance for January and preliminary data for February and provided an update on current projects. At HEPS, the MCC stairs and the generator platform are the last major remaining items to be completed; they are scheduled to arrive at the end of this month. For AEPS, the Operations and Maintenance Committee recommends approval of the Resolution to authorize the GM to issue a purchase order to Buckles-Smith for a refurbished VFD and field service for Effluent Pump No. 6. At OLEPS, installation of the new switch for the generator has been postponed due to the shelter-in-place mandate; OLEPS continues to have one of OLSD's portable generators connected as backup, and Calcon is still set to install the wiring and conduits for the backup power the last week of March.

At the Commission's request, the O&M manager evaluated the use of renewable diesel. Given the limited available data on use of renewable diesel in emergency generators and/or generators with low-fuel turnover, staff and the O&M Committee are not recommending pursuing renewable diesel at this time. If more data becomes available, staff would explore the project further.

The GM notified the Commission that EBDA has received the final Disaster Cost Recovery Plan from Kermani Consulting Group. The next step is to develop RFPs for potential disaster recovery support. The

Commission recommended that rosters of approved contractors be updated on a defined schedule. The Commission discussed whether declaring a State of Emergency for EBDA is necessary at this time. EBDA staff and legal counsel do not currently foresee any potential increased cost that would be eligible for reimbursement but will continue to assess as current conditions evolve.

The installation of the X-band Radar for the AQPI project, scheduled for mid-March, may be potentially stalled due to the shelter-in-place mandate. The GM will continue to report on the progress of the project.

- **Resolution Authorizing the General Manager to Issue a Purchase Order to Buckles-Smith in the Amount of \$23,429 for a Refurbished Variable Frequency Drive and Field Service for Effluent Pump No. 6 at the Alvarado Effluent Pump Station.**

Commissioner Lamnin moved to adopt the Resolution authorizing the GM to issue a purchase order to Buckles-Smith. The motion was seconded by Commissioner Handley and carried unanimously, 4-0 by roll call vote.

Ayes: Commissioners Lamnin, Handley, Johnson, Chair Cutter.  
Noes: None  
Absent: Commissioner Walters  
Abstain: None

- **Report from the Personnel Committee** - The Personnel Committee met on March 18, 2020. The Committee recommends approval of updates to the Authority's FY 2019/2020 and FY 2020/2021 Compensation Plans which will be brought to the Commission later this year for approval.

After review of workload for the administrative assistant position, staff and the Committee recommend a six-month trial of adding an additional half-time administrative assistant position and reassessing at the end of that period to see if the additional staff is warranted longer-term. The Commission discussed that the current shelter-in-place conditions may alter the time period for proper assessment of staff required to fulfill normal day-to-day operations. The Commission supported proceeding with implementing the pilot program, which is incorporated in the FY 2020/2021 Budget.

The Committee gave feedback to the Draft Rules of the Commission, and the GM will bring forward a new draft for review.

The Commission forewent the closed session of the GM evaluation due to the constricts of the telephonic meeting, and engaged in open discussion regarding the GM evaluation/ process. The Commission would like to see a rating scale and discussion before next year's evaluation is distributed to normalize scoring. The Commission thanked the GM once again for her contribution to the successful completion of the Amended and Restated JPA. Lastly, the GM welcomed feedback to her Draft EBDA GM 2020/2021 Performance Plan.

**UNION SANITARY DISTRICT  
CHECK REGISTER  
03/14/2020-04/03/2020**

Check No.	Date	Dept	Invoice No.	Vendor	Description	Invoice Amt	Check Amt
174081	3/26/2020	170	666720200309	PACIFIC GAS AND ELECTRIC	SERV TO 03/02/2020 PASEO PADRE PS		\$103,327.41
	3/26/2020	170	898220200309		SERV TO 03/02/20 FREMONT PS	\$433.66	
	3/26/2020	110	892820200309		SERV TO 03/02/20 HAYWARD MARSH	\$214.11	
	3/26/2020	170	013720200312		SERV TO 03/05/20 BOYCE RD PS	\$62.36	
	3/26/2020	110	170120200309		SERV TO 02/20/2020 PLANT	\$3,167.26	
	3/26/2020	170	140120200312		SERV TO 03/04/20 IRVINGTON PS	\$99,425.37	
						\$24.65	
174117	4/2/2020	143	185311	CAROLLO ENGINEERS	PRIMARY DIGESTER NO. 7		\$100,846.38
	4/2/2020	143	185224		ALVARADO INFLUENT PS PUMPS AND VFDS	\$64,123.54	
	4/2/2020	143	185143		WAS THICKENERS	\$28,020.32	
	4/2/2020	143	185125		PROJECT SPECIFICATION UPDATE PROJECT	\$972.18	
						\$7,730.34	
174152	4/2/2020	171	2351	ROCKWELL SOLUTIONS INC	1 NPS PUMP	\$76,215.10	\$76,215.10
174093	3/26/2020	110	13140	SYNAGRO WEST LLC	FEBRUARY 2020 BIOSOLIDS DISPOSAL	\$68,663.31	\$68,663.31
174029	3/26/2020	143	2000331095	AECOM TECHNICAL SERVICES INC	CENTRIFUGE BUILDING IMPROVEMENTS	\$58,298.14	\$58,298.14
174056	3/26/2020	110	904360809	EVOQUA WATER TECHNOLOGIES	4448 GALS HYDROGEN PEROXIDE	\$24,506.03	\$49,518.94
	3/26/2020	110	904372272		4540 GALS HYDROGEN PEROXIDE	\$25,012.91	
174132	4/2/2020	143	1200252613	HDR ENGINEERING INC	COGENERATION FEASIBILITY STUDY	\$28,594.80	\$28,594.80
174156	4/2/2020	143	220061	TANNER PACIFIC INC	PRIMARY DIGESTER NO. 2 REHABILITATION	\$4,860.00	\$23,480.00
	4/2/2020	143	220059		ALVARADO INFLUENT PS PUMPS AND VFDS	\$18,620.00	

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174055	3/26/2020	173	93793195	ESRI INC	ARCGIS SWM AGREEMENT		
						\$22,613.02	\$22,613.02
174026	3/19/2020	144	173341	WOODARD & CURRAN INC	PRETREATMENT CONSULTING SERVICES		
						\$1,838.25	\$21,997.25
	3/19/2020	143	173382		OLD ALAMEDA CREEK ROWB		
						\$11,347.00	
	3/19/2020	143	173381		OLD ALAMEDA CREEK ROWB		
						\$8,812.00	
174097	3/26/2020	143	19185	V&A CONSULTING ENGINEERS	CATHODIC PROTECTION IMPROVEMENTS		
						\$15,222.50	\$15,222.50
174039	3/26/2020		20200323	STATE OF CALIFORNIA	SALES & USE TAX 02/01/20 - 02/29/20		
						\$14,658.38	\$14,658.38
174021	3/19/2020	110	48493258	UNIVAR SOLUTIONS USA INC	5000.2 GALS SODIUM HYPOCHLORITE		
						\$3,612.04	\$14,231.93
	3/19/2020	110	48498303		4903.5 GALS SODIUM HYPOCHLORITE		
						\$3,542.18	
	3/19/2020	110	48498302		4903.1 GALS SODIUM HYPOCHLORITE		
						\$3,541.88	
	3/19/2020	110	48494925		4894.7 GALS SODIUM HYPOCHLORITE		
						\$3,535.83	
173997	3/19/2020	110	904359127	EVOQUA WATER TECHNOLOGIES	2548 GALS HYDROGEN PEROXIDE		
						\$14,038.08	\$14,038.08
174007	3/19/2020	110	9017664814	KEMIRA WATER SOLUTIONS INC	46,660 LBS FERROUS CHLORIDE		
						\$6,668.38	\$13,436.96
	3/19/2020	110	9017665443		46,760 LBS FERROUS CHLORIDE		
						\$6,768.58	
174043	3/26/2020	143	184993	CAROLLO ENGINEERS	TREATMENT PLANT IT NETWORK MASTER PLAN		
						\$13,268.32	\$13,268.32
174054	3/26/2020	173	20200303	ENFO TECH & CONSULTING INC	IPACS SWM RENEWAL		
						\$12,300.00	\$12,300.00
174150	4/2/2020		8402.2	ROBSON HOMES LLC	REFUND # 23806		
						\$11,758.00	\$11,758.00
174098	3/26/2020	170	47298	VALLEY OIL COMPANY	600 GALS MOBIL PEGASUS 805 BULK		
						\$11,372.30	\$11,372.30
174013	3/19/2020	130	26	MUSGRAVES CONSULTING SERVICES	SPECIALTY FINANCE SERVICES CONSULTANT		
						\$10,520.32	\$10,520.32

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174158	4/2/2020	110	48515383	UNIVAR SOLUTIONS USA INC	4700 GALS SODIUM HYPOCHLORITE		
	4/2/2020	110	48512412		4855.6 GALS SODIUM HYPOCHLORITE	\$3,395.17	\$10,440.01
	4/2/2020	110	48510694		4896.7 GALS SODIUM HYPOCHLORITE	\$3,507.58	
						\$3,537.26	
174096	3/26/2020	110	48503917	UNIVAR SOLUTIONS USA INC	4751.4 GALS SODIUM HYPOCHLORITE		
	3/26/2020	110	48509022		4698.6 GALS SODIUM HYPOCHLORITE	\$3,432.31	\$10,255.24
	3/26/2020	110	48502245		4746.5 GALS SODIUM HYPOCHLORITE	\$3,394.16	
						\$3,428.77	
173967	3/19/2020	144	60506	ABACUS PRODUCTS INC	5000 PLACEMATS		
	3/19/2020	144	60546		5000 FISH ERASERS	\$5,759.10	\$9,790.78
						\$4,031.68	
173980	3/19/2020	143	11365495	BROWN & CALDWELL CONSULTANTS	EMERGENCY OUTFALL OUTLET IMPROVEMENTS		
						\$9,209.66	\$9,209.66
173966	3/19/2020		69061	3T EQUIPMENT COMPANY INC	4 PIPEPATCH KIT		
	3/19/2020	123	69079		3 PIPE PATCH KITS WINTER	\$-3,065.32	\$8,709.32
	3/19/2020		69074		9 PIPE PATCH KITS WINTER	\$2,252.07	
	3/19/2020	123	69080		1 PIPE PATCH KITS WINTER	\$4,955.22	
	3/19/2020		69060		2 LEAD HOSES	\$813.25	
						\$3,754.10	
174120	4/2/2020	170	13786	DIABLO BOILER & STEAM INC	INVESTIGATE HEAT BOILER		
						\$8,163.56	\$8,163.56
173976	3/19/2020	122	18035	BAYSCAPE LANDSCAPE MANAGEMENT	LANDSCAPE MAINTENANCE SERVICES - TREE TRIMMING & REMOV		
	3/19/2020	122	18021		LANDSCAPE MAINTENANCE SERVICES - FEB 2020	\$2,480.00	\$8,080.00
	3/19/2020	122	18037		LANDSCAPE MAINTENANCE SERVICES - TREE TRIMMING & REMOV	\$3,120.00	
						\$2,480.00	
174048	3/26/2020	132	330	CPS HR CONSULTING	RECRUITING SERVICES-FEES/EXPENSES BS MGR/CFO		
						\$7,662.74	\$7,662.74

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174084	3/26/2020		32097	PREFERRED BENEFIT INSUR ADMINS	DELTA DENTAL CLAIMS WK ENDING 02/27/20		
	3/26/2020		32099		MAR 2020 VSP STMT	\$4,118.41	\$7,643.36
	3/26/2020		32098		MAR 2020 DELTA DENTAL STMT	\$3,117.40	
						\$407.55	
174070	3/26/2020	110	9017666203	KEMIRA WATER SOLUTIONS INC	46,400 LBS FERROUS CHLORIDE	\$6,695.70	\$6,695.70
174136	4/2/2020	110	9017666815	KEMIRA WATER SOLUTIONS INC	45,720 LBS FERROUS CHLORIDE	\$6,604.61	\$6,604.61
173991	3/19/2020	110	1417955	DEPARTMENT OF GENERAL SERVICES	SERV: JAN 2020 PLANT	\$6,370.06	\$6,370.06
174100	3/26/2020	123	11326	VON EUW TRUCKING	SPOILS DUMP FEE	\$690.00	\$5,995.00
	3/26/2020	123	11340		SPOILS DUMP FEE	\$2,130.00	
	3/26/2020		11339		SPOILS DUMP FEE	\$3,175.00	
174123	4/2/2020	113	1220258	ENTHALPY ANALYTICAL LLC	45 LAB SAMPLE ANALYSIS	\$1,050.00	\$5,879.00
	4/2/2020	113	1220896		18 LAB SAMPLE ANALYSIS	\$1,438.00	
	4/2/2020	113	1220963		93 LAB SAMPLE ANALYSIS	\$2,824.00	
	4/2/2020	113	1220629		30 LAB SAMPLE ANALYSIS	\$567.00	
174083	3/26/2020	110	1435388	POLYDYNE INC	41,720 LBS CLARIFLOC WE-539	\$5,686.83	\$5,686.83
173989	3/19/2020	121	98465	D & L SUPPLY	4 MANHOLE FRAME & 2 PIECE COVER	\$5,654.28	\$5,654.28
174049	3/26/2020	170	15702	CRANE WORKS INC	2020 ANNUAL INSPECTIONS	\$5,620.00	\$5,620.00
173971	3/19/2020	170	4017275220200305	ALAMEDA COUNTY WATER DISTRICT	SERV TO: 03/04/20 - FREMONT BLVD	\$158.11	\$5,148.22
	3/19/2020	170	401742022020305		SERV TO: 03/04/20 - FREMONT BLVD	\$63.44	
	3/19/2020	170	4017274120200305		SERV TO: 03/04/20 - FREMONT BLVD	\$4,926.67	

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174128	4/2/2020	144	4442233	HALO BRANDED SOLUTIONS INC	5000 WASTEWATER ACTIVITIES BOOK		
						\$4,622.67	\$4,622.67
173981	3/19/2020	170	318757000	BUCKLES SMITH ELECTRIC	1 ALLEN BRADLEY PANEL VIEW PLUS 7		
						\$4,509.63	\$4,509.63
174090	3/26/2020	110	20030508	S&S TRUCKING	GRIT HAULING 02/24 & 02/27/2020		
						\$1,600.37	\$4,154.37
	3/26/2020	110	20030345		GRIT HAULING 02/18 & 2/21/20		
						\$1,702.46	
	3/26/2020	110	20030209		GRIT HAULING 02/14/20		
						\$851.54	
174082	3/26/2020	130	22016013	PFM ASSET MANAGEMENT LLC	INVESTMENT MANAGEMENT / ADVISORY SERVICES		
						\$3,952.72	\$3,952.72
174028	3/26/2020	144	60569	ABACUS PRODUCTS INC	5000 RULERS		
						\$3,852.25	\$3,852.25
174085	3/26/2020	170	21734	PRIME MECHANICAL SERVICE INC	MONTHLY MAINTENANCE - FEB 20		
						\$572.00	\$3,468.00
	3/26/2020	170	21956		SERVICE CALL		
						\$1,981.00	
	3/26/2020	170	21733		MONTHLY MAINTENANCE - FEB 20		
						\$915.00	
173985	3/19/2020	173	XBL2148	CDW GOVERNMENT LLC	4 SURFACE PROS		
						\$3,305.66	\$3,305.66
174157	4/2/2020		9837	THE GOKOOL	REFUND # 23804		
						\$3,300.00	\$3,300.00
174025	3/19/2020	170	17094	WESTERN MACHINE & FAB INC	2 STAINLESS FLANGE AND SHAFT HUB		
						\$1,602.35	\$3,204.70
	3/19/2020	170	17093		2 STAINLESS FLANGE AND SHAFT HUB		
						\$1,602.35	
174053	3/26/2020		6196	ENERGY CHOICE INC	ASTD COGEN PARTS		
						\$3,047.51	\$3,047.51
174064	3/26/2020	170	003O5405	HARRINGTON INDUSTRIAL PLASTICS	ASTD PVC PARTS & MATERIALS		
						\$3,027.84	\$3,027.84
174037	3/26/2020	143	4HB74	BAY AREA AIR QUALITY MGMT DIST	PERMIT APPLICATION PLANT ODOR CONTROL PILOT STUDY		
						\$3,004.00	\$3,004.00
174159	4/2/2020		9850917278	VERIZON WIRELESS	WIRELESS SERV 02/21/20-03/20/20 & (6) IPADS		
						\$2,960.70	\$2,960.70

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174109	4/2/2020		11784	APGN INC	60 FILTERS		
	4/2/2020	170	11785		9 BLOWER 12 METAL FRAMED FILTERS	\$1,647.58	\$2,765.08
						\$1,117.50	
174154	4/2/2020	110	20031120	S&S TRUCKING	GRIT HAULING 03/02 & 03/05/2020		
	4/2/2020	110	20030901		GRIT HAULING 03/01/2020	\$1,774.42	\$2,524.42
						\$750.00	
173993	3/19/2020		9540	DOMESTIC CONSTRUCTION	REFUND # 22756		
						\$2,500.00	\$2,500.00
174125	4/2/2020		10388	FREMONT BANK	REFUND # 23811		
						\$2,500.00	\$2,500.00
174143	4/2/2020		9668	QUALITY PLUMBING	REFUND # 23799		
						\$2,500.00	\$2,500.00
174151	4/2/2020		9747	ROBSON HOMES LLC	REFUND # 23798		
						\$2,500.00	\$2,500.00
174094	3/26/2020	136	7410	TRALIAN, LLC	HARASSMENT PREVENTION CBT		
						\$2,386.50	\$2,386.50
174107	4/2/2020	143	674933739593	AMAZON.COM LLC	1 SIT/STAND STATIONS FOR CIP		
	4/2/2020		20200310		03/20 - ASTD OFFICE SUPPLIES	\$543.26	\$2,235.39
	4/2/2020	143	773343455965		1 SIT/STAND STATIONS FOR CIP	\$1,478.12	
						\$214.01	
173983	3/19/2020		251428	BURKE, WILLIAMS & SORENSON LLP	CIP - JAN 2020		
						\$2,162.16	\$2,162.16
174032	3/26/2020		5226150	ALL INDUSTRIAL ELECTRIC SUPPLY	5 EXIT LIGHTS		
						\$2,083.88	\$2,083.88
174027	3/19/2020		5105	ZELAYA DESIGNS	PUBLIC OUTREACH		
	3/19/2020		5106		PUBLIC OUTREACH	\$1,628.00	\$2,016.50
	3/19/2020		5111		PUBLIC OUTREACH	\$252.00	
						\$136.50	
174118	4/2/2020		97328764	COLORADO WASHINGTON INC	COMCAST OF CFIBER INTERNET BACKUP - MAR 2020		
						\$2,010.36	\$2,010.36



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174061	3/26/2020		9448190257	GRAINGER INC	ASTD PARTS & MATERIALS		
						\$372.96	\$1,979.13
	3/26/2020	122	9461339740		2 BREAKABLE CAP		
						\$-1.86	
	3/26/2020	170	9450850798		1 CABLE CONNECTOR		
						\$65.81	
	3/26/2020		9449433664		ASTD PARTS & MATERIALS		
						\$1,479.03	
	3/26/2020	170	9450870945		ASTD PARTS & MATERIALS		
						\$42.72	
	3/26/2020	171	9447858763		ASTD PARTS & MATERIALS		
						\$20.47	
174057	3/26/2020	173	2019272	FARALLON GEOGRAPHICS INC	PLANT GIS GEOCORTEX ENHANCEMENTS		
						\$1,950.00	\$1,950.00
174110	4/2/2020		14454973	AT&T	SERV: 02/13/20 - 03/12/20		
						\$42.82	\$1,909.92
	4/2/2020		14454975		SERV: 02/13/20 - 03/12/20		
						\$87.36	
	4/2/2020		14454971		SERV: 02/13/20 - 03/12/20		
						\$747.80	
	4/2/2020		14438086		SERV: 02/10/20 - 03/09/20		
						\$966.07	
	4/2/2020		14454974		SERV: 02/13/20 - 03/12/20		
						\$65.87	
174003	3/19/2020		20200319	DAMIEN HOGUE	COMPUTER NOTE		
						\$1,802.85	\$1,802.85
174008	3/19/2020	170	416856	LUBRICATION ENGINEERS INC	1 55 GAL DRUM COOLING OIL		
						\$1,782.00	\$1,782.00

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174000	3/19/2020	170	9431587469	GRAINGER INC	3 FUSES		\$1,729.13
	3/19/2020	170	9438251606		1 LIGHTED ROCKER SWITCH	\$55.60	
	3/19/2020	111	9440244292		1 MINI LED BULB	\$4.71	
	3/19/2020					\$27.52	
	3/19/2020	170	9440445105		ASTD PARTS & MATERIALS	\$304.19	
	3/19/2020		9440296623		ASTD PARTS & MATERIALS	\$932.55	
	3/19/2020	122	9438641772		ASTD PARTS & MATERIALS	\$126.65	
	3/19/2020	111	9443442307		ASTD PARTS & MATERIALS	\$262.43	
	3/19/2020	170	9437487375		2 LIGHTED ROCKER SWITCH	\$15.48	
174078	3/26/2020	170	24079070	MOTION INDUSTRIES INC	ASTD PARTS & MATERIALS	\$914.56	\$1,713.27
	3/26/2020	170	24077430		ASTD PARTS & MATERIALS	\$627.69	
	3/26/2020	122	24079157		ASTD PARTS & MATERIALS	\$171.02	
						\$501.03	
174068	3/26/2020	141	CLBL617	IRON MOUNTAIN	OFF-SITE STORAGE AND SERVICE - MAR 2020	\$1,154.28	\$1,655.31
	3/26/2020	141	CLHK951		OFF-SITE STORAGE AND SERVICE - MAR 2020	\$1,599.00	
174034	3/26/2020	120	13306	AMERICAN DISCOUNT SECURITY	02/01/20 - 02/28/20 GUARD AT DISTRICT GATE	\$148.89	
174101	3/26/2020	113	8089438547	VWR INTERNATIONAL LLC	LAB SUPPLIES	\$380.58	\$1,486.20
	3/26/2020		8089386300		LAB SUPPLIES	\$956.73	
	3/26/2020	113	8089438548		LAB SUPPLIES		

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174014	3/19/2020	122	211699	NAYLOR STEEL INC	ASTD METAL, STEEL, STAINLESS & ALUMINUM	\$189.24	\$1,410.35
	3/19/2020	170	211701		ASTD METAL, STEEL, STAINLESS & ALUMINUM	\$1,176.52	
	3/19/2020	122	211772		ASTD METAL, STEEL, STAINLESS & ALUMINUM	\$44.59	
174122	4/2/2020	173	561703	EMBARCADERO TECHNOLOGIES, INC.	ER STUDIO RENEWAL	\$1,410.00	\$1,410.00
174145	4/2/2020	121	820178032	RED WING BUS ADVANTAGE ACCT	SAFETY SHOES: J. RODRIGUES	\$152.40	\$1,373.95
	4/2/2020	123	820178679		SAFETY SHOES: M. MINCHACA	\$196.64	
	4/2/2020	171	820177659		SAFETY SHOES: S. NOEGEL	\$208.00	
	4/2/2020	111	820177563		SAFETY SHOES: A LULLO	\$204.27	
	4/2/2020	111	820178208		SAFETY SHOES: K LANDSBOROUGH	\$208.00	
	4/2/2020	172	820177615		SAFETY SHOES: G. OSEGUERA	\$196.64	
	4/2/2020	171	820177653		SAFETY SHOES: E. SEPULVEDA	\$208.00	
174066	3/26/2020	132	200613978	IEDA INC	LABOR RELATIONS CONSULTING MAR 2020	\$1,334.00	\$1,334.00
173973	3/19/2020	170	34232	ALLIED FLUID PRODUCTS CORP	4 GASKETS	\$778.23	\$1,250.77
	3/19/2020	170	34227		ASTD PARTS & MATERIALS	\$472.54	
174010	3/19/2020	170	2025886	MOBILE MODULAR MANAGEMENT CORP	FMC TRAILER RENTAL - MAR 2020	\$1,245.43	\$1,245.43
174072	3/26/2020	173	20056	LOOKINGPOINT INC	ANNUAL SUPPORT FOR PBX AND NETWORK	\$1,225.00	\$1,225.00

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174127	4/2/2020		9453747314	GRAINGER INC	ASTD PARTS & MATERIALS		
	4/2/2020		9457153725		ASTD PARTS & MATERIALS	\$106.01	\$1,222.01
	4/2/2020	111	9458142826		ASTD PARTS & MATERIALS	\$445.02	
	4/2/2020	170	9456619171		ASTD PARTS & MATERIALS	\$257.22	
	4/2/2020	122	9458500007		ASTD PARTS & MATERIALS	\$48.29	
	4/2/2020	170	9457220771		ASTD PARTS & MATERIALS	\$4.60	
	4/2/2020	111	9458500015		1 CORDLESS GREASE GUN	\$117.72	
						\$243.15	
173977	3/19/2020	143	22063	BEECHER ENGINEERING	STANDBY POWER UPGRADES	\$1,200.00	\$1,200.00
174162	4/2/2020	132	9000686616	WEF-WATER ENVIRONMENT FED	WATER LEADERSHIP INSTITUTE TUITION - TERRAZAS	\$1,195.00	\$1,195.00
174163	4/2/2020	141	2040618	WEST YOST ASSOCIATES	FM RELOCATION NEAR HICKORY STREET	\$1,192.00	\$1,192.00
174012	3/19/2020	170	24079596	MOTION INDUSTRIES INC	ASTD PARTS & MATERIALS	\$161.50	\$1,189.75
	3/19/2020		24079906		6 BATTERY PACKS	\$359.47	
	3/19/2020		24079350		2 V BELT	\$44.10	
	3/19/2020	170	24079569		ASTD PARTS & MATERIALS	\$624.68	
173996	3/19/2020	113	1217430	ENTHALPY ANALYTICAL LLC	22 LAB SAMPLE ANALYSIS	\$428.00	\$1,124.00
	3/19/2020	113	1217943		7 LAB SAMPLE ANALYSIS	\$300.00	
	3/19/2020	113	1217829		2 LAB SAMPLE ANALYSIS	\$80.00	
	3/19/2020	113	1217429		12 LAB SAMPLE ANALYSIS	\$316.00	
174114	4/2/2020		103372	BRUCE BARTON PUMP SERVICE INC	1 SUMP PUMP	\$1,114.51	\$1,114.51

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Check No.	Date	Dept	Invoice No.	Vendor	Description	Invoice Amt	Check Amt
173990	3/19/2020		20200225	DALE HARDWARE INC	02/20 - ASTD PARTS & MATERIALS		
						\$1,113.53	\$1,113.53
173979	3/19/2020	121	28433	BRENNTAG PACIFIC INC	3846 LBS SODIUM HYDROXIDE		
						\$1,094.66	\$1,094.66
173987	3/19/2020	170	20200228	COMMUNICATION & CONTROL INC	UTILITY FEE/ANTENNA RENTAL		
						\$1,093.84	\$1,093.84
174112	4/2/2020	136	2522274860	BANK OF NEW YORK	FEB 2020 SERVICE FEES		
						\$1,078.57	\$1,078.57
174137	4/2/2020	114	2030925	MOBILE MODULAR MANAGEMENT CORP	ETSU TEMPORARY OFFICE SPACE		
						\$1,071.05	\$1,071.05
174017	3/19/2020		10143	PRO ROOTER	REFUND # 22779		
						\$350.00	\$1,050.00
	3/19/2020		10142		REFUND # 22778		
						\$350.00	
	3/19/2020		10149		REFUND # 22780		
						\$350.00	
174121	4/2/2020		8555	ABDUL DURRANI	REFUND # 23801		
						\$1,000.00	\$1,000.00
174042	3/26/2020	173	4032018230	CANON SOLUTIONS AMERICA INC	MTHLY MAINTENANCE BASED ON USE		
						\$314.40	\$997.12
	3/26/2020	173	4032017070		MTHLY MAINTENANCE BASED ON USE		
						\$682.72	
174062	3/26/2020		11866798	HACH COMPANY	5 CHLORINE ANALYZERS		
						\$494.03	\$982.72
	3/26/2020	170	11868508		1 TSS METER CALIBRATION CB4		
						\$488.69	
174130	4/2/2020	123	2095786	HANSON AGGREGATES INC	6.63 TONS 1/2 MAX HMA TYPE A-R		
						\$553.90	\$977.52
	4/2/2020	123	2096248		5.04 TONS 1/2 MAX HMA TYPE A-R		
						\$423.62	
174015	3/19/2020	150	119	NEWARK CHAMBER OF COMMERCE	ANNUAL MEMBERSHIP RENEWAL 4/1/20 - 4/1/21		
						\$975.00	\$975.00
174139	4/2/2020		20200326	NAPA AUTO PARTS	MONTHLY AUTO PARTS STMT - MAR 2020		
						\$950.06	\$950.06
174022	3/19/2020	136	20200313	AUDREY VILLANUEVA	TRAVEL REIMB: CAPPO CONF LODGING/PER DIEM/TAXI		
						\$938.04	\$938.04

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174030	3/26/2020	170	9969217743	AIRGAS NCN	CYLINDER RENTAL		
	3/26/2020	170	9098879561		ASTD PARTS & MATERIALS	\$876.85	\$930.47
						\$53.62	
174009	3/19/2020		36442136	MCMaster SUPPLY INC	ASTD PARTS & MATERIALS	\$270.73	\$904.92
	3/19/2020		36745540		1 ROPE	\$22.98	
	3/19/2020		36504111		ASTD PARTS & MATERIALS	\$175.82	
	3/19/2020		36676701		5 PACKS EXTRA HEAVY DUTY GARBAGE BAGS	\$232.11	
	3/19/2020	170	36424476		2 LARGE CELL BATTERY	\$123.14	
	3/19/2020	170	36598033		ASTD PARTS & MATERIALS	\$80.14	
174111	4/2/2020	173	6092973502	AT&T	SERV: 02/11/20 - 03/10/20	\$882.85	\$882.85
174058	3/26/2020	113	4392488	FISHER SCIENTIFIC	LAB SUPPLIES	\$820.02	\$820.02
174076	3/26/2020	122	36861277	MCMaster SUPPLY INC	1 LEVELING JACK	\$166.22	\$819.40
	3/26/2020		36881548		ASTD PARTS & MATERIALS	\$456.07	
	3/26/2020		37009677		ASTD PARTS & MATERIALS	\$197.11	
174141	4/2/2020	173	1064711	O'REILLY MEDIA INC	SAFARI BOOKS ONLINE SUBSCRIPTION RENEWAL	\$798.00	\$798.00
173992	3/19/2020	173	467704	DLT SOLUTIONS, LLC	AWS CLOUD STORAGE - JAN 2020	\$789.84	\$789.84
174080	3/26/2020		8478175	OVIVO USA LLC	ASTD CLARIFIER PARTS	\$780.70	\$780.70
173984	3/19/2020	113	607520	CALTEST ANALYTICAL LABORATORY	6 LAB SAMPLE ANALYSIS	\$773.20	\$773.20
174144	4/2/2020		1923396001	R&B COMPANY	2 VALVES	\$758.37	\$758.37
174103	3/26/2020	132	30772	WILEY PRICE & RADULOVICH LLP	LABOR & EMPLOYMENT LAW FEES	\$749.24	\$749.24

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174088	3/26/2020	170	173566	ROCHESTER MIDLAND CORPORATION	HOT WATER LOOP SERVICE		
						\$690.75	\$690.75
174119	4/2/2020	141	109A7	DCM CONSULTING INC	DUMBARTON TRANSIT-ORIENTED DEV & USD FORCE MAINS		
						\$675.00	\$675.00
174033	3/26/2020	170	34355	ALLIED FLUID PRODUCTS CORP	8 GASKETS		
						\$168.77	\$667.78
	3/26/2020	170	34328		ASTD PARTS & MATERIALS		
						\$247.10	
	3/26/2020	170	34429		1 BRAIDED HOSE		
						\$251.91	
174024	3/19/2020	121	45186	WECO INDUSTRIES LLC	2 QUICK CABLE LOCKS		
						\$656.90	\$656.90
174047	3/26/2020	132	200414687	CLAREMONT BEHAVIORAL SERVICES	APR 2020 EAP PREMIUMS		
						\$648.60	\$648.60
174035	3/26/2020	122	1102324846	AMERIPRIDE SERVICES INC	ASTD DUST MOPS, WET MOPS & TERRY TOWEL		
						\$47.58	\$631.22
	3/26/2020		1102324836		UNIFORM LAUNDERING & RUGS		
						\$242.69	
	3/26/2020		1102324838		UNIFORM LAUNDERING SERVICE		
						\$340.95	
174077	3/26/2020	170	200350	METROMOBILE COMMUNICATIONS INC	RADIO SERVICE - MAR 2020		
						\$599.08	\$599.08
174018	3/19/2020	120	00C0036018380	NESTLE WATERS NO. AMERICA READYREFRE	WATER SERVICE 02/07/20 - 03/06/20		
						\$582.22	\$582.22
174108	4/2/2020		1102328457	AMERIPRIDE SERVICES INC	UNIFORM LAUNDERING & RUGS		
						\$239.14	\$581.84
	4/2/2020		1102328462		UNIFORM LAUNDERING SERVICE		
						\$342.70	
173975	3/19/2020		1102321249	AMERIPRIDE SERVICES INC	UNIFORM LAUNDERING & RUGS		
						\$236.89	\$577.09
	3/19/2020		1102321252		UNIFORM LAUNDERING SERVICE		
						\$340.20	
174161	4/2/2020		45266	WECO INDUSTRIES LLC	ASTD TRUCK PARTS		
						\$537.12	\$537.12
174071	3/26/2020	132	1495078	LIEBERT CASSIDY WHITMORE	LEGAL SVS - CALPERS UNIFORM APPEAL		
						\$532.00	\$532.00
174063	3/26/2020	123	2105251	HANSON AGGREGATES INC	6.01 TONS 1/2 MED TYPE A AC-R		
						\$503.10	\$503.10

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173978	3/19/2020	130	14884170	BLAISDELL'S	9 BINDERS		
						\$31.61	\$502.63
	3/19/2020	122	14878930		ASTD OFFICE SUPPLIES		
						\$393.42	
	3/19/2020	130	14863550		ASTD OFFICE SUPPLIES		
						\$77.60	
173988	3/19/2020		10617	CROWN PLUMBING	REFUND # 22787		
						\$500.00	\$500.00
173994	3/19/2020		10677	ECONOMY ROOTER & PLUMBING INC	REFUND # 22784		
						\$500.00	\$500.00
173998	3/19/2020		10679	NISHANTH GADDAM	REFUND # 22783		
						\$500.00	\$500.00
174006	3/19/2020		10414	BAI-SHUH HSU	REFUND # 22758		
						\$500.00	\$500.00
174011	3/19/2020		10596	MONARCH PLUMBING & ROOTER INC	REFUND # 22750		
						\$500.00	\$500.00
174052	3/26/2020		10604	MUHAMMAND DURRANL	REFUND # 23793		
						\$500.00	\$500.00
174087	3/26/2020		10652	AMERICAN RESIDENTIAL SVCS RESCUE ROOT	REFUND # 23789		
						\$500.00	\$500.00
174089	3/26/2020		10620	ROOTER HERO	REFUND # 23792		
						\$500.00	\$500.00
174124	4/2/2020		10674	FIX-IT PLUMBING INC	REFUND # 23808		
						\$500.00	\$500.00
174149	4/2/2020		10625	RL PLUMBING	REFUND # 23810		
						\$500.00	\$500.00
174153	4/2/2020		10602	ROTO-ROOTER SERVICES	REFUND # 23797		
						\$500.00	\$500.00
174148	4/2/2020	170	399273	RKI INSTRUMENTS INC	ASTD PARTS & MATERIALS		
						\$488.36	\$488.36



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174160	4/2/2020	113	8089491547	VWR INTERNATIONAL LLC	LAB SUPPLIES	\$17.23	\$471.94
	4/2/2020	113	8089528070		LAB SUPPLIES	\$12.99	
	4/2/2020	113	8089473005		LAB SUPPLIES	\$192.54	
	4/2/2020	113	8089516834		LAB SUPPLIES	\$190.66	
	4/2/2020	113	8089525541		LAB SUPPLIES	\$58.52	
174002	3/19/2020		603775918	HILLYARD/SAN FRANCISCO	ASST JANITORIAL SUPPLIES	\$465.72	\$465.72
174106	4/2/2020	110	4071037120200319	ALAMEDA COUNTY WATER DISTRICT	SERV TO: 03/17/20-BENSON ROAD	\$334.18	\$449.08
	4/2/2020	110	4071038120200319		SERV TO: 03/17/20-BENSON ROAD	\$114.90	
173995	3/19/2020		6189	ENERGY CHOICE INC	ASTD COGEN PARTS	\$447.77	\$447.77
174036	3/26/2020	110	111424	BAY AREA AIR QUALITY MGMT DIST	PERMIT RENEWAL: BOYCE LS 4/1/2020 - 4/1/2021	\$446.00	\$446.00
174140	4/2/2020	170	212119	NAYLOR STEEL INC	ASTD METAL, STEEL, STAINLESS & ALUMINUM	\$433.76	\$433.76
174046	3/26/2020	150	82044	CITYLEAF INC	PLANT MAINTENANCE - MAR 2020	\$431.86	\$431.86
174138	4/2/2020		146923	MUNICIPAL MAINT EQUIPMENT INC	ASTD PARTS	\$429.50	\$429.50
174113	4/2/2020	170	14936600	BLAISDELL'S	ASTD OFFICE SUPPLIES	\$78.48	\$429.30
	4/2/2020	141	14938690		ASTD OFFICE SUPPLIES	\$350.82	
174059	3/26/2020	143	23252	FREMONT RECYCLING & TRANSFER	1.19 TON C&D & 2.56 TON MSW COMMERCIAL	\$429.11	\$429.11
173986	3/19/2020	121	20200311	KEVIN COFFEE	TRAVEL REIMB: LODGING, PER DIEM, MILEAGE - CPS TRAINING	\$417.04	\$417.04
174067	3/26/2020	132	20200304	IPMA-HR	ANNUAL MEMBERSHIP DUES	\$417.00	\$417.00
174142	4/2/2020		156258	PREFERRED ALLIANCE INC	FEBRUARY 2020 SERVICE FEE	\$318.57	\$318.57

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174069	3/26/2020	170	441858	KAMAN INDUSTRIAL TECHNOLOGIES	4 COUPLING HUB		
						\$316.47	\$316.47
174016	3/19/2020		151885	PREFERRED ALLIANCE INC	NOV 2019 SERVICE FEE		
						\$316.16	\$316.16
174135	4/2/2020	173	202078445	IRON MOUNTAIN	DATA/MEDIA OFF-SITE STORAGE - FEB 2020		
						\$311.62	\$311.62
174079	3/26/2020	120	20200324	SHAWN NESGIS	EXP REIMB: ANNUAL CS CONSTRUCTION TEAM RECOGNITION		
						\$304.87	\$304.87
174051	3/26/2020	130	25485	DANOC MANUFACTURING	JACKET EMBROIDERY FOR BS SAFETY RECOGNITION		
						\$302.00	\$302.00
174020	3/19/2020		20383676	TELEDYNE ISCO INC	2 SAMPLE TUBING		
						\$301.81	\$301.81
174004	3/19/2020	170	768520200226	HOME DEPOT CREDIT SERVICES	MONTHLY HARDWARE STMT - FEB 2020		
						\$292.17	\$292.17
174115	4/2/2020	170	318791500	BUCKLES SMITH ELECTRIC	ASTD PARTS & MATERIALS		
						\$283.16	\$283.16
174038	3/26/2020	110	14918270	BLAISDELL'S	ASTD OFFICE SUPPLIES		
	3/26/2020	130	14932180		1 TONER	\$60.14	\$266.57
						\$206.43	
173982	3/19/2020	170	11102	BUREAU VERITAS/ANALYSTS INC	10 LAB SAMPLE ANALYSIS		
						\$250.50	\$250.50
174134	4/2/2020	173	6036613	INTRADO LIFE & SAFETY INC	E911 CLOUD SERVICE		
						\$250.00	\$250.00
174092	3/26/2020		96011	STARLINE SUPPLY COMPANY	6 CS COMPOSTABLE UTENSILS		
						\$245.39	\$245.39
173999	3/19/2020	144	4089005903	GLACIER ICE COMPANY INC	120 7-LB BAGS OF ICE		
						\$205.45	\$205.45
174099	3/26/2020		8514.1	VCC LLC	REFUND # 22753		
						\$200.00	\$200.00
174019	3/19/2020	120	20200311	JOSE RODRIGUES JR	EXP REIMB: CS ANNUAL RECOGNITION LUNCH		
						\$194.08	\$194.08
174126	4/2/2020	144	484985295	GLACIER ICE COMPANY INC	120 7-LB BAGS OF ICE		
						\$193.59	\$193.59
173968	3/19/2020	122	9098652361	AIRGAS NCN	ASTD PARTS & MATERIALS		
						\$189.49	\$189.49
174041	3/26/2020	113	608304	CALTEST ANALYTICAL LABORATORY	4 LAB SAMPLE ANALYSIS		
						\$185.24	\$185.24

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Check No.	Date	Dept	Invoice No.	Vendor	Description	Invoice Amt	Check Amt
173972	3/19/2020	170	5225129	ALL INDUSTRIAL ELECTRIC SUPPLY	ASTD PARTS & MATERIALS	\$164.63	\$164.63
174040	3/26/2020	132	439698	STATE OF CALIFORNIA	5 NEW HIRE FINGERPRINTS	\$160.00	\$160.00
174105	4/2/2020	122	10020430	ABOVE ALL PLUMBING, INC.	WATER HEATER REPAIR ADMIN BUILDING	\$152.00	\$152.00
174044	3/26/2020	173	XCF5495	CDW GOVERNMENT LLC	2 SUFRACE PRO CASES	\$145.82	\$145.82
174045	3/26/2020		1794	CHINESE JOURNAL LLC	ELECTION COSTS	\$140.00	\$140.00
174116	4/2/2020	113	608429	CALTEST ANALYTICAL LABORATORY	3 LAB SAMPLE ANALYSIS	\$138.93	\$138.93
174091	3/26/2020	141	20200229	SPOK INC	FEBRUARY 2020 PAGER SERVICE	\$134.83	\$134.83
174001	3/19/2020	144	274999	HANIGAN COMPANY INC	BUSINESS CARDS - D. DATTAWALKER, M. LOTHIAN, J. MENDOZA, V.	\$133.58	\$133.58
174095	3/26/2020	122	135537	TRI-SIGNAL INTEGRATION INC	FIRE PROTECTION SERVICE - MONTHLY CHARGE MONITORING AGI	\$133.33	\$133.33
174060	3/26/2020	132	116532347	FREMONT URGENT CARE CENTER	2 DOT PHYSICALS	\$126.00	\$126.00
174146	4/2/2020		105683	REMOTE SATELLITE SYSTEMS INT'L	IRIDIUM SVC FEE APRIL 2020	\$112.00	\$112.00
174050	3/26/2020	136	300004378	CSMFO - CALIF SOCIETY OF	MEMBERSHIP - V. HOLSLAG	\$110.00	\$110.00
174073	3/26/2020	110	20200320	ARMANDO LOPEZ	EXP REIMB: MICROWAVE & COFFEE POT	\$103.20	\$103.20
174005	3/19/2020	122	5916981	HOSE & FITTINGS ETC	ASTD PARTS & MATERIALS	\$1.50	\$99.17
	3/19/2020	121	5916296		ASTD PARTS & MATERIALS	\$97.67	
174155	4/2/2020	170	85340220200320	SAN FRANCISCO WATER DEPT	SERVICE 02/21/2020 - 03/20/20	\$96.52	\$96.52
174086	3/26/2020	170	1922031001	R&B COMPANY	ASTD PARTS & MATERIALS	\$93.29	\$93.29
174075	3/26/2020	170	77962880	MATHESON TRI-GAS INC	MONTHLY CYLINDER RENTAL - FEB 2020	\$92.70	\$92.70
173969	3/19/2020		1589	ALAMEDA COUNTY TREASURER	30 ASSESSOR MAPS	\$90.00	\$90.00

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174023	3/19/2020	113	8089350251	VWR INTERNATIONAL LLC	LAB SUPPLIES	\$83.46	\$83.46
174133	4/2/2020	122	5919610	HOSE & FITTINGS ETC	ASTD PARTS & MATERIALS	\$77.41	\$77.41
174147	4/2/2020	171	20200326	LOUIS RIVERA III	EXP REIMB: MILEAGE FOR CALL OUT	\$77.34	\$77.34
174129	4/2/2020		275116	HANIGAN COMPANY INC	BUSINESS CARDS - R. SCHURMAN & A. ROBLES	\$73.04	\$73.04
174102	3/26/2020	121	45060	WECO INDUSTRIES LLC	2 CABLE TOW	\$72.31	\$72.31
174164	4/2/2020		5118	ZELAYA DESIGNS	PUBLIC OUTREACH	\$64.00	\$64.00
174131	4/2/2020	110	1762491	HAYWARD WATER SYSTEM	WATER SERV 01/13/20 - 03/13/20	\$57.67	\$57.67
173970	3/19/2020	143	20200313	ALAMEDA COUNTY TREASURER	FILING FEE - ADDENDUM TO CEQA NOTICE OF DETERMINATION	\$50.00	\$50.00
174031	3/26/2020	143	20200320	ALAMEDA COUNTY TREASURER	FILING FEE - NOTICE OF EXEMPTION CENTRIFUGE BUILDING IMPROV	\$50.00	\$50.00
174074	3/26/2020		4789537	MALLORY SAFETY AND SUPPLY LLC	1 DOZ GLV NITRILE	\$40.51	\$40.51
174104	3/26/2020	132	20200319	CHRISTOPHER YBARRA-MARTINEZ	REIMB LIVESCAN PRE-EMPLOYMENT	\$35.00	\$35.00
174065	3/26/2020	122	5917611	HOSE & FITTINGS ETC	ASTD PARTS & MATERIALS	\$14.71	\$14.71

**Invoices:**

<b>Credit Memos :</b>	<b>2</b>	<b>-3,067.18</b>
<b>\$0 - \$1,000 :</b>	<b>204</b>	<b>67,244.27</b>
<b>\$1,000 - \$10,000 :</b>	<b>90</b>	<b>284,722.38</b>
<b>\$10,000 - \$100,000 :</b>	<b>20</b>	<b>628,577.44</b>
<b>Over \$100,000 :</b>	<b>0</b>	
<b>Total:</b>	<b>316</b>	<b>977,476.91</b>

**Checks:**

<b>\$0 - \$1,000 :</b>	<b>105</b>	<b>43,317.83</b>
<b>\$1,000 - \$10,000 :</b>	<b>71</b>	<b>229,102.69</b>
<b>\$10,000 - \$100,000 :</b>	<b>20</b>	<b>500,882.60</b>
<b>Over \$100,000 :</b>	<b>2</b>	<b>204,173.79</b>
<b>Total:</b>	<b>198</b>	<b>977,476.91</b>

# Coronavirus: California issues warning about disinfecting wipes

## Spike in use could damage sewer systems if people flush them

By **PAUL ROGERS** | [progers@bayareanewsgroup.com](mailto:progers@bayareanewsgroup.com) | Bay Area News Group  
PUBLISHED: March 17, 2020 at 3:59 p.m. | UPDATED: March 18, 2020 at 6:56 a.m.

As Americans stockpile disinfecting wipes and paper towels to clean their homes more often to reduce the risk of coronavirus, California's state water regulators on Tuesday urged them to keep one thing in mind: Don't flush them down the toilet.

Wipes and paper towels do not break down like toilet paper does in water. They are stronger, and many wipes include plastics and materials like nylon. That means bad news for sewer systems, some of which already are experiencing problems during the coronavirus crisis.

"Flushing wipes, paper towels and similar products down toilets will clog sewers and cause backups and overflows at wastewater treatment facilities, creating an additional public health risk in the midst of the coronavirus pandemic," the California's State Water Resources Control Board said. "Even wipes labeled 'flushable' will clog pipes and interfere with sewage collection and treatment throughout the state."

They should be thrown away in the trash after use, the agency said.

The wipes, which kill most bacteria and viruses, are in huge demand due to the spread of COVID-19.

"In normal times when folks aren't at home all day long, these wipes cause problems," said Jessica Gaugher, legislative director for the California Association of Sanitary Agencies. "But now that we have people at home all day long, we are preparing ourselves for what might be coming."

The wipes can wrap around tree roots and broken joints in sewer laterals between people's homes and the street, causing toilets to back up. They can tangle in motors at wastewater plants and pump stations, and cause sewage spills.

In recent days, two Marin County wastewater agencies had their systems clog and spill due to an increase in wipes and other debris. The agencies, Las

Gallinas Valley Sanitary District in San Rafael and Marin Sanitary District #5 in Tiburon, normally have very few spills, but an increase in wipes and other debris were to blame.

The Las Gallinas system spilled 550 gallons of sewage onto the street in a business district of North San Rafael on Tuesday when wipes and paper towels caused a clog in the sewer main under the road. Crews cleared the blockage in 11 minutes, but the sewage flowed through a manhole cover, across the road, into a nearby storm drain, where it was diluted with rain water, and flowed toward the San Francisco Bay.

“This is considered a small spill but I sincerely hope it is not a harbinger of things to come,” said Mike Prinz, general manager of the Las Gallinas Sanitary District. “I’m sure it’s already happening in a lot of locations all over the country.”

Apart from increased cleaning, one thing that may be happening, experts say, is that people who have run out of toilet paper are using paper towels and other materials in the bathroom instead. Prinz said if that is case, they should put the used paper in a plastic bag, seal it, and dispose of it in the trash rather than flushing it.

“The pipe you block may be your own,” he said. “You can block your own lateral to the street. Then your toilet won’t flush. Your shower won’t drain.”

Other Bay Area agencies are seeing the trend.

“Our staff is seeing higher accumulations of wipes, shop towels, that kind of thing,” said Steve Moore, general manager of the Ross Valley Sanitation District, which serves 47,000 people in Larkspur. “We’re seeing a notable uptick. We have to get the pitch forks out more often to clean the screens at the pump stations. We have to do that to keep the pumps working.”

Even before the coronavirus crisis, wipes already were costing California cities and other government agencies at least \$50 million a year to untangle pumps, clear blocked sewer mains and increase maintenance to remove them at wastewater plants, she added, and the risk is high now that the problem could worsen.

A bill pending in the California Legislature, AB 1672 by Richard Bloom, D-Santa Monica, would require the makers of wipes to put a label on packages saying they should not be flushed.

New York City spends \$20 million a year breaking up large clogs in sewer lines that are often caused by wipes. Workers in London have removed enormous blockages of grease, wipes and other debris nicknamed “fatbergs” — some of

which are as big as city buses — from that city’s underground Victorian-era sewage pipes. American sewer plant workers also call such clogs “turkeys.”

Bay Area cities have struggled as well. Officials who oversee wastewater treatment plants say the last thing needed now is to have sewer systems face such problems.

“As people are sheltering in place, if we don’t get them to understand that we don’t want them to flush those materials, we could see an increase” in sewer system problems, said Kerrie Romanow, director of environmental services for the city of San Jose. “We want people to keep surfaces clean and to disinfect, but we want them to put paper products into the trash can.”

Some sewage plants filter huge amounts of waste every day. The San Jose-Santa Clara Regional Wastewater Facility in Alviso treats an average of 110 million gallons of sewage and wastewater from toilets, showers, drains and sinks a day — enough to fill 166 Olympic swimming pools every 24 hours. The plant serves 1.5 million people across Silicon Valley before treating the water to advanced levels and disposing it into San Francisco Bay. Some is recycled for irrigation.

The Centers for Disease Control and Prevention has recommended that Americans disinfect counter tops, doorknobs, tables, TV remote controls, light switches and other hard surfaces regularly to reduce the spread of coronavirus. “Even during a time of crisis like this, we should be sure we’re not doing things that might inadvertently cause sewer line blockages and sewage spills that could harm public health or San Francisco Bay,” said Sejal Choksi-Chugh, executive director of San Francisco Baykeeper, an environmental group based in Oakland.

## WHATS HAPPENINGS TRI CITY VOICE

This space for filing stamp only

39737 PASEO PADRE PKWY, FREMONT, CA 94538  
Telephone (510) 494-1999 / Fax (510) 796-2462

DIANA PINO  
UNION SANITARY DISTRICT/ENVIRON COMPLIAN  
5072 BENSON ROAD  
UNION CITY, CA - 94587

CNS#: 3355243

**Public Notice**  
FOR IMMEDIATE RELEASE:  
UNION SANITARY DISTRICT  
5072 BENSON ROAD  
UNION CITY, CA 94587  
CONTACT: SAMI GHOSAIN  
(510) 477-7600

## PROOF OF PUBLICATION

(2015.5 C.C.P.)

State of California )  
County of ALAMEDA ) ss

Notice Type: GPN - GOVT PUBLIC NOTICE

Ad Description:

### 2019 SNC Public Notice

I am a citizen of the United States and a resident of the State of California; I am over the age of eighteen years, and not a party to or interested in the above entitled matter. I am the principal clerk of the printer and publisher of the WHATS HAPPENINGS TRI CITY VOICE, a newspaper of general circulation in the city of Fremont, county of Alameda as defined by the laws of the State of California by the Superior Court of the County of Alameda, State of California under date 05/08/2015, case no. HG14716669. That the notice, of which the annexed is a printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to-wit:

03/24/2020

Executed on: 03/24/2020  
At Los Angeles, California

I certify (or declare) under penalty of perjury that the foregoing is true and correct.



Signature

**NOTICE OF SIGNIFICANT VIOLATOR**  
Notice is hereby given that, pursuant to the requirements of 40 CFR Section 403.8 (f) (2)(viii) of the General Pretreatment Regulations for New and Existing Sources, the Union Sanitary District (USD) is required to publish the names of all dischargers to the District's wastewater treatment plant that were in Significant Non Compliance (SNC) with EPA Pretreatment Regulations and/or the District's Sewer Ordinance No. 36.04 requirements at any time during the 2019 calendar year.

The following discharger to Union Sanitary District's treatment plant had significant violations during 2019:

Britech Electropolishing, Inc.  
6821 Central Avenue, Suite A  
Newark, CA

Routine compliance sampling of Britech Electropolishing, Inc. (Britech) detected a Total Toxic Organic (TTO) concentration of 3.0 mg/L, which is in excess of the allowable 40 CFR 433 Metal Finishing Daily Maximum Limit of 2.13 mg/L at the designated Categorical Pretreatment sample location (001). Britech was issued Notice of Violation N19-003, which required it to determine the cause of the violation, take immediate action to prevent a reoccurrence and to perform self-monitoring to confirm its compliance status. Britech was issued an Administrative Penalty, which has been paid. Britech was classified as Significant Non-Compliance (SNC) for exceeding the Technical Review Criteria (TRC) Daily Maximum limit for TTO during the January-June Evaluation Period of 2019 in accordance with 40 CFR 403.8(f)(2)(viii)(B), defined as those in which 33 percent or more of all of the measurements taken for the same pollutant parameter during a 6-month period equal or exceed the product of the numeric Pretreatment Standard or Requirement including instantaneous limits, as defined by 40 CFR 403.3(l) multiplied by the applicable TRC (TRC=1.4 for BOD, TSS, fats, oil and grease, and 1.2 for all other pollutants except pH).

Confluent Medical Technologies, Inc.  
47533 Westinghouse Dr.  
Fremont, CA

Confluent Medical Technologies, Inc. (Confluent) performed self-monitoring sampling at the Federal Pretreatment sample location (001), which indicated a nickel concentration of 7.7 mg/L. This result exceeded the 40 CFR 433 Metal Finishing Daily Maximum limit of 3.98 mg/L. Also, the average of all samples taken during December 2019 was 3.21 mg/L, which exceeded the 40 CFR 433 Metal Finishing Monthly Average of 2.38 mg/L. Confluent was issued Notice of Violation N19-013, which required it to determine the cause of the violation, take immediate action to prevent a reoccurrence and to perform self-monitoring to confirm its compliance status.



Email



Confluent was issued an Administrative Penalty, which has been paid.

Confluent was classified as Significant Non-Compliance (SNC) for exceeding the 40 CFR 433 Metal Finishing Technical Review Criteria (TRC) Daily Maximum limit and Monthly Average limit for nickel during the July-December 2019 Evaluation Period in accordance with 40 CFR 403.8(f)(2)(viii)(B), defined as those in which 33 percent or more of all of the measurements taken for the same pollutant parameter during a 6-month period equal or exceed the product of the numeric Pretreatment Standard or Requirement including instantaneous limits, as defined by 40 CFR 403.3(l) multiplied by the applicable TRC (TRC=1.4 for BOD, TSS, fats, oil and grease, and 1.2 for all other pollutants except pH).

Raxium, Inc.

1250 Reliance Way

Fremont, CA

Raxium, Inc. (Raxium) performed self-monitoring sampling at the Local Limit sample location (FAC), which indicated a cyanide (CN) concentration of 6.9 mg/L. This exceeded the Local Limit of 0.65 mg/L. Raxium was issued Notice of Violation N19-012, which required it to determine the cause of the violation, take immediate action to prevent a reoccurrence and to perform additional self-monitoring to confirm its compliance status. Raxium was issued an Administrative Penalty.

Raxium was classified as Significant Non-Compliance (SNC) for exceeding the Local Limit Technical Review Criteria (TRC) limit for cyanide during the July-December 2019 Evaluation Period in accordance with 40 CFR 403.8(f)(2)(viii)(B), defined as those in which 33 percent or more of all of the measurements taken for the same pollutant parameter during a 6-month period equal or exceed the product of the numeric Pretreatment Standard or Requirement including instantaneous limits, as defined by 40 CFR 403.3(l) multiplied by the applicable TRC (TRC=1.4 for BOD, TSS, fats, oil and grease, and 1.2 for all other pollutants except pH).

3/24/20

**CNS-3355243#**

**Argus**

c/o Bay Area News Group-East Bay  
41424 Christy St.  
Fremont, CA 94538  
510-403-4483  
2003193

CALIF. NEWSPAPER SVC.  
BILLING DEPT.  
PO BOX 60460  
LOS ANGELES, CA 90060

Legal No.

0006472581

**PROOF OF PUBLICATION****FILE NO. 3355242**

In the matter of

**Argus**

The Argus

I am a citizen of the United States. I am over the age of eighteen years and not a party to or interested in the above-entitled matter. I am the Legal Advertising Clerk of the printer and publisher of The Argus, a newspaper published in the English language in the City of Fremont, County of Alameda, State of California.

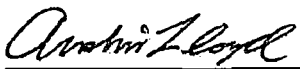
I declare that the Argus is a newspaper of general circulation as defined by the laws of the State of California as determined by this court's order dated July 28, 2008 in the action entitled In the Matter of the Ascertainment and Establishment of the Standing of The Argus as a Newspaper of General Circulation, Case Number HG08-390724. Said order states "The Argus" has been established, printed and published in the City of Fremont, County of Alameda, State of California; That it is a newspaper published daily for the dissemination of local and telegraphic news and intelligence of general character and has a bona fide subscription list of paying subscribers; and...THEREFORE, IT IS ORDERED, ADJUDGED AND DECREED:...That "The Argus" is a newspaper of general circulation for the City of Fremont, County of Alameda, California. Said order has not been revoked.

I declare that this notice, of which the annexed is a printed copy, has been published in each regular and entire issue of said newspaper and not in any supplement thereof on the following dates, to wit:

**03/27/2020**

I certify (or declare) under penalty of perjury that the foregoing is true and correct.

Dated: March 27, 2020



Public Notice Advertising Clerk



**Public Notice**  
**FOR IMMEDIATE RELEASE:**  
**UNION SANITARY DISTRICT**  
5072 BENSON ROAD  
UNION CITY, CA 94587  
CONTACT: SAMI GHOSAIN  
(510) 477-7600

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3/27/20  
CNS-3355242#  
THE ARGUS

AR 6472581 March 27, 2020

# EAST BAY TIMES

## GOVERNMENT

### Public meetings and social distancing: It's complicated

Zoom-bombing, tech hiccups plague practice of virtual democracy

By Annie Sciacca      March 30, 2020

[asciacca@bayareanewsgroup.com](mailto:asciacca@bayareanewsgroup.com)

It was already an unusual meeting, with images of Lafayette City Council members beamed in from their homes and offices discussing the coronavirus pandemic and other pressing issues of the day.

Then the voice of a male speaker chimed in during the Zoom-conducted teleconference, uttering some raunchy comments clearly intended for shock value. As some council colleagues groaned — a couple stifled laughs — and City Attorney Mala Subramian rolled her eyes, Mayor Mike Anderson nonchalantly moved to the next public commenter. A few minutes later, someone else called in to tell the mayor in profane terms what he could do to himself.

Welcome to the of democracy in action, as city councils, planning commissions, school boards and other elected bodies strive to do the public's business in a world that's honing the practice of social distancing.

While some panels like the Alameda County Board of Supervisors continue to meet face-to-face inside their familiar chambers — but spaced 6 feet apart around the dais — more have turned to Zoom and other video conferencing platforms to bring you their regularly scheduled meetings, as well as a few special ones to declare such matters as local emergencies or eviction moratoriums.

The transition from physical to virtual interface in the first couple of weeks since shelter-in-place orders went into effect in the Bay Area hasn't always been pretty, often resulting in frustrating technical and logistical hiccups.

And it's raised questions about whether the public's voice is being diluted when people must email or call in to the meetings to get feedback on matters big and small read into the official record.

First the hiccups. Contra Costa County Supervisor Karen Mitchoff was clearly miffed during the board's meeting Tuesday after her video call connection dropped several times, causing her to miss parts of a presentation by county staff.

In San Jose that same day, three City Council members joined several others who had assembled in person inside the council chambers, but technical difficulties soon ensued, including echoing microphones and muted remote participants. At one point, a city staffer held a microphone up to his computer because the remote council members couldn't be heard on the surround sound system.

Mayor Sam Liccardo stopped the meeting to set up a group text with the three remote council members so he would know when they wanted to talk. By the end of the four-hour council meeting, city officials began dissecting what went wrong and how to adjust going forward.

"I think if we go full virtual, we'll have a lot less issues. It's the hybrid," the city clerk said.

"I think maybe even being able to have people give us their phone number and call them — something along those lines — might make it easier," Liccardo suggested.

Even at the Alameda County board meeting where the supervisors physically showed up, it wasn't all business as usual. Though public speakers were allowed to walk up to the lectern and address the board, they and others in the audience had to sit in non-taped-off seats strategically spaced apart. Those who wanted to address the supervisors remotely were placed on a list and called by the county clerk when their turn came up, their voices amplified inside the chambers.

In tech-savvy Palo Alto, the City Council meeting surprisingly had a decidedly traditional feel. The meeting was streamed online and broadcast on local radio as usual, though Palo Altans could email comments beforehand if they didn't want to show up in person.

Councilman Greg Tanaka noted that some residents questioned why other cities can manage to let constituents actively participate in web meetings and they couldn't. "I'm hoping that will encourage staff to enable the public to join remotely," Tanaka said.

In Antioch, all City Council members used Zoom to connect for their meeting, while emails and letters submitted by the public were read aloud. Though there were some clumsy moments — like figuring out how to alert others when they wanted to talk — council members agreed that Zoom seemed like the best way to host the meeting with full participation from the public.

“These meetings are for the public, so we have to make sure they have the ability to watch and participate,” Mayor Pro-Tem Joy Motts said.

Government watchdogs couldn’t agree more, and they’re raising warning flags about the shift to virtual meetings.

A letter from the First Amendment Coalition and the National Freedom of Information Coalition — along with about 130 other organizations — urges cities to postpone nonessential business until people can participate more fully.

“Government bodies should not opportunistically take advantage of the public’s inability to attend large gatherings to make critical decisions affecting the public’s interest if those decisions can reasonably be postponed,” the letter says. “Just as citizens are being asked to defer nonessential travel and errands, so should government agencies defer noncritical policy-making decisions until full and meaningful public involvement can be guaranteed.”

While Gov. Gavin Newsom loosened restrictions in the state’s open government laws to allow cities to “hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public,” watchdogs say measures should be taken to ensure the public can be more engaged.

Contra Costa County Supervisor Mitchoff underlined that point Tuesday when the board’s clerk vaguely summarized the 43 comments people had submitted via email.

“People need to hear each other. We need to allow those letters to get read next week, especially as it relates to budget issues,” Mitchoff said. “I appreciate what the Brown Act (open meetings law) says, but it’s not meeting our constituents’ needs.”

Meanwhile, some governing boards are planning to become more judicious about which items and issues land on the agenda and which to defer for later and happier times.

San Jose Mayor Liccardo said Tuesday that upcoming council agendas would be thinner than normal “until we get the bandwidth to engage more meaningfully.”

“Right now, we’ve got a very busy, underslept staff,” Liccardo said, adding that the majority of city employees are focused on coronavirus- related response issues. “We don’t want to pull them into the council for these hearings until and unless the items are particularly urgent.”

Robert Stern, board president of open government group Californians Aware, said the silver lining in all this is that, if done right, remote meetings can bolster democracy.

Few citizens attend public meetings anyway, he said. Most watch from their couch at home, and until now they couldn’t comment during the proceedings from there. Having meetings on Zoom or other web or telephone platforms might increase participation if it’s easier for citizens to speak up or ask questions, he said.

“The more I think about it, it may even be better for democracy,” said Stern, who was a principal co-author of California’s 1974 Political Reform Act. “More people will be paying attention over Zoom than paid attention when they had to go down to the council chambers.”

Before it’s all over, “the biggest problem may be that too many people are going to want to comment,” he said.

*Staff writers Maggie Angst, David DeBolt, Jon Kawamoto, Angela Ruggiero, Judith Prieve and Peter Hegarty contributed to this report.*



USD Survey of District Board Members Compensation and Benefits, April 2020

Agency	Stipend/Max. Compensable Mtgs	Medical Board Member/ Spouse/Family	Dental Board Member/ Spouse/Family	Life Insurance Board Member/Spouse	Pension	Deferred Comp	Car / Mileage	Cell Phone	Computers /iPads	Agency Provides Primary Benefits or Compensation
Union Sanitary District	\$212.10 per meeting/ max of one meeting per day and six meetings per month.	District pays up to: \$1,120.62 per month for Board Member only; \$2,205.99 per month for Board Member +1; \$2,712.76 per month for Family for medical, dental, vision; allocated as follows: 100% dental, 100% vision, and balance to medical plans		District pays for coverage of \$10,000 for Board Member; \$5,000 for spouse and dependents	No	\$50/month	Mileage reimbursement for travel related to trainings / conferences	No	District provides iPads to directors	Yes, but one member serves on EBDA and is compensated by the EBDA Commission for meetings attended.
Castro Valley Sanitary District	\$230 per meeting/ 6 meetings per month	Active Members of the Board of Directors may participate in the health benefits plan provided by the District as a non-PERS member through the CalPERS System, and/or Dental plan provided member pays 100% of premium cost less the amount listed in Section 4035.5 in Senate Bill 1464, Chapter 896, Chapter Date September 26, 2002.	Board member pays entire cost	No	No	No District contribution	No	No	District provides four Board Members with tablets	No

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Central San	\$185 per meeting / 6 meetings per month (max \$1,110 per month)	Central San pays premium for up to family coverage for CalPERS core plans. Kaiser or Health New Smartcare. Maximum District contribution of \$2601.35.	Central San pays premium for up to family coverage for Delta Dental PPO (maximum premium - \$213.60/month)	Central San pays premium for \$50,000/\$1,500 policy	No	No Central San contribution	As of 3/17/16, eligible for mileage reimbursement ONLY as related to conferences	No	Central San provides iPads for Directors	Yes

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Contra Costa Water District	\$100 per meeting / 10 meetings per month (one meeting fee maximum paid per day)	District pays premium up to the Kaiser family coverage for CalPERS Kaiser, Health Net SmartCare or PERS Choice.	District pays premium for Delta Dental for family	District pays for \$10,000 policy	Yes	No District contribution	Yes	No	No	Yes
Delta Diablo	\$170 per meeting/ Approx. 20 meetings per year (One Board meeting per month plus approx. 8 Committee meetings per year.)	District pays premium for CalPERS Medical (HMO or PPO) up to the greater of either the Blue Shield or Kaiser HMO family rate	District pays premium for up to family coverage; Self-insured Plan	District pays premium for \$125,000/ \$2,000 policy	No	No District contribution		No	No	Yes. By Administrative Policy 4030, Board Members cannot collect benefits from another public agency, and do not. All Board Members elect to receive coverage only from the District.
Dublin San Ramon Services District	\$195 per day for each day of service to the District, up to a maximum of 10 days per month	District pays for premium up to \$780 (Board Member only), \$1,560 (Member + 1 Dependent), \$2,028 (Member + 2 Dependents); rates set by resolution annually	District pays premium for up to Board Member and eligible dependents	District pays for up to \$50,000 basic life insurance	No – Board members Directors are not eligible to participate in the District's CalPERS retirement program, or retiree benefits, unless they were first elected or appointed to the Board prior to July 1, 1994, in accordance with California Government Code Section 20322 (c).	The District matches Board Member contributions to 457 Plan by 25%, up to \$10 per calendar month - provided that a director voluntarily contributes at least \$20 per month, the District matches that contribution up to \$10 per month or 25% of the monthly contribution, whichever is less.	Travel to and from a destination using private automobiles is allowable at the IRS mileage rate. This applies so long as the amount so calculated does not exceed the cost of pre-purchased round-trip coach class airfare plus ground transportation that would be incurred for the same trip.	No	Yes	Yes

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East Bay Municipal Utility District	\$1,367 per month (effective February 1, 2020) and 2 meetings per month. Max. number of compensable meetings may vary but could be up to 11 per month based on committee or JPA assignments.	The District offers various plans and pays for premiums as follows: Board Member only – up to \$1,027.38 Member + 1 Dep – up to \$1,746.54 Member + 2 Dep – up to \$2,314.17 *rates set by resolution annually	District pays full premium for Director and eligible dependents	No	Directors contribute 8.75% of their salary on a pre-tax basis and the District contributes 37.86% (as of January 2020). Directors are eligible to retire at age 54 with minimum of five years of service.	No District contribution	No – car. Yes - mileage	Yes	District provides iPads for Directors that want them (currently 3). For those that use their personal iPads, the District pays a \$50 stipend.	Yes
Fairfield-Suisun Sewer District	\$152.77 per meeting/6 meetings per month. Can be increased any year by Board action.	District pays health expense reimbursement of \$6,816 per calendar year (increased every January by CPI-W for SF-Oakland Metropolitan area 12 months ending in October of each year)	See medical health expense reimbursement	No	No	No District contribution		No	Yes, if participating in the paperless agenda and request a loaner iPad	No. The City provides primary benefits as the Board Members serve as the City Council.
Inland Empire Utilities Agency	\$247.50 per meeting/ 10 meetings per month	Medical, dental, vision	Agency pays premium for up to family coverage for Delta Dental PPO or Western Dental	Agency pays premium for \$30,000 policy	No	No District contribution	Yes, mileage	Yes	Yes	Yes

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<b>Ironhouse Sanitary District</b>	\$170 per meeting/ 6 meetings per month	Existing Board Members are frozen at 2012 rate of District paid premium for up to Kaiser Family; Board Member is responsible for any increase above that rate going forward for medical, dental and vision. New Board Members are covered for self only at Kaiser rate. Any increase above the rate of medical coverage, dental or vision during the first year of service or family coverage shall be paid by the Director.		No	No	Optional, if chosen to enroll, cost to District \$10/mo.	Pay mileage and parking when attending conferences for District business	No	Yes, laptops but will be providing tablets shortly	Yes
<b>Mt. View Sanitary District</b>	\$235.00 per meeting/ 6 meetings per month. (At 7/1/2020 Board meeting, considering increase to \$242.00/meeting)	District pays up to \$1,281.21 for Board Member and family. Coverage is through PERS. (PERS requires participation in a District-sponsored retirement plan. See Deferred Comp)	No	No	No	No District contribution		No	No	Yes
<b>Napa Sanitation District</b>	\$218 per meeting/ 6 meetings per month	No	No	District pays premium for \$28,000 policy	No	No District contribution	Reimburse mileage for conferences and trainings	N/A	\$20 allowance for iPad fees	No. Two Members serve on the City Council, and one serves on the Board of Supervisors. Those entities provide primary benefits.

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Agency	Stipend/Max. Compensable Mtgs	Medical Board Member/ Spouse/Family	Dental Board Member/ Spouse/Family	Life Insurance Board Member/Spouse	Pension	Deferred Comp	Car / Mileage	Cell Phone	Computers /iPads	Agency Provides Primary Benefits or Compensation
Oro Loma Sanitary District	\$260 per meeting/ 6 meetings per month	District pays premium for up to two-party highest CalPERS plan (\$1,998.07 for 2020))	District pays premium for up to family coverage - Delta Dental (\$138.17/mo.)	No	No	6.32% of salary - District contribution	Mileage reimbursed per IRS rate	No, but reimbursement up to \$40/mo.	Yes, if requested by Board Member; value not to exceed \$800.	Yes, but one Member serves on East Bay Dischargers Authority (EBDA), and another serves on the Alameda County Waste Management Authority (Stop Waste Board).
Vallejo Flood and Wastewater District	City Appointees (7) \$100 per month (regardless of number of meetings held or attended) – County Appointee (1) \$100 per meeting attended max of 3 per month	No	No	No	No	No District contribution	Mileage reimbursement for travel related to trainings / conferences	No	No	No. 7 members serve on the City Council and 1 serves as a County Supervisor, whose entities provide primary benefits.
West County Wastewater District	Up to \$265.35 per meeting/ 6 meetings per month	District pays flat rate of up to \$1998.07/month for family medical; dental premium is shared 90% District/10% director.	District pays premium for \$85,000 policy for Board Member only. (Age reduction schedule applies.)	No	No District contribution	\$32/month	Yes	District provides tablets to directors	Yes	

Union San	\$	212.10
High	\$	265.35
Median	\$	201.65
Low	\$	100.00