



## PLAN CHECK REQUEST

### PROJECT INFORMATION

Date Submitted \_\_\_\_\_

Project Name \_\_\_\_\_ ☐ Tract or ☐ Parcel Map No. \_\_\_\_\_

Site Address/Location \_\_\_\_\_ City \_\_\_\_\_ ZIP \_\_\_\_\_

APN(s) \_\_\_\_\_

#### PROJECT TYPE (Check all that apply)

- ☐ New Building Construction/Development
- ☐ Building Addition or Remodel
- ☐ Tenant Improvement to Existing Building or Space
- ☐ New Tenant or Owner, Change of Space Use
- ☐ Demolition (Sewer Capping/Abandonment)
- ☐ Work in Public Right-Of-Way or Easement
- ☐ Other \_\_\_\_\_

#### PROJECT USE (Check all that apply)

- ☐ Residential
- ☐ Mixed Use (Residential & Commercial, etc.)
- ☐ Commercial/Office/Retail
- ☐ Industrial/R&D/Manufacturing
- ☐ Restaurant/Food Service Establishment\*
- ☐ Municipal/Utility/Agency/District/School/Religious
- ☐ Other \_\_\_\_\_

\* Submittal of Food Service Permit Application & menu required

### DWELLING/DEVELOPMENT UNITS (Enter quantity as applicable to project)

**Residential:** \_\_\_\_\_ Single-Family Residences, detached; \_\_\_\_\_ Accessory Dwelling Units (area) \_\_\_\_\_ sq ft

\_\_\_\_\_ Multi-Family units, describe: \_\_\_\_\_

**Non-Residential:** Specify no. of buildings, floor area, stories, space usage and area (i.e., retail, office, restaurant, etc.)

\_\_\_\_\_  
\_\_\_\_\_

### SUBMITTED BY/PROJECT CONTACT

Business Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Contact Name \_\_\_\_\_ Phone \_\_\_\_\_

Contact Email \_\_\_\_\_ Cell Phone \_\_\_\_\_

### BILL TO

Business Name \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Contact Name \_\_\_\_\_ Phone \_\_\_\_\_

Contact Email \_\_\_\_\_ Cell Phone \_\_\_\_\_

USD Notes: \_\_\_\_\_

By: \_\_\_\_\_ Due Date: \_\_\_\_\_ District PTS Project No.: \_\_\_\_\_

Union Sanitary District – 5072 Benson Road, Union City, CA 94587

(510) 477-7500 Email: [permits@unionsanitary.ca.gov](mailto:permits@unionsanitary.ca.gov)

USD\_Plan-Check-Request\_2021L\_Fill-Form.pdf